Texas Transfer Grant Pilot Program

April 27, 2022
Topics of Discussion

- PROGRAM ADMINISTRATION
- ADDITIONAL RESOURCES
- Q & As
Program Administration
Purpose of Program

To provide portable need-based aid to high-achieving transfer students who are low-income and to help mitigate financial barriers to vertical transfer for students.

This program is sponsored through the state’s additional investment in the federal Governor’s Emergency Education Relief (GEER) funds.
Institutions must complete four essential steps to administer Transfer Grant awards:

1. Retrieve Rosters
2. Package Grants
3. Disburse Funds
4. Request Reimbursements from THECB
Step 1: RECIPIENT ROSTERS

Rosters may be accessed through the MOVEit DMZ portal located under the Transfer Grant Folder.

- Roster updates will be made available weekly.

Rosters will contain the recipients:

- First & Last Name
- SSN
- DOB
- Amount of grant
- Semester of use
- Date linked to the institution

- The date will identify recent additions to the Roster.
- Rosters will default to the most recent changes on top but can be sorted by “name”.
A selected student must complete the following to appear on an institution’s roster:

File the 2022-2023 Free Application for Federal Student Aid (FAFSA).
Step 2. Package Grants

Upon receipt of the Recipient Roster, complete the following:

- Apply the grant to the student’s financial aid package.
  - Prioritize the Transfer Grant over non-grant forms of aid, such as loans and work-study.
A Transfer Grant award for fall 2022 must NOT exceed $5,000 per eligible, enrolled student.

The amount of this grant **must** not be reduced unless the total amount of the Transfer Grant plus other aid exceeds the student’s COA. Reduce loans and work-study prior to reducing Transfer Grants.
Step 3. Disburse Funds

Upon recipient enrollment of at least 9 SCHs as of the institution’s census date, complete the following:

- Disburse grant funds to the student’s institutional account.
  - Use “institutional funds” to pay students.
If an award has been disbursed and a recipient receives assistance that exceeds their COA, the institution is not required to adjust the award unless the sum of the excess resources is greater than $300.
Step 4. Request Reimbursements

To request reimbursement, the certifying official must:

- Confirm eligible recipient enrollment of at least 9 SCHs as of the institution’s census date, and
- Submit Certification of Payment totals for expended Transfer Grant awards to the THECB.

Certification of Payments must be received by the THECB no later than Oct. 14, 2022.
Additional Resources
Resources are available on the Student Financial Aid Programs Webpage, under “Grant Programs”.

https://www.highered.texas.gov/institutional-resources-programs/student-financial-aid-programs/program-resources/grant-programs/
Stay connected through fact sheets, recorded webinars, and more as resources become available.
Contact Information
Contacting Student Financial Aid Programs

Contact Financial Aid Services in one of the following ways:

- FAS Institutional Phone Line
  - Institutions Only: (844) 792-2640

- Submit inquiries online through the CONTACT US web form at any time.
Submitting a CONTACT US

To ensure inquiries are routed correctly, complete these steps:

Select “Institution” in Received From box

Enter the institution’s full name

Always select “Financial Aid Question” as the Contact Reason

Enter in Description field: Transfer Grant Program

Provide the best direct phone number
Questions?