Topics of Discussion

- FY 2023 Program Guidelines Updates
- Work-Study Student Mentorship Reporting Updates
- TXWORKS Promotional Activities
- Online TASFA Updates
- Deadlines and Reminders
- Questions
FY 2023 Program Guidelines

Updates
FY 2023 Program Guidelines

Published:
• 2022-23 grant program guidelines published 5/23/22
  • FY 2023 Texas Grant, TEOG, TEG Program Guidelines Memo
• 2022-23 remaining state program guidelines published 6/9/22
  • FY 2023 CAL, TASSP, TCWS, WSMP, EAE, and Bilingual Ed Program Guidelines Memo

Coming Soon:
• 2022-23 (FY 2023) State Financial Aid Programs Comprehensive Guidelines
Annual Updates

- Program Years
- Program Details
- Deadline Dates
- TEC and TAC

2022-23
Program Guidelines
College Access Loan (CAL)

2022-23
Program Guidelines
Toward EXcellence, Access, & Success Grant (TEXAS Grant)
ELIGIBILITY REQUIREMENTS (TAC, Title 19, Section 22.130)

TO RECEIVE A TCWS AWARD, A STUDENT MUST:

✓ be classified by the institution as a Texas resident;
✓ be registered with Selective Service, or be exempt;
✓ have financial need;
✓ be enrolled at least half time in a plan leading to a degree or certification;
✓ not be a recipient of an athletic scholarship (i.e., the student is obliged to play an interscholastic sport as a condition of receiving the scholarship) during any semester TCWS is awarded; and
✓ not be enrolled in a seminary or other program leading to ordination or licensure to preach for a religious sect or to be a member of a religious order.

ELIGIBLE EMPLOYERS (TAC, Title 19, Section 22.129 and 22.131)

Participating institutions may enter into agreements with off-campus employers to participate in the TCWS Program or provide on-campus employment. To be eligible to participate, an employer or the institution must:

• provide part-time employment to an eligible student in nonpartisan and nonsectarian activities;
• provide employment that is related to the student’s academic interests, when possible;
• use TCWS Program positions only to supplement and not to supplant positions normally filled by persons not eligible to participate in the program; and
• provide certain wage and employee benefits (See Required Matching).

HOURS OF EMPLOYMENT

TCWS Program participants can only work part-time. Hours worked may vary according to a student’s TCWS award amount and the employer’s definition of a part time employee. (See TEC, Title 5, Section 231.006, and TAC, Title 19, Section 22.129).

ALERT: Child Support Arrearages

Per Texas Family Code, Title 5, Section 231.006, a student who is obligated to pay child support and is more than 30 days delinquent is not eligible to receive a state-funded grant or loan.

Institutions determine how to best comply with this state requirement and should work with their legal counsel on questions related to this statutory mandate.
Annual Updates

**Program Years**

**Program Details**

**Deadline Dates**

**TEC and TAC**

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**REQUESTING AND RETURNING PROGRAM FUNDS**

Institutions can begin submitting requests for funding on **August 2, 2022**. The THECB will begin processing funds after **September 1, 2022**. Institutions have until the close of business on **August 1, 2023** to request program funds.

- When requesting funds, eligible institutions must submit a [Funds Request Form (FRF)](link).
- A [Return of Funds Form (RFF)](link) must be submitted before any funds are returned to the THECB.

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**REPORTING**

Participating institutions are required to submit a report (using a template provided by the THECB) detailing annual information on the following performance measures:

- Bilingual Education Program student graduation rates
- Passage rates for the Texas Examination of Education Standards Bilingual Education Supplemental exam or the English as a Second Language Supplemental exam
- Graduate employment data at Texas public school districts
  - Number of Bilingual Education Program students employed after graduation in a Texas public school district
  - Names of Texas school districts employing Bilingual Education Program graduates

**REPORTING TIMELINE**

**STOP: Graduate Employment Data**

Institutions must establish a process to collect the required public school reporting data on Bilingual Education Program students post-graduation.

The THECB is required to collect Bilingual Education Program data for the 2022-23 biennium, which includes the 2021-22 (Fiscal Year 2022) and 2022-23 (Fiscal Year 2023) award years. Report templates and due dates will be sent to participating institutions for both the required biennium and end-of-year reports.
Annual Updates

Program Years

Program Details

Deadline Dates

TEC and TAC
Selective Service Statement

- Selective Service section updated in Texas Administrative Code (TAC), Title 19, Section 22.3 on May 19, 2022.

- Selective Service Statement section has been added to all state program guidelines.
Child Support Arrearages

- Child Support Arrearages alert box has been added to all state program guidelines.

- Institutions determine how to best comply with this state requirement and should work with their legal counsel on questions related to this mandate and its impact on state financial aid programs.

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**ALERT: Child Support Arrearages**

Per Texas Family Code, Title 5, Section 231.006, a student who is obligated to pay child support and is more than 30 days delinquent is not eligible to receive a state-funded grant or loan.

Institutions determine how to best comply with this state requirement and should work with their legal counsel on questions related to this statutory mandate.
Authority to Transfer

• **TAC, Title 19, Section 22.11** was updated May 19, 2022.

• The allowable amounts for the Authority to Transfer Funds process have changed from 10% to **25%** and from $20,000 to **$60,000**.

• Institutions must submit an online [FY 2022 Authority to Transfer Request](#) by July 1, 2022.
REQUESTING LOAN CHANGES

A CAL can never exceed the amount certified by the institution. After certification, a CAL can be increased up to the original certified amount when:

• the student cancels all or part of the loan but later ends up needing the money during the loan period;
• the student becomes ineligible before the disbursement from the THECB and the institution cancels the loan, but the student later becomes eligible during the loan period; or
• the institution has already returned funds to the THECB during the loan period but needs all or part of the funds reissued.

The institution can make certain predisbursement changes through the HelmNet Portal or request changes, such as reinstating.

A CAL cannot be increased in the following situation:

• The institution certifies less than what the student was preapproved to borrow.
  For example: The student is preapproved for a certain amount, but the institution certifies a smaller amount. The student then ends up needing more money after certification and wants to increase their current loan amount. The loan amount CANNOT be increased beyond the certified amount by the institution, even though the student was preapproved for more than what was certified.

STOP: REINSTATING CANCELED LOANS

Institutions can send a request in writing through the CONTACT US link to reinstate a canceled loan or disbursement. Requests will be reviewed on a case-by-case basis. An Institution Loan Verification of Enrollment (VOE) form may be needed to process a reinstatement.

Common reasons why loans are canceled by the THECB:

• Student did not approve the Loan Acceptance Disclosure (LAD) within 45 days of loan certification.
• Student was reported by the National Student Clearinghouse (NSC) database as enrolled less than half-time.
• Student contacted the THECB and canceled the loan without informing the institution.

CAL Guidelines Highlights

• Reminders:
  • Helmnet Change Transactions Instruction Guide
  • HelmNet Online Reporting Tool
• For reinstatements, use the Institution Loan Verification of Enrollment form
TASSP Guidelines Highlights

- TASSP Nomination Process
- Updated to align with HHLoans.com
- Certification Process
- Administrator creates the student application in HelmNet

**ELIGIBILITY**

TO RECEIVE AN APPOINTMENT, A STUDENT MUST MEET TWO OF THESE FOUR CRITERIA:

1. Be on track to graduate or have graduated high school with the Distinguished Achievement Program (DAP), the distinguished level of achievement under the Foundation High School program, or the International Baccalaureate (IB) Program.
2. Have a high school grade point average (GPA) of 3.0 or higher on a 4.0 scale.
3. Have achieved a college readiness score on the SAT (1070) or ACT (23).
4. Be ranked in the top one-third of the prospective high school graduating class.

TO RECEIVE A SCHOLARSHIP, AN APPOINTED STUDENT MUST:

- be registered with Selective Service, or be exempt (see Selective Service Statement);
- be enrolled and in good standing in a Reserve Officers’ Training Corps (ROTC) program or another undergraduate officer commissioning program as certified by the institution;
- maintain satisfactory academic progress (SAP) as indicated by the financial aid office at the recipient’s institution of higher education; and
- enter into a written agreement with the THECB.

**ALERT: Child Support Arrearages**

Per Texas Family Code, Title 5, Section 231.006, a student who is obligated to pay child support and is more than 30 days delinquent is not eligible to receive a state-funded grant or loan.

Institutions determine how to best comply with this state requirement and should work with their legal counsel on questions related to this statutory mandate.

**DISCONTINUATION OF ELIGIBILITY (TAC, Title 19, Section 22.165)**

**ADDITIONAL INFORMATION**

TASSP NOMINATION PROCESS

- The student is responsible for seeking an appointment for TASSP by a Texas senator, representative, the lieutenant governor, or governor.
- Visit HHLoans.com for the steps on how a student can apply.
- Each legislator may have a different application process.
- If selected, the student will receive a Notice of Selection email.

CERTIFICATION PROCESS

1. The student must submit their Notice of Selection to the financial aid office at the college they plan to attend.
2. The student must contact their college’s financial aid office and complete any required school TASSP acknowledgement forms.
3. The financial aid office will certify the student’s program eligibility with the THECB.
4. Once the THECB receives the institution’s eligibility certification, the student will complete the TASSP application online at HHLoans.com.
EAE Guidelines Highlights

Teacher Shortage Areas

The 2022-2023 teacher shortage areas have been approved by the US Department of Education. The approved shortage areas for 2022-2023 are as follows:

- Bilingual/English as a Second Language - Elementary and Secondary Levels
- Special Education - Elementary and Secondary Levels
- Career and Technical Education - Secondary Level
- Technology Applications and Computer Science - Elementary and Secondary Levels
- English Language Arts and Reading - Elementary and Secondary Levels
- Mathematics - Secondary Level
- Science - Secondary Level

Note: Participating list of schools, EAE application, and FAQs will be released once final allocations are available.
Bilingual Education Highlights

• No significant changes made for Bilingual Education Program Guidelines.

• Overarching updates such as selective service statement, child support arrearages, and annual updates were included.
TCWS Guidelines Highlights

• The alert box in the TCWS program guidelines provides institutions permission from the THECB to use funds for summer awarding for FY 2023.

**ALERT:** Institutions that do not disburse their original state work-study allocation during the nine-month academic year are permitted by the THECB to use funds for *summer awards*. All funds must be expended by **August 31** of the current fiscal year (see **TAC, Title 19, Section 22.133**).
WSMP Guidelines Highlights

• New reporting templates available.
• Reminder about AskADVi tool.
Work-Study Student Mentorship (WSMP) Program and TXWORKS Updates
Work-Study Student Mentorship Program

The purpose of WSMP is to provide employment to eligible students with financial need to mentor, tutor, or advise students at participating institutions of higher education or high school students within local school districts and nonprofit organizations.

The primary goal of the program is to improve and increase student access, success, education and to provide employed WSMP students with an opportunity to gain and strengthen career readiness skills.

Note: Student mentor, tutor, and advising positions are funded by a combination of state appropriations provided by the Texas College Work-Study (TCWS) Program and matching funds from participating institutions.
WSMP Program Update

Reporting includes each of the following:

• Number of students employed as mentors, tutors, or advisors in the preceding year
• Number of college students from the participating institution receiving mentoring, tutoring, or advising in the preceding year
• Number of high school students receiving mentoring, tutoring, or advising from students of the participating institution in the preceding year
• Information relating to the costs of the program
• Program overview
• Type of activities implemented

**ALERT:** Persistence of students served is no longer a reporting requirement.
TXWORKS Program Details

Texas Working Off-Campus: Reinforcing Knowledge and Skills (WORKS) Internship Program (TXWORKS) is a program that provides students with opportunities to build their resumes through paid and professional work experience aimed at strengthening their career readiness.
TXWORKS Employer Internship Requirements

- Opportunities for meaningful, challenging, real-world work experiences.
- Work a minimum 8 weeks and a minimum of 96 hours.
- Earn a minimum of $20 per hour.
- Exploration of career paths with professional development and certification opportunities as applicable.

- Internship activities that are not political or sectarian in nature and with no more than 25% administrative work.
- Internships that can be offered face-to-face, virtually or hybrid.
- No more than 50% of the eligible employer's workforce may be interns.
SAVE THE DATE

National Intern Day with a Texas Twist Conference
Thursday, July 28, 2022

Follow the Texas Interns Unite! LinkedIn Page for details coming soon on this in-person event.
2023-24 TASFA

Updates
Online TASFA Updates

Refinement

• Test files are being created for institutions which will be loaded into MOVEit in a TASFA_Output folder.
• Editing application content for user clarity.

Outreach

• Presentation delivered to Tx College Access Network (TxCAN) on June 13, 2022.
• Collaborating with Texas OnCourse to develop training and resource information to help with the launch.

Testing

• Internal user acceptance testing (UAT) is in progress for Dependent Student cases.
• External UAT is in progress for the first iteration of testing for Independent Student cases.
  • Testers are composed of TASFA Committee members.
• THECB will notify institutions once TASFA files are available to test the data transmission process through MOVEit.
Tentative Testing Timeline

- **Iteration 1** = Independent student (student information and signature)
- **Iteration 2** = Dependent student (student/parent information and signatures)
- **Iteration 3** = Email verifications and adding additional schools
- **Iteration 4** = Accessing and completing the application from A-Z
Deadlines and Reminders
Deadlines and Reminders

Deadlines

• Deadline for Authority to Transfer – July 1, 2022
• Deadline to request 2021-22 (FY 2022) funds for TEXAS Grant, TEOG, TEG, EAE, and Bilingual Education Program – Aug 1, 2022

General Reminders

• Financial Aid Database (FAD) - Cycle Two – First day to submit files – June 15, 2022
• Summer Institutional Calendar posted on SFAP webpage → Stay Connected
• First day to submit 2022-23 (FY 2023) funds request for TEXAS Grant, TEOG, TEG, EAE, and Bilingual Education Program – Aug 1, 2022

Coming Soon

• Exemption and Waiver updates
• Comprehensive Guidelines
Contact Student Financial Aid Programs

The following phone lines are available for borrower and the public:

**Borrower Services**
- Student Borrowers (Cosigners): (800) 242-3062

**Texas Financial Aid Information Center**
- Public Line: (888) 311-8881

Contact Financial Aid Services in one of the following ways:

**FAS Institutional Phone Line**
- Institutions Only: (844) 792-2640

Submit inquiries online through the CONTACT US web form.
Submit a CONTACT US

- To ensure inquiries are routed correctly, complete these steps:
  - Select “Institution” in Received From box
  - Enter the institution’s full name
  - Always select “Financial Aid Question” as the Contact Reason
  - Provide the best direct phone number

Please do NOT include your full Social Security Number inside the issue description. If you have a question about the status of a new loan application, accounts in repayment, or deferments, please use the last four digits of your SSN instead.
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Questions?