

# State Financial Aid Monthly Webcast

July 26, 2022

# Topics of Discussion



Funds Processing  
Overview

CAL Interest Rate

TASFA Updates

THECB Moves  
Downtown

Reminders,  
Updates, and  
Deadlines

Questions

# Funds Processing Overview

# How are funds processed?

## CBPass Grant Payment Portal

- ▶ TEXAS Grant
- ▶ TEOG
- ▶ TEG

## HelmNet or Commonline File

- ▶ CAL
- ▶ TASSP

## Funds Request Form

- ▶ Bilingual  
Education  
Program
- ▶ EAE

## No request needed

- ▶ TCWS
- ▶ WSMP

# CBPass: Grants



Create  
Account

Request  
Access to  
GPP

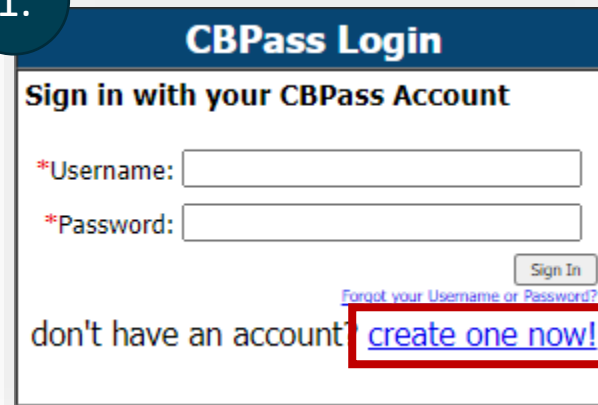
Request  
Funds

# CBPass: Create Account

## Applicable programs:

- TEXAS Grant
- TEOG
- TEG

1.



The image shows a screenshot of the CBPass Login page. At the top is a dark blue header with the text "CBPass Login" in white. Below the header, the text "Sign in with your CBPass Account" is displayed. There are two input fields: one for "Username:" and one for "Password:". To the right of the password field is a "Sign In" button. Below the password field is a link that says "Forgot your Username or Password?". At the bottom of the form, it says "don't have an account" followed by a link that says "create one now!". The link "create one now!" is highlighted with a red rectangular box.

2.

## Account Information

\*First Name [required]:

Middle Initial:

\*Last Name [required]:

\*Begin typing to enter/modify your affiliation or type "Other" [required]:

Affiliated with an elected official? Begin typing the title ("Senator," "Representative," "Governor," "Lieutenant"), then select from the drop-down.

# CBPass: Request Access

1. ACTION ITEMS MY ACCESS APPLICATION PERMISSIONS

Search for and view your current applications or request access to additional applications.

[Click to Request Access to another application](#)

Filters

App ID:  App Name:

App Status:  Access Status:

Record Count 2. Search for and view your current applications or request access to additional applications.

App ID	App Name	App Status	Access Status	Delegate(s)
140	<a href="#">Data Us</a>			ed.texas.gov, ered.texas.gov
139	<a href="#">Financi</a>			d.texas.gov, d.texas.gov, d.texas.gov, ted.texas.gov, ted.texas.gov
130	<a href="#">Good N</a>			ed.texas.gov, d.texas.gov, ted.texas.gov, ted.texas.gov

**Request Access**

Select Application:

[Request Access](#)

# CBPass: Requesting Funds

- Select Request Funds on the menu located on the top banner.
  - Enter the **Amount** of funds being requested (do not include special characters).
  - Enter the **Student Count** (this includes both initial and renewal students).
  - Hit **Submit Request**.
- A pop-up message will confirm a successful submission.



# Return of Funds: Grants

1. Complete the Return of Funds Form in GPP

Return of Funds

Pending Return: \$0.00

Appropriation Year: 2022

Program Type: TEXAS Grant

\* Amount Returned: \$

\* Amount Returned: Do not include special characters.

\* Student Count: 0

\* Comments:

250 characters (0 left)

Back to Home Submit Return

\* Student Count

- If returning funds and adjusting total student count: Update the "request amount" and the "student count" field must include the district number of student awards being returned (Do not update the student count for a partial return).
- If funds are being returned and there is no change to the total student count: Update the "request amount" field and the "student count" field must reflect zero (0).
- If no funds are being returned and the total student count requires decreasing: Update the "request amount" field to reflect zero (0). The "student count" field must be used to update only the total number of students to decrease.

Please note: If increasing the student count, use the "Request Funds" on the menu bar.

GPP Return of Funds Form

2. Send the funds to the THECB via EFT or ACH

Electronic Funds Transfer (EFT) Information

ACH Transfer Information

Field Name	Field Entry
Name:	Bank of America
Address:	515 Congress Avenue Austin, TX 78701
Contact:	(512) 397-2885 Marcie Enriquez
Routing Number:	111000025
Account Number to credit:	006040070607
Account Name:	Comptroller of Public Accounts Treasury Operations
Customer Name:	THECB - PCA
ID Number:	Institution's Tax ID Number
Addenda Record:	Institution's or Remitter's Name

Wire Transfer Information

Field Name	Field Entry
Name:	TX Treasury Safekeeping Trust
Short Name:	TX COMP AUSTIN
Address:	208 E 10th St. Austin, TX 78701
Contact:	(512) 463-4300
Routing Number:	314900164
Account Number to credit:	463600001
Account Name:	Comptroller of Public Accounts Treasury Operations
Reference:	(i.e. - Remitter's name)
Attention:	THECB (PCA)

State Financial Aid Program Funds

PCA	Program Name
06532	B-On-Time (BOT) Private Institutions
06532	B-On-Time (BOT) Public Institutions
36009	Bilingual Education Program
06532	College Access Loan (CAL)
36010	Educational Aide Exemption (EAE)
13067	Minority Health Research/Education
34010	Public Community/Colleges Monthly Allocation Refund
13199	Teach for Texas
13599	Teach for Texas Loan Repayment
06532	Texas Armed Services Scholarship Program (TASSP)
22339	Texas College Work-Study (TCWS)
22349	Work-Study Student Mentorship Program (WSMP)
13099	Toward Excellence, Access, and Success (TEXAS) Grant
06105	Tuition Equalization Grant (TEG)
36002	Texas Educational Opportunity Grant (TEOG) 2-Year Community Colleges
36003	Texas Educational Opportunity Grant (TEOG) State/Technical Institutes

Governor's Emergency Education Relief (GEER) Funds

PCA	Program Name
32501	TEXAS Grant
32502	TEOG 2-Year Community Colleges
32503	TEOG State and Technical
32504	TEG
32505	Emergency Aid - New and Continuing Students
32506	Emergency Aid - Upskilling and Reskilling
32507	Improve Online Learning - Open Educational Resources (OER)
32509	GEER Interest

Texas Public Educational Grant (TPEG) Funds

PCA	Program Name
13099	TPEG - Refunds of Excess Funds
13099	TPEG - Revenue

Electronic Funds Transfer (EFT) Information

As of 11/18/2021 1

EFT Instructions

# Requesting B.1.10 Strategy Funds

[Memo](#) was sent March 1, 2022 to communicate:

- Institutions can request B.1.10 Strategy Funds using the online [2021-22 \(FY 2022\) B.1.10 Strategy - Funds Request Form](#).
- Institutions **must** utilize their original allocation in GPP prior to requesting any B.1.10 Strategy funds.

The screenshot shows the '2021-22 (FY22) B.1.10 Strategy Funds Request Form' from THECB (Texas Higher Education Coordinating Board). The form is titled '2021-22 (FY22) B.1.10 Strategy Funds Request Form' and includes instructions: 'Institutions are required to submit this B.1.10 Strategy Funds Request Form. Please be advised that these additional grant funds will not be added to the Grant Payment Portal (GPP) through CBPass. Please note that institutions must utilize their original allocation in GPP prior to requesting any B.1.10 Strategy funds.' The form fields include: 'Institution Name \*' (with a note 'Do not use acronyms/abbreviations.'), 'Institution Type (Grant Program) \*' (a dropdown menu), 'Institution FICE (6 digits) \*', 'Request Amount \*' (with a note 'Do not include special characters. No commas or dollar signs.'), and 'Requestor Contact Information' (with fields for 'Name \*' and 'Title \*'). A red note states: 'Note: To make any modifications to the total student count for the 2021-22 award year, institutions will need to log into GPP.' Below this, instructions for increasing and decreasing the student count are provided.

# Return of Funds: B.1.10 Grants

1. Complete the Return of Funds Form
2. Send the funds to the THECB via EFT or ACH

**60x30TX**  
Texas Higher Education Coordinating Board

**Return of Funds Form (RFF)**  
Grants and Special Programs

State Grants: TEXAS Grant, TEOG, TEG and TPEG  
State Work-Study Programs: TCWS and WSMWP  
Exemption Programs: Educational Aide Exemption  
Scholarships: Top 10%, Bilingual Education Program and SOS

The amount of the RFF must correspond with the individual refunds submitted. For example, if funds for TEXAS Grant, TCWS and EAE are all being returned, three separate RFFs will need to be submitted and three refunds should be processed.

NOTE: Any refunds for TEXAS Grant, TEOG and TEG from FY 2019 and prior should be sent using this online RFF. Anything FY 2020 and forward is processed through the Grant Payment Portal system through CBPass.

Date: 07-25-2022 FICE Code: Institution: [text box]

**Contact Information**

Position	Name	Email	Phone
Financial Aid Director	[text box]	[text box]	[text box]
Reporting Official	[text box]	[text box]	[text box]
Business Office Contact	[text box]	[text box]	[text box]

Award Year: [dropdown: Select Award Year]

Program: [dropdown: Select A Program Type]

Grant programs require a breakdown in type of funds.

Grant Program	Amount*	Number of student awards being returned	Detailed Refund Explanation Required
Type of Funds			
Initial			
Renewal			
Total			

**Special Program**

Amount*	Number student awards being refunded**
[text box]	[text box]

Certifying Name/Title [text box] Date [Date Picker]

**Summary**

Award Year [dropdown: Select Award Year]

Program/PCA [dropdown: Select A Program Type]

Amount [text box]

Total Student Count [text box]

Reset Submit

Online Return of Funds Form

**Electronic Funds Transfer (EFT) Information**

Institutions must return funds to the Texas Higher Education Coordinating Board (THECB) using the appropriate method which include: Automated Clearing House (ACH), wire transfer, paper check or Uniform Statewide Accounting System (USAS).

All returns must include the **Program Code Account (PCA)** Number to identify the corresponding state program and must reference "THECB" so that funds are routed correctly.

For clarification on how to return funds using Recurring Transfer Index (RTI) through USAS, please see page 2 for more information.

**ACH Transfer Information**

Field Name	Field Entry
Name:	Bank of America
Address:	515 Congress Avenue Austin, TX 78701
Contact:	(512) 397-2885 Marcie Enriquez
Routing Number:	111000025
Account Number to credit:	006040070607
Account Name:	Comptroller of Public Accounts Treasury Operations
Customer Name:	THECB - PCA
ID Number:	Institution's Tax ID Number
Addenda Record:	Institution's or Remitter's Name

**State Financial Aid Program Funds**

PCA	Program Name
06032	B-On-Time (BOT) Private Institutions
06032	B-On-Time (BOT) Public Institutions
36009	Bilingual Education Program
06032	College Access Loan (CAL)
36010	Educational Aide Exemption (EAE)
13067	Minority Health Research/Education
34010	Public Community/Colleges Monthly Allocation Refund
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36003	Texas Educational Opportunity Grant (TEOG) State/Technical Institutes

**Governor's Emergency Education Relief (GEER) Funds**

PCA	Program Name
32501	TEXAS Grant
32502	TEOG 2-Year Community Colleges
32503	TEOG State and Technical
32504	TEG
32505	Emergency Aid - New and Continuing Students
32506	Emergency Aid - Upkilling and Reskilling
32507	Improve Online Learning - Open Educational Resources (OER)
32509	GEER Interest

**Texas Public Educational Grant (TPEG) Funds**

PCA	Program Name
13099	TPEG - Refunds of Excess Funds
13099	TPEG - Revenue

**Paper Check Information**

Field Name	Field Entry
Name:	Texas Higher Education Coordinating Board
Short Name:	THECB
Address:	Attn: Cash Receipts - PCA 0000 PO Box 12788 Austin, TX 78711-2788

Electronic Funds Transfer (EFT) Information As of 11/18/2021 1

EFT Instructions

# New Funds Request Form

## Applicable Programs:

- Bilingual Education
- Educational Aide Exemption

Texas Higher Education Coordinating Board

2021-22 (FY 2022)  
Bilingual Education Program  
Funds Request Form

Date:	FICE Code:	Institution:
Contact Information		
Position	Name	Email
Financial Aid Director		
Reporting Financial Aid Officer		
Business Office Contact		

Current Request		
Bilingual Education Program	Current amount being requested:	Number of unique student awards being funded via current request: *

By submitting this form, I certify that the amounts reported on this request form are accurate as of today's date. I further understand the importance of the accuracy of this information, as it may be reported to the Texas Legislature and is subject to review during a program audit.

Certifying Name and Title

Signature \_\_\_\_\_ Date \_\_\_\_\_

☐ I confirm that this is an original (not a duplicate) submission.

☐ I confirm that this is a revised request; below is the date of the original submission and the reason for the revision.

Date of Original Submission: \_\_\_\_\_

Enter the explanation for the revised form here.

Year-to-Date Totals		
Total Bilingual Education Allocation	Year-to-date amount requested including current request: **	Number of year-to-date distinct student awards funded including current request: ***

\* The count of recipients receiving program funds for the first time this award year via this current request.  
\*\* The cumulative total amount of funds requested this fiscal year, including this request.  
\*\*\* The total number of distinct students who have received funds this fiscal year, including those who will receive funds from this request.  
For further clarification on how to complete this form, refer to the Fund Request Form Instructions.

To send the completed form:

- Click the **SUBMIT** button.
- An email with this form attached will open in a new window.
- Enter the six-digit FICE code and file name in the subject line.
  - Example: 012345\_Bilingual Education Funds Request Form FY 2022
- Click the **SEND** button to email the form.

Forms that cannot be sent using the SUBMIT button should be manually completed, scanned, and emailed to [FAOOperations@highereds.texas.gov](mailto:FAOOperations@highereds.texas.gov)

Submit



THECB Texas Higher Education COORDINATING BOARD

2022-  
Bilingual  
Funds R

THECB Texas Higher Education COORDINATING BOARD

2022-23 (FY23)  
Educational Aide Exemption (EAE)  
Funds Request Form

Institution Name \*  
Do not use acronyms/abbreviations.

Institution Type (Grant Program) \*  
Select or enter value

Institution FICE (6 digits) \*  
Select or enter value

Request Amount \*  
Do not include special characters. No commas or dollar signs.

Requestor Contact Information

Name \*

Institution Name \*  
Do not use acronyms/abbreviations.

Institution Type (Grant Program) \*  
Select or enter value

Institution FICE (6 digits) \*  
Select or enter value

Request Amount \*  
Do not include special characters. No commas or dollar signs.

Requestor Contact Information

Name \*

# Return of Funds: EAE & Bilingual Ed

1. Complete the Return of Funds Form

The screenshot shows the 'Return of Funds Form (RFF)' for 'Grants and Special Programs'. It includes fields for Date (07-25-2022), FICE Code, Institution, and Contact Information (Position, Name, Email, Phone). There are sections for Financial Aid Director, Reporting Official, Business Office Contact, and Award Year. A dropdown menu for 'Program' is set to 'Select A Program Type'. Below this, a table for 'Grant programs require a breakdown in type of funds' is visible, with columns for 'Type of Funds', 'Amount', and 'Number of student awards being returned'. A 'Special Program' section follows with columns for 'Amount' and 'Number student awards being refunded'. At the bottom, there are fields for 'Award Year', 'Program/PCA', 'Amount', and 'Total Student Count', along with 'Reset' and 'Submit' buttons.

Online Return of Funds Form

2. Send the funds to the THECB via EFT or ACH

The screenshot shows the 'Electronic Funds Transfer (EFT) Information' form from the Texas Higher Education Coordinating Board. It includes instructions for returning funds and a table for 'ACH Transfer Information' with columns for 'Field Name' and 'Field Entry'. The table lists fields like Name, Address, Contact, Routing Number, Account Number, Account Name, Customer Name, ID Number, and Addenda Record. Below this is a table for 'Wire Transfer Information' with similar fields. To the right, there are two tables for 'State Financial Aid Program Funds' and 'Governor's Emergency Education Relief (GEER) Funds', each with columns for 'PCA' and 'Program Name'. At the bottom, there is a table for 'Texas Public Educational Grant (TPEG) Funds' with columns for 'PCA' and 'Program Name'. The form also includes a 'Paper Check Information' section and a footer with the date 'As of 11/18/2021'.

EFT Instructions

# **August 1**

## **Deadline to Request Funds**

### **Applicable Programs:**

- **TEXAS Grant**
- **TEOG**
- **TEG**
- **B.1.10 Grants**
- **Bilingual Education**
- **Educational Aide Exemption**



# Grant Funds Carry-Forward

Funds not expended in FY 2022 will automatically be carried-forward for institutions by the THECB to FY 2023.



# CAL and TASSP Processing

Commonline file via  
MOVEit for CAL

**Username**

Username

**Password**

Password

**SECURITY NOTICE**

The THECB is committed to ensuring the privacy and accuracy of your confidential information. Except as otherwise provided by applicable state or federal law, we do not actively share personal information.

**Sign On**

OR

Manual certification via  
HelmNet for CAL & TASSP

**School Certification**

**Loan Information**

Application Type: COLLEGE ACCESS LOAN  
CommonLine Unique ID: 8120890003W00H00A  
Application ID: CL0001  
School Code: 77777700  
School Information: THECB UNIVERSITY  
777 UNIVERSITY AVE  
AUSTIN, TX 77777

**Borrower Information**

First Name: ACCOUNT  
Middle Initial:   
Last Name: TWO  
Date of Birth: 06/15/1991  
SSN: \*\*\*-\*\*-2026  
Street Address 1: 36 APPROVED AVE  
Street Address 2:   
City: AUSTIN  
State: Texas  
ZIP: 78781

**Enrollment Information**

Grade Level: Select a Grade Level  
Enrollment Status: Select an Enrollment Status  
Academic loan period: 06/24/2016 to 05/17/2017  
Anticipated Graduation Date: / / X



# Return of Funds: CAL & TASSP

1. Complete the Return of Funds Form

The screenshot shows the '60x30TX' logo and the title 'Return of Funds Form (RFF)'. It includes instructions for returning funds for College Access Loan (CAL), B-On-Time (BOT), and Texas Armed Services Scholarship Program (TASSP). The form contains sections for Date, FICE Code, Institution, Contact Information, Disbursement Year, Term, Award, and a table for Common Line Unique ID, Disb. #, Disb. Year, Term, Amount, Award, First Name, Last Name, D.O.B, SSN, and Explanation. At the bottom are 'Reset' and 'Submit' buttons.

Online CAL/TASSP Return of Funds Form

2. Send the funds to the THECB via EFT or ACH

The screenshot shows the 'Electronic Funds Transfer (EFT) Information' form from the Texas Higher Education Coordinating Board. It includes instructions for returning funds via EFT or ACH. The form contains sections for ACH Transfer Information, Wire Transfer Information, and a table for State Financial Aid Program Funds, Governor's Emergency Education Relief (GEER) Funds, and Texas Public Educational Grant (TPEG) Funds. At the bottom are 'Electronic Funds Transfer (EFT) Information' and 'As of 11/18/2021'.

EFT Instructions

# Comptroller Closure

# 2022

JANUARY	FEBRUARY	MARCH	APRIL
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30
MAY	JUNE	JULY	AUGUST
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

## State Financial Aid Program Impact:

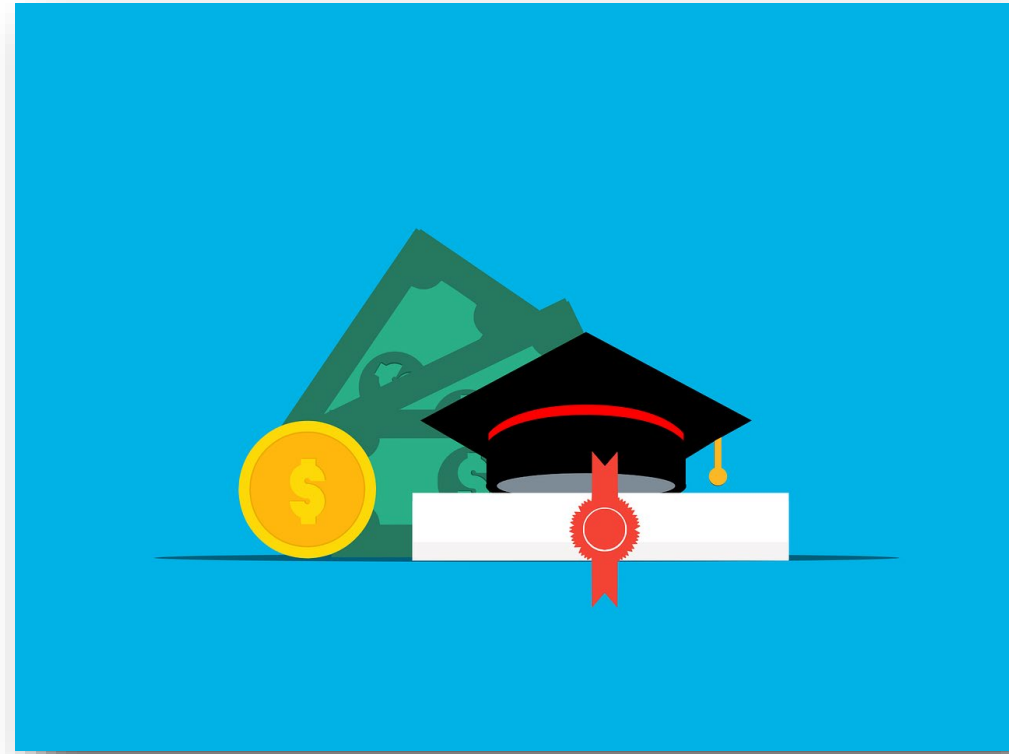
- Closure from **7 p.m. Aug. 31 through 7 a.m. Sept. 1, 2022.**
- Payments for grants and special programs from the THECB will begin after the **Sept. 6, 2022**, Labor Day holiday.
- Encourage students to complete their Loan Acceptance Disclosures (LAD) **as soon as possible** to avoid disbursement delays during the closure.

# CAL Interest Rate

## Updates

# Interest Rate Change

- The College Access Loan (CAL) will carry a fixed interest rate of **5.35%** for borrowers who begin their application process **on or after Aug. 1, 2022**.
- An updated Solicitation Disclosure will be provided to institutions that include the THECB on their preferred lender list.
- Find the rates and updated information on [hhloans.com](https://hhloans.com).

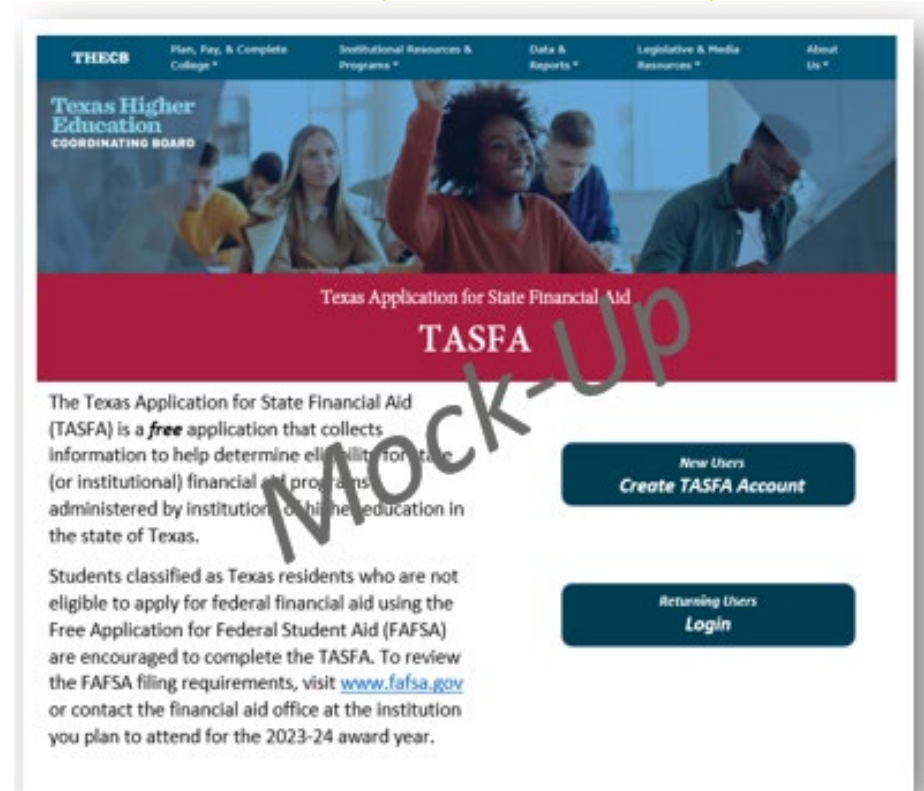


# 2023-24 TASF

## Updates

# Online TASFA

- Internal and external user acceptance testing (UAT) is in progress:
  - **Iteration 1** (complete) tested independent student process
  - **Iteration 2** (complete) tested dependent student process
  - **Iteration 3** (pending) will test submission to additional colleges and emails sent to users
  - **Iteration 4** (upcoming) will test full application process from A-Z
- Institutional test files are still being programmed
  - Additional testing is necessary before test files are released.



# Paper TASFA Alignment

- Paper TASFA 2023-24 will closely align with the online TASFA
  - There will be separate student and parent sections

## 2022-23 Paper TASFA

<b>For questions, 71-82, if the answer is zero or the question does not apply to you, enter "0." DO NOT LEAVE ANY BLANKS. Report whole dollar yearly amounts with no cents.</b>	<b>STUDENT</b>	<b>SPOUSE</b> (If applicable)	<b>PARENT 1</b>	<b>PARENT 2</b> (If applicable)
<b>PART B. 2020 UNTAXED INCOME</b> (See Notes for questions 71-76)				
<b>71.</b> Child support received for any of your children.				
<b>72.</b> Housing, food, and other living allowances paid to members of the military, clergy, and others. (See Notes page 8.)				
<b>73.</b> Other untaxed income not reported. (Such as worker's compensation, disability, veterans noneducation benefits, etc.)				
<b>74.</b> Cash earnings. (Income not already reported on taxes. Do <b>NOT</b> include W-2 earnings.)				
<b>75.</b> Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.			N/A	N/A
<b>76. TOTAL UNTAXED INCOME</b> (Automatically calculates if completed electronically.)		\$ 0.00		\$ 0.00

## 2023-24 Paper TASFA

Instructions	✓
Student	✓
Dependency	✓
Parent	✓

# Paper TASFA Question Changes

The following questions were **removed** from the 2023-24 TASFA

- Date of graduation (HS or GED)
- College grade level
- Conviction restrictions
  - *The state's requirement still applies*
- How many credits/hours enrolled
- Associate degree for transfer students
- Previously received state aid
- Work authorization and work-study

Moved →

21. Where do you plan to live during the 2022-23 school year?  
☐ On-campus ☐ Off-campus ☐ With parent or relative

Removed ↗

19. What will your college grade level be when you begin the 2022-23 school year?	20. What degree or certificate will you be working on when you begin the 2022-23 school year?
Never attended college .....	1st bachelor's degree .....
1st year undergraduate .....	2nd bachelor's degree .....
2nd year undergraduate/sophomore .....	Associate degree .....
3rd year undergraduate/junior .....	Certificate or diploma .....
4th year undergraduate/senior .....	Teaching credential (nondegree program) .....
5th year/other undergraduate .....	Graduate or professional degree .....
1st year graduate/professional .....	Other/undecided .....
Continuing graduate/professional or beyond .....	

21. Where do you plan to live during the 2022-23 school year?  
☐ On-campus ☐ Off-campus ☐ With parent or relative

22. At the start of the 2022-23 school year, how many credits/hours will you be enrolled in?  
☐ Full-time (12 hours or more) ☐ Three-quarter time (9-11 hours)  
☐ Half-time (6-8 hours) ☐ Less than half-time (5 hours or less)  
☐ Not sure

23. If you are transferring schools, have you earned an Associate Degree?  
☐ Yes  
(Enter date you earned an Associate Degree: \_\_\_\_/\_\_\_\_/\_\_\_\_)  
☐ No

25. Have you been convicted of a felony, or crime involving a controlled substance?  
☐ Yes ☐ No

26. Have you previously received Student Financial Aid from Texas?  
☐ Yes ☐ No

27. (A) Do you have authorization to work in the United States?  
☐ Yes ☐ No ☐ Don't know ☐ N/A  
(B) If yes, are you interested in applying for a work-study program?  
☐ Yes ☐ No ☐ Don't know



# THECB is Moving!

# THECB is moving!

- FAS staff will be working remotely in August through mid-September as the agency transitions downtown.
- The new office will be located in the Capital Complex in the state Bush building.
- Update your records with the agency's new address, once we move:

**1801 N. Congress Ave.  
Suite 12.200  
Austin, Texas 78701**



# Reminders, Updates, and Deadlines

# Reminders, Updates, and Deadlines

## General Reminders

- Summer Institutional Calendar posted on SFAP webpage → Stay Connected
- User accounts for CBPass and HelmNet will be removed if inactive for 12+ months

## Updates

- Exemption and waiver guidelines updates (Coming soon)
- Paper copy TASFA 23-24 (Coming soon)
- THECB office move (September)

## Deadlines

- Deadline to request 2021-22 (FY 2022) funds for TEXAS Grant, TEOG, TEG, B.1.10 Grants, EAE, and Bilingual Education Program – **Aug. 1, 2022**
- Deadline to validate Financial Aid Database (FAD) - Cycle Two – **Aug. 22, 2022**

# Contact Student Financial Aid Programs

The following phone lines are available for borrower and the public:

## Borrower Services

- Student Borrowers (Cosigners): (800) 242-3062

## Texas Financial Aid Information Center

- Public Line: (888) 311-8881

Contact Financial Aid Services in one of the following ways:

## FAS Institutional Phone Line

- Institutions Only: (844) 792-2640

Submit inquiries online through the [CONTACT US](#) web form.



Phone lines –  
Hours of Operation:  
Mon-Fri  
8 a.m. to 5 p.m.  
(Closed 12-1 daily)

# Submit a CONTACT US

- To ensure inquiries are routed correctly, complete these steps:
- Select “**Institution**” in Received From box
- Enter the institution’s full name
- Always select “**Financial Aid Question**” as the Contact Reason
- Provide the best **direct phone number**

**Texas Higher Education Coordinating Board**

**Contact Us**

An asterisk \* by the field indicates a required field!

Received From\*

INSTITUTION

Institution

Contact Reason\*

\*Financial Aid Question

Description\*

4000 characters max

Please do NOT include your full Social Security Number inside the issue description. If you have a question about the status of a new loan application, accounts in repayment, or deferments, please use the last four digits of your SSN instead.

Is this a complaint

No ☒ Yes ☐

Contact Preference

E-MAIL ☒ LETTER ☐ PHONE ☐

Salutation\*

Dr.

First Name\*

Last Name\*

E-mail\*

Phone (10-digit)

Phone Ext

Mail Address

Mail Address2

Mail Address3

City

State

-- please select State --

Zip Code (5-digit)

Submit

|

[Help](#)



# **Texas Higher Education**

## **COORDINATING BOARD**

Questions?