

ApplyTexas Questions Running List

last updated 4/29/24

Questions from the Field Pre-Student Experience Webinar

1. The slide deck linked below didn't have information regarding the data files we will be receiving as students apply. Will there be a separate webinar on data integration? If not, I have some questions around that. Will the EDI file formats change regarding what we are delivered? If so, when will we receive the new layout, and when will we be able to start testing with some sample students?

Yes, we will be hosting a series of webinars in the coming months to ensure institutions are adequately prepared for the new ApplyTexas. The next webinar is scheduled for December 6 from 11:00 am-12:00 pm. The webinar will provide a walkthrough for technical staff at institutions to understand at a high level the expected technical changes to prepare for leading up to launch in May 2024. Additional communications and webinars will be conducted starting in February to dive into more specifics around technical requirements, system changes, and the rollover plan for the new ApplyTexas.

2. I have a question about this new ApplyTexas format. Is it still going to prompt students to fill out their profile and application in order, similarly to how it does now? I work with dual credit students, and we find that they already struggle with this application process. From the look of the presentation, I am very concerned about our students not completing all the necessary steps they would need to submit the application.

The new ApplyTexas design will require a student to first complete what is now referred to as the "application screener," which will ask a series of short, direct questions (primarily derived from "profile" questions) to help the student narrow down relevant application types. This update takes all application types into consideration, but also includes a step upfront to help students applying for Dual Credit more easily navigate the process.

After a student completes the screener, the student is then prompted to answer the Core Questions (a combination of what currently comprises profile + application type-specific questions that now exists in a central location), which they can answer in almost any order and save as they go. Separately, the student can initiate a school application and answer school-specific questions. Before the student can submit their application, a check is done to ensure that all required fields (across both the Core Questions and the application-specific questions) are entered, and the student is required to answer any remaining fields before submission.

3. The question on slide 6 High School Status "Do you plan to apply to an undergraduate, graduate or both" does not seem correct. I'd like more information on the why behind this question.

In our user research, we spoke with adult learners who were exploring both undergraduate and graduate paths — they already had an undergraduate degree but were not sure if they wanted to pursue a graduate degree in that field or get a second undergraduate degree. This question as part of the screener is intended to serve those users in addition to the more common use case of applying to either an undergraduate or a graduate degree.

4. If we don't wish to use the graduate application, can we note this on the application like we do today?

Yes, if your institution does not wish to offer the graduate application type, then you will be able to indicate that via the Admin Portal as you do today. You will not be required to configure or offer graduate applications.

5. Is there a comprehensive residency section that is part of the core questions? I didn't see it in the demonstration slides.

Yes, the comprehensive Texas residency section is part of the Core Questions. It is labelled as "Texas Residency" and falls within the "Household" section.

6. Is there any place on the application to upload documents beside the essay?

No, there is not. For essays specifically, the plan is to allow students to upload a document to be converted into Rich Text (and saved as both Rich and Plain text), but document files themselves will not be saved to the system or transmitted to institutions.

7. Which transcripts can be provided through ApplyTexas?

Transcripts will not be provided through ApplyTexas. Rather, pending successful integration with the Texas Education Agency (TEA), students will be able to request a high school transcript be sent to the receiving institution as part of the application submission process in ApplyTexas. This request will be sent to TEA at the time of application submission and high school registrar office representatives can view the request and transmit the transcript to the given institution via the Texas Records Exchange (TREx) system.

8. What areas/questions do schools have the ability to configure/set up? Will schools have conditional logic that they can use to help configure the application so that we can trim down some of the questions on the application?

The overall scope of configuration will remain consistent with the current system, as institutions will continue to have the ability to configure application type- and major- specific questions that will display within "School-specific questions" for the student completing that application. Like today, institutions will have the ability to choose from a select list of question types when configuring these custom questions.

With the introduction of the Core Questions structure, institutions will no longer be able to configure conditional logic to remove certain portions of the application type-specific questions. However, because Core Questions will exist in a central location (rather than repeated within each individual application), students will have a more predictable, streamlined experience that will help facilitate more reliable data collection for institutions.

9. Will there be a redesign of the application document (the PDF) sent to the institutions?

More details on application documents to come.

10. Custom questions

- a. Will institutions be able to create their own questions?

Yes, institutions will continue to have the ability to configure custom questions (for application types and majors) as they do today.

- b. Will conditional logic be available? Example: Has a family member attended [institution]? > Yes (please provide their name and graduation year) / No > (end)

For this Spring 2024 release, institutions will not be able to introduce conditional logic into custom questions. This requested enhancement has been noted and can be tracked for a future release.

11. Will major specific questions continue to be offered?

Yes, institutions will continue to have the ability to configure major-specific custom questions as they do today.

12. Will a flat file data export (excel, CSV) be available? (or JSON/XML if a flat file is unavailable)

For the purposes of this Spring 2024 release and associated application cycles, institutions will continue to receive application data in a manner consistent with the current state. The ability to support additional formats/mechanisms for receiving application data has been noted and can be tracked for a future release.

Questions from ApplyTexas Portal Overview Webinar 11/15/23

1. If a school doesn't offer dual credit, will this question be adjusted to only undergraduate program?

The questions within the Application Screener are neither school-dependent nor specific to application types. Rather, like the 'Profile' section within the current ApplyTexas system, the screener is meant to guide students in identifying the application types for which they are eligible to use within ApplyTexas.

Consistent with the current system, individual institutions will continue to have the ability to determine which application types should be offered for their institution and further configure custom questions via the Admin Portal.

2. Can helper text be added to the "I am a US citizen" question that details who should select Yes (i.e. native, naturalized, US birth abroad). Some PR (green card holders) think they are US citizens and may select Yes in error.

Help content will be available to address key items with high potential for confusion, including questions around citizenship status. The final placement of these tooltips / help content will be finalized during development.

3. Does it change the format of information that institutions will receive for upload to their SIS?

The overall process and format of application data shared with institutions (EDI files transmitted via the National Student Clearinghouse) will remain consistent with the current ApplyTexas system.

4. As a two-year we have students applying year around. Will any past applications be available on the new site on July 1? Will they need to complete current semester apps in the prior site?

More details on the rollover process to come in future communications, but the intention is for the new site to support both the ongoing application cycle for the academic year 2024-2025 and the new application cycle for academic year 2025-2026.

5. With the restructure of questions, will the column titles of the file colleges receive change as well?

There will be some changes to the files institutions receive, but the ApplyTexas team is working to minimize changes as much as possible by maintaining consistency with existing naming conventions and structures wherever possible. More details on expected changes, as well as updated file specifications, will be forthcoming in the new year as development of the new site continues.

6. Can applicants delete their accounts if they have submitted applications on file? If so, how will our institution be notified that the account is deleted, and the application is no longer active?

The specific business rules around account deletion are currently in review with Texas Higher Education Coordinating Board (THECB). Additional information can be provided once a decision has been reached.

7. What department provides the school info (score requirements, cost etc.)? How often is this updated? This question is referencing the individual school requirements in the app.

Net new school data points (e.g., cost, SAT/ACT score ranges) will be sourced by THECB from existing data reporting sources (i.e., THECB, US Dept of Ed's College Scorecard) and not be configurable by individual institutions.

8. Is there Beta testing for schools?

More information around the cutover and preparation plan for the new site will be shared in the new year.

9. Is the Advertising message on the school details search a new field and is there a character limit?

The message ("Interested in starting a [app type] degree program in [semester]? Start an application to [institution name].") is system generated and not configurable within the Admin Portal.

10. Can the deadline date differ if they are an international student?

Consistent with the current ApplyTexas system, individual institutions will continue to have the ability to configure settings (e.g., deadlines) for each application type (e.g., US Freshman, International Freshman) according to their needs.

11. What if the application deadline for international students is different than for domestic students? Is there a way to halt international students' ability to apply for a specific semester?

Consistent with the current ApplyTexas system, individual institutions will continue to have the ability to configure settings (e.g., deadlines) for each application type (e.g., US Freshman, International Freshman) according to their needs.

12. How will a high school registrar/counselor know a transcript request has been made? Will it be up to each high school to update TEA on new contact persons when registrar's/counselors leave the district?

Transcript requests will be sent from ApplyTexas to the Texas Records Exchange (TREx) system for the student's high school on behalf of the student / receiving institution, where high school registrar representatives will see and be able to process requests. The intention is for high school counselors to be able to see that the request has been made within the ApplyTexas Counselor Suite. Long-term, the intention is for students and their high school counselors to be able to track the status of transcript requests through successful submission, but this enhanced functionality may not be available for the initial release of the new site.

13. Is it possible to select an application fee for only one type of application? For instance, we only have an application fee for those applying for F-1/M-1 status.

Yes, application fees can be configured individually for each of the available application types and semester.

14. I may have missed it, but will students still be able to submit the application and then return to work on the scholarship module?

Correct – students will still be able to submit an application and then return to work on scholarship-related questions.

15. For the Transcript request, can students log back into their ApplyTexas profile to see the status of their transcript request, or is it only going to show the initial request and to check with destination college/university for successful submission?

Long-term, the intention is for students and their high school counselors to be able to track the status of transcript requests through successful submission, but this enhanced functionality may not be available for the initial release of the new site.

16. The application fee is per school, correct? Do we have the option to state we do not charge an application fee?

Correct – institutions will have the ability to configure application fees individually for each available application type and semester.

17. Can you please clarify what is meant by ApplyTexas will not be accepting payments moving forward. Does this mean students can no longer pay at the time of applying?

Correct – ApplyTexas will include information about fees, deadlines, and payment information configured by institutions, but students will no longer submit payments via ApplyTexas. Each institution will be individually responsible for managing payment processing for their applicants.

To adhere to state guidance, the THECB was required to use Texas.gov Payment Services to process credit card payments for the new ApplyTexas system. Maintaining the current integration with PayPal was not an option. During technical discovery, the THECB determined the hand off between ApplyTexas and Texas.gov to process credit card payments would compromise the user experience. In addition, each institution would need to establish a Texas.gov account. Due to timeline constraints around account creation and user experience concerns, THECB made the decision to not utilize Texas.gov to process credit card payments within ApplyTexas.

In the current state, there are a mix of institutions that process credit card payments through ApplyTexas and those that process credit card payment outside ApplyTexas. ApplyTexas will continue to capture an applicant's preferred method of payment or their intent to request a fee waiver. With the removal of the handoff between ApplyTexas and PayPal to process credit card payments, institutions should plan to follow up directly with payment instructions for all applicants, including those who indicated a credit card as their preferred method of payment.

Institutions are currently responsible for processing other forms of payment and fee waivers outside ApplyTexas. We would suggest that these processes are extended to include the processing of credit card payment. Institutions can continue to use the established ApplyTexas PayPal accounts. These accounts are owned by the institutions.

18. Can we see what the counselor suite will look like?

Counselor Suite training will be provided through Texas OnCourse in late summer 2024.

19. Will a PDF of the application be sent over similar to Common and Coalition applications?

More details on application documents to come.

20. I look forward to receiving invitations to future webinars. As an administrator I am interested in what changes on our end to populate the programs and such. Thank you.

You're welcome! Many configuration requirements will remain consistent with existing processes, but more information on expected changes will be forthcoming in future webinars.

21. Are there plans to have the data sent via CSV or anything other than EDI? We would love to have the application data come through an easier process including SFTP.

For the purposes of this Spring 2024 release and associated application cycles, institutions will continue to receive application data in a manner consistent with the current state. The ability to support additional formats/mechanisms for receiving application data has been noted and can be tracked for a future release.

22. Will the data mapping change from the prior application?

No, the data mapping for the redesign aims to remain consistent with the legacy data model.

23. For the Application fee, do i understand correctly that a student cannot pay through the PayPal portal anymore?

Correct – ApplyTexas will include information about fees, deadlines, and payment information

configured by IHEs, but students will no longer submit payments via ApplyTexas. Each institution will be individually responsible for managing payment processing for their applicants. See #17 above.

24. And for the Application Fee, just to clarify -- the new ApplyTexas will no longer accept/manage application fees and transmit them to partner schools? All partner schools (who have a fee) are now required to manage the application fee within their own systems?

Correct – ApplyTexas will include information about fees, deadlines, and payment information configured by IHEs, but students will no longer submit payments via ApplyTexas. Each institution will be individually responsible for managing payment processing for their applicants. See #17 above.

25. To tell a student "Great Job! You're almost done" and that their application will not be reviewed unless required next steps are complete could be misleading. Is the required next steps language customizable? Is confirmation email customizable?

At this time, the language for the celebration banner and confirmation email is not customizable. If you have feedback on proposed changes to the language and/or functionality here, please email ApplyTexasApplication@highered.texas.gov for consideration in future application cycles.

26. I received an email to download, update, and upload a listing of our program offerings and their respective CIP codes. Some major codes are missing from the list, do I add those to the end.

Yes, please append any additional majors and their respective CIP codes to the end of the list. Institutions will continue to be responsible for managing their list of offered majors within the Admin Portal, but this exercise will help expedite that initial process for the purposes of the transition to the new site.

27. Odessa College, as a two-year, has students applying year around. Will any past applications be available in the new site on July 1? Will they need to complete current semester apps in the prior site?

More details on the rollover process to come in future communications, but the intention is for the new site to support both the ongoing application cycle for the academic year 2024-2025 and the new application cycle for academic year 2025-2026.

28. I don't see anything regarding ApplyTexas administration. Will there be a webinar or information provided for that?

Yes, there will be future communications in the new year to cover more details on expected changes, onboarding, and training for the Admin Suite.

29. Will ApplyTexas be able to determine if the student is picking an incorrect admissions type? Say for example a HS student is applying for Fall 2024 but they have not graduated yet so they pick Dual Credit or Individual Approval which would be incorrect. So, their communications are wrong from the beginning.

While it may not be possible to cover every scenario, the new site does include an updated Application Screener component where student will answer a series of questions that help

determine their eligibility for different application types based on their responses. If they then attempt to initiate an application for a type that the system has not deemed them eligible, the system will prompt them to choose another application type or revisit the screener to review their responses.

30. Since the PayPal integration works well, any chance you would consider keeping it around?

See response to #17 above.

31. A popular topic here: in addition to configuring deadlines for F-1 international applicants, can required information and documentation be configured? For instance, home country address (if not permanent) is still needed, certain transfer eligibility questions, etc.

Consistent with the current ApplyTexas system, individual institutions will continue to have the ability to configure settings (e.g., deadlines) for each application type (e.g., US Freshman, International Freshman) and configure additional custom questions by application type according to their needs. However, individual questions (wording, order, conditional display rules, whether required or optional, etc.) within Core Questions will not be configurable by institutions. If you have feedback on proposed changes to the standard set of Core Questions for a given application type, please email ApplyTexasApplication@highered.texas.gov for consideration in future application cycles.

32. Also, will there be an Alert for the school that an application is indeed an International Application?

While there will not be separate dedicated alert for international applications, each application and its data file will be labeled with the given application type (e.g., "International Undergrad").

Questions from Technical Changes Summary Webinar 12/13/23

1. Will you clarify that last point? Will the data still be sent in EDI or will there be the possibility for a new type like CSV?

For the purposes of this Spring 2024 release and associated application cycles, institutions will continue to receive application data in a manner consistent with the current state. The ability to support additional formats/mechanisms for receiving application data has been noted and can be tracked for a future release.

2. If our institution does not charge an application fee, will students still see the fee waiver section?

If an application fee is not required for the given application, students will be presented with a message explaining that payment is not required to complete submission of the application and will not be presented with fee waiver information.

For institutions that charge an application fee, administrators will have the ability to determine whether custom fee waiver-related questions are presented to students via a setting in the Admin Suite. As with all fee-related information, this decision can be made individually for each

combination of application type and semester.

3. Can institutions opt-out of RTF essays?

Yes – Institutions will have the option of receiving rich text formatted essay data for their applicants. THECB understands that preparing for and processing rich text formatted essay data may take some time and may not be immediately feasible for some institutions, so the option to receive a plain text version of essay data will continue to be available for institutions as needed. This setting will be configurable via the Admin Suite.

4. Will the counselors on the high school side still have to send a transcript to each institution as a discrete step for each institution or once and it distribute it to all schools the student is applying?

Yes – High School Registrars' Office representatives will continue to receive and process transcript requests individually for each receiving institution. THECB is also exploring other future-state solutions to further streamline the transcript request process in the long term.

5. Will we be able to see on the administrators end if a student has requested a transcript from a school? (like how we are able to see payments)

The intention is for high school counselors to be able to see that the request has been made within the ApplyTexas Counselor Suite, but at this time there are no such plans for the Admin Suite. If you have feedback on proposed changes to this functionality here, please share with THECB and the Apply Texas Advisory Committee for consideration in future application cycles.

6. What is the reasoning for removing payment functionality from ApplyTexas?

To adhere to state guidance, the Texas Higher Education Coordinating Board (THECB) was required to use Texas.gov Payment Services to process credit card payments for the new ApplyTexas system. Maintaining the current integration with PayPal was not an option. During technical discovery, the THECB determined the hand off between ApplyTexas and Texas.gov to process credit card payments would compromise the user experience. In addition, each institution would need to establish a Texas.gov account. Due to timeline constraints around account creation and user experience concerns, THECB made the decision to not utilize Texas.gov to process credit card payments within ApplyTexas.

In the current state, there are a mix of institutions that process credit card payments through ApplyTexas and those that process credit card payment outside ApplyTexas. ApplyTexas will continue to capture an applicant's preferred method of payment or their intent to request a fee waiver. With the removal of the handoff between ApplyTexas and PayPal to process credit card payments, institutions should plan to follow up directly with payment instructions for all applicants, including those who indicated a credit card as their preferred method of payment.

Institutions are currently responsible for processing other forms of payment and fee waivers outside ApplyTexas. We would suggest that these processes are extended to include the processing of credit card payment. Institutions can continue to use the established ApplyTexas PayPal accounts. These accounts are owned by the institutions.

7. Any chance moving away from EDI files and towards csv or text files is on the docket?

For the purposes of this Spring 2024 release and associated application cycles, institutions will

continue to receive application data in a manner consistent with the current state. The ability to support additional formats/mechanisms for receiving application data has been noted and can be tracked for a future release.

8. With this refactor will there be other formats for application delivery besides EDI (JSON, REST API, etc.)?

For the purposes of this Spring 2024 release and associated application cycles, institutions will continue to receive application data in a manner consistent with the current state. The ability to support additional formats/mechanisms for receiving application data has been noted and can be tracked for a future release.

9. Will we have the opportunity to download sample .edi files to test with?

Yes – institutions will have an opportunity to review and test sample EDI files. More details on the specific updates to EDI files and the EDI specifications themselves to come in the new year.

10. Will college transcripts be added so they are orderable through Apply Texas in the future?

The Texas Records Exchange (TREx) is the preferred system for requesting and managing transcripts, but THECB is exploring other ideas to enhance the ApplyTexas – TREx integration and further streamline the transcript request process for students, high schools, and institutions.

11. Will it have an ability to print the application in an easily readable format?

More details on application documents to come.

12. If we never submitted our CIP mapping, do we still have time to do this?

Yes – the extended deadline for Major-CIP code mapping is Thursday, 12/21.

13. Will the documentation for the EDI files be updated to reflect what is actually sent over?

Yes – while the overall process and format of application data shared with institutions (EDI files transmitted via the National Student Clearinghouse) will remain consistent with the current ApplyTexas system, update file specifications will be made available.

14. When will EDI specs be available? When will we know what changes are final with the EDI file we will receive?

Yes – institutions will have an opportunity to review and test sample EDI files. More details on the specific updates to EDI files and the EDI specifications themselves to come in the new year.

15. The incoming file will still be the same TS189?

The overall process and format of application data shared with institutions (EDI files transmitted via the National Student Clearinghouse) will remain consistent with the current ApplyTexas system.

16. I understand that ApplyTexas will no longer support fee payments as part of the application process. Can you explain what the recommended process for collecting said fees is going forward? Is each

institution responsible for figuring out how to collect a fee outside of AT?

Correct – ApplyTexas will include information about fees, deadlines, and payment information configured by institutions, but students will no longer submit payments via ApplyTexas. Each institution will be individually responsible for managing payment processing for their applicants.

To adhere to state guidance, the Texas Higher Education Coordinating Board (THECB) was required to use Texas.gov Payment Services to process credit card payments for the new ApplyTexas system. Maintaining the current integration with PayPal was not an option. During technical discovery, the THECB determined the hand off between ApplyTexas and Texas.gov to process credit card payments would compromise the user experience. In addition, each institution would need to establish a Texas.gov account. Due to timeline constraints around account creation and user experience concerns, THECB made the decision to not utilize Texas.gov to process credit card payments within ApplyTexas.

In the current state, there are a mix of institutions that process credit card payments through ApplyTexas and those that process credit card payment outside ApplyTexas. ApplyTexas will continue to capture an applicant’s preferred method of payment or their intent to request a fee waiver. With the removal of the handoff between ApplyTexas and PayPal to process credit card payments, institutions should plan to follow up directly with payment instructions for all applicants, including those who indicated a credit card as their preferred method of payment.

Institutions are currently responsible for processing other forms of payment and fee waivers outside ApplyTexas. We would suggest that these processes are extended to include the processing of credit card payment. Institutions can continue to use the established ApplyTexas PayPal accounts. These accounts are owned by the institutions.

17. Can you confirm that payments for application fees will be completely managed by the institutions themselves, occurring outside of the ApplyTexas platform? Given this change, can you clarify how the student application and the payment, then occurring on different platforms, will be related to each other? In other words, how will institutions be able to match payments with incoming ApplyTexas applications?

See response to #16 above.

Questions from Student Portal Webinar (reprise) 2/28/24

1. Will the session be recorded?

Yes, the recording is provided here [Application Cutover and Technical Changes webinar](#)

2. Since Odessa College is a 2-year school, will internationals still be able to identify them as such if they choose the 2-year option?

Applications specific to international students are configurable in the Admin suite to display in the Applicant suite. If Odessa is providing an international undergraduate application as an option to students, then Odessa will be able to configure this application in the Admin portal under the international undergraduate application type (equivalent to the International freshman application

type in the current site). US-based undergraduate applications are separate from international applications.

3. This is rolling out July 1, 2024, for the 2025-26 academic year?

The new ApplyTexas will roll out in May for all open applications in the current cycle and all new applications in the upcoming cycle beginning July 1, 2024. The exact May date for the cutover will be shared in a follow-on communication.

4. Currently, with the old apply Texas, it asks all students for their parent/guardian information, including students who are older and parents may have passed. Many of my students expressed confusion or frustration on why they need to provide their parents' info if they are already grown. Will this be gone in the new application (or only for dual credit) or are all students still required to answer?

THECB is always looking for suggestions on improvements to ApplyTexas. Although the parent/guardian information is still required with the May 2024 release, we will track this sentiment from adult students for consideration in future modifications to the website.

5. Will St. Philip's College and/or Alamo Colleges District be using the scholarship application portion?

Use of the scholarship application feature is an administrative decision for each IHE to make. It is a supported feature if the IHE elects to use it!

6. Regarding the fee waiver question, are you saying that an institution can completely remove the fee waiver question? Or hide it?

Yes; if the IHE does not want to offer the option to apply for a fee waiver, they can configure that in the ApplyTexas admin portal.

7. Can the verbiage on the payment instructions page be customized by the institution?

THECB is always looking for suggestions on improvements to ApplyTexas. Although customizing the application submission confirmation page to include institution-specific instructions for payment is not a part of the May 2024 release, we will add this feature enhancement to the website's backlog for prioritization in future releases.

8. Will an option be offered/available to link off of that payment page to a page on the institution's site for collecting payment?

THECB is always looking for suggestions on improvements to ApplyTexas. Although customizing the application submission confirmation page to include a payment link and/or institution-specific site is not a part of the May 2024 release, we will add this feature enhancement to the website's backlog for prioritization in future releases.

9. For the status that applicants can see - will the wording just be "Submitted" vs. "Complete" or will "complete" also be used, if so, how does that stage/status change? Do institutions update to show the student has paid their application fee?

ApplyTexas for applicants will show applications as “submitted,” not “complete.” Once students pay their application fee, they can self-elect to track this via an optional checkbox on their applicant dashboard, but while this input from the applicant portal is also viewable in the admin portal, this self-selection is not linked to the institution for verification.

Questions from Application Cutover and Technical Changes Webinar 3/6/24

1. When will ApplyTexas release sample EDI Files?

THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications. We will also be sure to release sample EDI files for reference as a part of these mid-April demonstrations.

2. Regarding payments, we would like to include a link to our payment storefront in the application submission confirmation page. Is this possible? If so, can ApplyTexas feed data through the URL to the storefront (application ID, student name and dob, etc.)

THECB is always looking for suggestions on improvements to ApplyTexas. Although customizing the application submission confirmation page to include a payment link is not a part of the May 2024 release, we will add this feature enhancement to the website’s backlog for prioritization in future releases.

3. With these changes, will there be any changes to how the EDI files are delivered?

There will not be any changes to how EDI files are delivered outside of those related to dual credit outlined in the [technical changes document](#).

4. Will there be a new version of TCC's SZR189U?

TCC is reviewing the SZR189U program to determine impacts (if any) and will let institutions know of any upcoming modifications to SZR189U, if modifications are needed.

5. When can we expect test data?

THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications. We will also be sure to release sample EDI files (test data) for reference as a part of these mid-April demonstrations. Let us know if you have any other specific test data suggestions or needs.

6. Is the DC app for 2 yr. still only the set-up indicator box?

Institutions will continue to use the ApplyTexas admin portal to select the application type when configuring new applications. Dual credit will appear as a separate application type.

7. If we are not using the Dual Credit app, do we still need to make those DC changes?

No, if you are not using the Dual Credit application type, you do not need to make the EDI specification changes. If at any point in the future you wish to start using the Dual Credit application type, you would need to make the EDI specification changes beforehand.

8. If we are currently updating/migrating majors, deadlines, etc. in the ApplyTexas admin, is that going to move over when admin suite moves over?

Yes, all data will be migrated during the cutover weekend in May.

9. When will the new/updated QnE application be available?

The new ApplyTexas, including the updated version of the QuickNEasy application, will roll out in May. The exact May date for the cutover will be shared in a follow-up communication.

10. Has the development team met with Texas Connection Consortium (TCC) from Ellucian regarding any upload issues from ApplyTexas to Banner so that the upload process is seamless?

THECB is coordinating with TCC to identify any potential upload issues from ApplyTexas to Banner. TCC is reviewing the SZR189U program and will let institutions know of any upcoming modifications to SZR189U.

11. If technical assistance is needed who should we contact?

THECB will have a technical contact to share in upcoming webinars. Until then, you can direct any questions for the team to claudette.jenks@highered.texas.gov.

12. Would you please share the link for the pdf documents ApplyTexas EDI Technical specifications and technical changes?

Sure! Here is the link to the [technical changes document](#).

13. Will we have the opportunity to test the changes before the new site is live?

Although there will not be any independent testing of the changes, THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications.

14. Will we receive any test files before the cut over?

THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications. We will also be sure to release sample EDI files (test data) for reference as a part of these mid-April demonstrations. Let us know if you have any other specific test data suggestions or needs.

15. I'm a little unclear on the Dual Credit application. Currently we receive those in an RQS block so what is changing on the EDI? I don't see a "D" listed for dual credit application type like our current (F, T, C, S etc.) Is there a TCC mod delivered to add support for that application type as we can't change those. It's a list of app types that SZR189U understands.

TCC is reviewing the SZR189U program to determine impacts (if any) and will let IHEs know of any upcoming modifications to SZR189U, if modifications are needed.

16. If we are not using the Dual Credit app, do we still need to make the Dual Credit changes that were mentioned during the webinar?

No, if you are not using the Dual Credit application type, you do not need to make the EDI specification changes. If at any point in the future you wish to start using the Dual Credit application type, you would need to make the EDI specification changes beforehand.

17. Will we be receiving any test files before the cutover in May?

THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help IHEs understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications. We will also be sure to release sample EDI files (test data) for reference as a part of these mid-April demonstrations. Let us know if you have any other specific test data suggestions or needs.

18. In years past we have had the opportunity to test our application and transmit test data from Apply Texas prior to the launch of the application. During the session yesterday Joanie outlined the phases leading up to the launch of the application for the next cycle and I did not hear where our testing fit into the phases. Will we have the opportunity to test our application prior to the launch in July?

Although there will not be any independent testing of the changes, THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications.

19. Will sample application EDI files be provided that we can test with?

THECB is planning to conduct guided demonstrations of the new website in mid-April, prior to cutover in May. This will help institutions understand what to expect prior to gaining access after the go-live weekend. Dates for these guided demos will be shared in follow-on communications. We will also be sure to release sample EDI files for reference as a part of these mid-April demonstrations.

20. Since dual credit will be a separate application and EDI specification, will dual credit applications be included in the same single TS189 EDI file (TRAPP###.DTA) as other applications transmitted through the National Student Clearinghouse SPEEDE server?

Response pending. Response will be updated when available.

Questions from ApplyTexas Support Services webinar – April 24, 2024

1. Regarding the end-to-end testing. How often should we be checking the server to see if the file is there. Email instructions state by 4 p.m. ... is there a set time the file is sent to the NSC before transmitted to partner schools?

Institutions should receive their EDI file end of the day after their scheduled receipt date (at the latest). If you don't have the file in your production folder, you should check with NSC to further inquire about location of file. THECB is also working with the NSC to troubleshoot instances when institutions do not receive their file.

2. What if payments are NOT submitted on time?

You must have your payment process established by May 20, 2024.

3. Will this slide deck be shared with attendees?

All webinar recordings and slide decks will be available on the [The Redesigned ApplyTexas - Texas Higher Education Coordinating Board](#) webpage.

4. Is the NSC pushing our test files during our regular delivery window or immediately?

Yes, you should receive test files during your regular batch delivery. If you do not receive your file, please submit a [ticket](#).

5. Can you define how the ApplyTexas team is using the term “endpoints”?

Please see the Technical documentation with the EDI specifications at [The Redesigned ApplyTexas - Texas Higher Education Coordinating Board](#)

6. When is the freeze to the admin portal?

Admin portal will be unavailable between May 17-May 19, 2024.

7. When the site is down on May 17 to the 19th, will there be a message presented to applicants letting them know the site will be down temporarily?

There is a banner on the Applicant, Admin, and Counselor suites to let users know the site is unavailable between May 17-May 19.

8. Is there a change in the naming conventions for the files?

No, there should not be any changes to naming conventions for files, except for the separate file type for Dual Credit.

9. What is the format of Dual Credit Application ID? Will it be a 10 digit sequential number?

Yes, all application IDs (including Dual Credit) are 10-digit numbers.

10. Will the dual credit application contain reason for attending and basis of admission?

Each institution can configure custom required/optional questions for dual credit applications. For this release, those questions will not be automatically required for dual credit applications, but that suggestion was noted in consideration for a future release.

25. Are dual credit applicants be a separate file type?

Yes, the dual credit application is a separate application type.

26. If we don't have a test file by the time of our region's office hours are happening, will we be able to join later office hours?

Yes, you will be able to join office hours between 2-2:30 pm CST between April 22 through May 3, 2024.

27. Will test file naming convention still be edites?

In the EDI specification of test files, ISA segment 15 includes a value of T for “test” instead of P for “Production.”

Our ApplyTexas naming convention for EDI files that get sent to NSC are as follows (the number is unique based on the generation date and time):

- cc202404241804101.spe
- dc202404231803115.spe
- es202404241804163.spe
- pr202404241803190.spe
- sa202404241804189.spe

We have heard from IHEs that your test files may be re-named according to your own batch processes when picking up the files from NSC (for example, some IHEs rename to “EDI-T” or “edites”). IHEs have reported that their previous naming convention for test files has been maintained.

28. Will international applications for 2 year schools be indicated by an international application type?

The following are supported application types in ApplyTexas:

- International transfer
- International undergraduate (4 year)
- International graduate
- Returning student
- Visiting student
- Transfer
- Dual credit
- Undergraduate (4 year)
- Undergraduate (2 year)
- Graduate

29. Will there be an update Quick-N-Easy test tool?

Dev team is doing final testing to confirm.

30. We received a file for 'Rachel Tester' but it was not labeled as a test file. Is this the file we are looking for?

In the EDI specification of test files, ISA segment 15 includes a value of T for “test” instead of P for “Production.” Please share screenshots and additional details regarding any issues by submitting a [ticket](#).

31. When will region 8 receive their test file?

You can find the ApplyTexas test schedule here: [ApplyTexas Test List](#).

32. Will custom questions be included or do we need to configure?

Custom questions will be supported in the new ApplyTexas, but each test file may not have your set of “real” custom questions.

33. The EDI tech document references lines 457 and 392 of ufr and jfr files/forms. Where can these files be found?

34. will opt out be the default setting in the administrative view for the RTF Essays?

Yes, you can configure plain text essays instead of rich text.

35. Will currently started applications be saved and transferrable to the redesigned app?

Yes

36. How soon will EDIs be available to test?

EDI samples will be available by end of day on April 29, 2024.

37. Where do we see our individual testing date?

You can find the ApplyTexas test schedule here: [ApplyTexas Test List](#).

38. Do you have a recommendation as to whether we should migrate future terms prior to the cutover or does it matter?

This decision is up to the discretion of the IHE – your current data will be maintained during the ApplyTexas cutover weekend so if you migrate prior to cutover, those future terms should not be negatively impacted.

39. Will we need Banner TCC mods?

Please consult with your vendor.

40. How soon will EDIs be available to test?

EDI samples will be available by end of day on April 29, 2024.

41. When will users be able to go in and add their custom questions?

Access to the admin portal is scheduled to begin following cutover on May 20, 2024.

42. we got Freshman in test file but according to your documentation should be US Graduate @UT Arlington.

Each IHE will receive at least 1 test file; additional ongoing testing is being performed so you may receive additional test files of different types as that continues.

43. Does this transition include all application types including transfers?

The following are supported application types in ApplyTexas:

- International transfer
- International undergraduate (4 year)
- International graduate
- Returning student
- Visiting student
- Transfer
- Dual credit
- Undergraduate (4 year)
- Undergraduate (2 year)
- Graduate

44. Grad and Undergrad are separate offices for us. Im seeing we are set to receive a grad file for testing - is there a way to change the type of file as we do not process grad?

To ensure all application types were tested, application types were randomly selected based on the application type your institution offered for Fall 2024. See [the Test List](#).