

Texas Higher Education COORDINATING BOARD

ApplyTexas Go-Live Announcement

ApplyTexas Partners,

Thank you for your ongoing partnership as we prepare to launch the new and improved ApplyTexas platform. As a reminder, the deployment process for the updated ApplyTexas system will begin on **Friday, June 7 at 5:00 p.m. CST**. During this time, **institutions and applicants will not be able to access ApplyTexas**. We anticipate the system being accessible again by the beginning of the week of June 10. We will communicate exact timing to institutions as soon as the process is complete.

Password Reset and Multi-Factor Authentication

Once the new ApplyTexas is live, you will need to log in to the Admin Portal using the existing URL: <https://admin.applytexas.org/>. Upon first login to the updated system, all administrators and applicants will need to click the "Forgot Password" button to reset their passwords. To assist users with existing accounts, a banner will be placed on the ApplyTexas site to guide users to the 'Forgot Password' feature to access the new system.

In addition, Multi-Factor Authentication (MFA) is now required for all users. For each login, a code will be sent to your registered email to complete the login process.

Administrator Reminders

Once you're able to log in to the updated Admin Portal, we recommend you take the following actions to confirm your information in the system:

- Validate current application settings including majors and configuration for the 2025-2026 application cycle.
- Clean up any test data created for majors during UAT to reflect your institution's unique list. Majors data from UAT will be migrated as is.

Reference Materials and Support

You may find all the webinar materials, including the June 4th Go-live webinar recording, Q&A, and additional training materials on [The Redesigned ApplyTexas - Texas Higher Education Coordinating Board](#) site for reference.

If you encounter any issues as you use the new system, please submit a help request via ApplyTexas and a member of our support team will confirm receipt of your issue within one business day. You will then receive follow-up and will be notified of resolution based on the type and complexity of your issue.

We appreciate your engagement during this transition and remain committed to providing you with ongoing support to ensure success for the new and improved ApplyTexas.

Sincerely,

The ApplyTexas Team

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