



# TEXAS HIGHER EDUCATION COORDINATING BOARD

P.O. Box 12788 Austin, Texas 78711

February 4, 2019

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Dr. Raymund A. Paredes  
Commissioner of Higher Education  
1200 E. Anderson Lane  
Austin, TX 78752

Dear Dr. Paredes:

The Texas Higher Education Coordinating Board substantially implemented all outstanding audit recommendations from the *Audit of Texas Educational Opportunity Grant (TEOG) Administration* report issued May 2017. Additional recommendations to strengthen implementation of corrective actions related to better documentation of key processes was made separately in a management letter.

Management implemented audit recommendations by:

- Staff developed procedures to review eligibility of each institutions prior to calculating annual allocations and store documentation pertaining to accreditation and signed copy of the memorandum of understanding (MOU).
- Management updated TAC Title 19, Part 1, Chapter 22, Subchapter M with revised language that clearly defines separate calculations of the TEOG maximums for institutions.
- Financial Aid Services staff in coordination with Strategic Planning and Funding implemented a three-submission process for reporting financial aid data through the Financial Aid Database System. This process requires two reconciliations, which assists the institutions in reconciling data earlier, and lowering the amount of funds returned.
- Management worked with Information Solutions Support (ISS) to implement a quarterly policy and procedure to review employee access to databases.

We conducted this follow-up audit in conformance with the International Standards for the Professional Practice of Internal Auditing and in accordance with the Generally Accepted Government Auditing Standards (GAGAS).

If you have any questions or comments, please let me know.

Sincerely,



Mark A. Poehl, CPA, CIA, CISA, CFE  
Director, Internal Audit and Compliance  
cc:

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