

TEXAS HIGHER EDUCATION COORDINATING BOARD

Agency Operations Committee

VIA LIVE BROADCAST

October 21, 2020; 12:00 p.m.

*(or upon adjournment of the Committee on Academic Workforce and Success
meeting, whichever occurs later)*

*Ricky A. Raven,
Chair
Emma W. Schwartz
Vice Chair
S. Javaid Anwar
Cody C. Campbell
Fred Farias III, O.D.
Levi D. McClenny,
Student Representative, Ex-Officio
Stuart W. Stedman
Ex-Officio*

*BROADCAST LINK: A link to the live broadcast for this meeting will be available on our website at
<http://www.highered.texas.gov>.*

*PUBLIC TESTIMONY: The presiding chair shall designate whether public testimony will be taken at the
beginning of the meeting, at the time the related item is taken up by the Board after staff has presented
the item, or any other time. For procedures on testifying, please go to
<http://www.highered.texas.gov/public-testimony/>.*

I. Welcome and Committee Chair's Opening Remarks

II. Approval of the Minutes

A. July 22, 2020, Committee Meeting

III. Public Testimony on agenda items relating to the Agency Operations Committee

IV. Consent Calendar

V. Agency Operations

- A. Report on grants and contracts
- B. Update on Agency Preparations for the 87th Texas Legislative Session
- C. Consideration of approving the acquisition of a 4-year contract for managed print services

VI. Finance

- A. Review of the Fiscal Year 2020 Financial Report to the Board
- B. Consideration of adopting a resolution authorizing the issuance of State of Texas College Student Loan Bonds in one or more series; and delegation of the authority for administration and approval of the activities necessary to complete the sale of the private activity bonds

VII. Internal Audit

- A. Update on Internal Audit Reports and Activities
- B. Discussion of An Audit Report on Financial Management Processes at the Higher Education Coordinating Board by the Texas State Auditor's Office

VIII. Compliance Monitoring

- A. Update on Compliance Monitoring Reports and Activities

IX. Adjournment

The Texas Higher Education Coordinating Board Agency Operations Committee may convene in Executive Session at any point in this meeting, concerning any item listed in the agenda or to seek or to receive its attorney's advice on legal matters related thereto, pursuant to Texas Government Code Ann. 551.071.

Note: The Board will not consider or act upon any item before the Agency Operations Committee at this meeting. This meeting is not a regular meeting of the full Board. Because the number of Board members who may attend the committee meeting may create a quorum of the full Board, the meeting of the Agency Operations Committee is also being posted as a meeting of the full Board.

Texas Penal Code Section 46.035(c) states: "A license holder commits an offense if the license holder intentionally, knowingly, or recklessly carries a handgun under the authority of Subchapter H, Chapter 411, Government Code, regardless of whether the handgun is concealed or carried in a shoulder or belt holster, in the room or rooms where a meeting of a governmental entity is held and if the meeting is an open meeting subject to Chapter 551, Government Code, and the entity provided notice as required by that chapter." Thus, no person can carry a handgun and enter the room or rooms where a meeting of the THECB is held if the meeting is an open meeting subject to Chapter 551, Government Code.

***Please Note** that this governmental meeting is, in the opinion of counsel representing THECB, an open meeting subject to Chapter 551, Government Code and THECB is providing notice of this meeting as required by Chapter 551. In addition, **please note** that the written communication required by Texas Penal Code Sections 30.06 and 30.07, prohibiting both concealed and open carry of handguns by Government Code Chapter 411 licensees, will be posted at the entrances to this governmental meeting.*

Note: Highlighted items in gray are on the Consent Calendar.

Agency Operations Committee

AGENDA ITEM I

Welcome and Committee Chair's Opening Remarks

Mr. Ricky Raven, Chair of the Agency Operations Committee, will provide the Committee an overview of the items on the agenda.

Agency Operations Committee

AGENDA ITEM II

Consideration of Approval of the Minutes from July 22, 2020, Committee Meeting

RECOMMENDATION: Approval

DRAFT
TEXAS HIGHER EDUCATION COORDINATING BOARD
Agency Operations Committee
MINUTES
Wednesday, July 22, 2020; 11:31 a.m.
Via Video Conference Call

The Texas Higher Education Coordinating Board's Agency Operations Committee convened at 11:31 a.m. on July 22, 2020, with the following committee members present: Emma Schwartz, Vice Chair presiding; Javaid Anwar; Cody Campbell; Fred Farias; and Stuart Stedman (Ex-Officio).

Other Board members present: Sam Torn, Donna Williams, and Welcome Wilson.
Members absent: Ricky Raven (Committee Chair) and Levi McClenny (Ex-Officio).

AGENDA ITEM	ACTION
I. Welcome and Committee Chair's Opening Remarks	Ms. Emma Schwartz, Vice Chair, called the video conference meeting of the Agency Operations Committee to order and called the role. All members, except Mr. Ricky Raven, Committee Chair, were present. A quorum was met for this meeting.
II. Consideration of Approval of the Minutes from April 23, 2020, Committee Meeting	On a motion by Dr. Fred Farias, seconded by Mr. Cody Campbell, the Committee approved the April 23, 2020, Agency Operations Committee meeting minutes. Vote: Four in favor, none against.
III. Public Testimony	There was no public testimony.
IV. Agency Operations	
A. Report on grants and contracts	Mr. Bill Franz, General Counsel, and Ms. Linda Natal, Director of Contract & Grant Management, were available for questions. This item did not require any action.
B. Update on the FY2020 Key Security Initiatives Implementation Roadmap	Ms. Zhenzhen Sun, Assistant Commissioner for Information Solutions and Services and Chief Information Officer, and Mr. Peter Donton, Information Security Officer, presented this item to the Committee and were available for questions. This item did not require any action.

AGENDA ITEM	ACTION
C. Update on the Performance Evaluation Process for Direct Reports to the Commissioner of Higher Education	Dr. Harrison Keller, Commissioner of Higher Education, presented this item to the Committee and was available for questions. This item did not require any action.
D. Consideration of adopting the staff's recommendation to the Committee relating to amending the Board Operating Policies and Procedures	<p>On a motion by Mr. Campbell, seconded by Dr. Farias, the Committee approved the recommendation to the Committee relating to amending the Board Operating Policies and Procedures. Vote: Three in favor, none against. Mr. Anwar did not vote.</p> <p>Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff, was available for questions.</p>
V. Finance	
A. Review of the Fiscal Year 2020 Financial Report to the Board	Mr. Ken Martin, Assistant Commissioner for Financial Services/CFO, presented this item to the Committee and was available for questions. This item did not require any action.
VI. Internal Audit	
A. Discussion of the Audit of the Agency-wide Financial Statements for fiscal year ended August 31, 2019 by KPMG, LLP	Ms. Susan Warren, Audit Partner, with KPMG LLP, presented this item to the Committee and was available for questions. Ms. Shannon Canals, Senior Audit Manager at KPMG, was also available via phone. This item did not require any action.
<p>B. Consideration of adopting the Commissioner's recommendation to the Committee regarding the approval to:</p> <p>(1) issue a Request for Qualifications to conduct the audit of the Agencywide Financial Statements for fiscal year ended August 31, 2020; and</p> <p>(2) enter into a contract with the selected auditing firm, subject to the approval of the Board Chair, Vice Chair, and Chair of the Committee on Agency Operations, with options to renew the contract for up to three additional years.</p>	<p>On a motion by Dr. Farias, seconded by Mr. Campbell, the Committee approved the recommendation to issue a Request for Qualifications to conduct the audit of the Agencywide Financial Statements for Fiscal Year ended August 31, 2020. Vote: Four in favor, none against.</p> <p>On a motion by Mr. Campbell, seconded by Dr. Farias, the Committee approved entering into a contract with the selected auditing firm, subject to the approval of the Board Chair, Vice Chair, and Chair of the Committee on Agency Operations, with options to renew the contract for up to three additional years. Vote: Four in favor, none against.</p> <p>Mr. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Mr. Paul Maeyaert, Assistant Director of Internal Audit</p>

AGENDA ITEM	ACTION
	and Compliance, presented this item and were available for questions.
C. Consideration of adopting the Commissioner's recommendation to the Committee relating to the Annual Internal Audit Plan for Fiscal Year 2021	<p>On a motion by Mr. Campbell, seconded by Dr. Farias, the Committee adopted the Annual Internal Audit Plan for Fiscal Year 2021. Vote: Four in favor, none against.</p> <p>Mr. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, presented this item and was available for questions.</p>
D. Update on Internal Audit Reports and Activities	Mr. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Mr. Paul Maeyaert, Assistant Director of Internal Audit and Compliance, presented this item and were available for questions. This item did not require any action.
VII. Compliance Monitoring	
A. Consideration of adopting the Commissioner's recommendation to the Committee relating to the Annual Compliance Monitoring Plan for Fiscal Year 2021	<p>On a motion by Dr. Farias, seconded by Mr. Campbell, the Committee adopted the Annual Compliance Monitoring Plan for Fiscal Year 2021. Vote: Four in favor, none against.</p> <p>Mr. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Mr. Paul Maeyaert, Assistant Director of Internal Audit and Compliance, presented this item and were available for questions.</p>
B. Update on Compliance Monitoring Reports and Activities	Mr. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Mr. Paul Maeyaert, Assistant Director of Internal Audit and Compliance, presented this item and were available for questions. This item did not require any action.
VIII. Adjournment	On a motion by Dr. Farias, seconded by Mr. Campbell, the meeting adjourned at approximately 12:23 p.m. Vote: Four in favor, none against.

Agency Operations Committee

AGENDA ITEM III

Public Testimony on agenda items relating to the Agency Operations Committee

RECOMMENDATION: No action required

Background Information:

PUBLIC TESTIMONY: The presiding chair shall designate whether public testimony will be taken at the beginning of the meeting, at the time the related item is taken up by the Board after staff has presented the item, or any other time as determined by the presiding chair.

Agency Operations Committee

AGENDA ITEM IV

Consideration of Approval of the Consent Calendar

RECOMMENDATION: Approval

Background Information:

In order to ensure that meetings are efficient, the Committee has a Consent Calendar for items that are noncontroversial. Any item can be removed from the Consent Calendar by a Board member.

Agency Operations Committee

AGENDA ITEM V-A

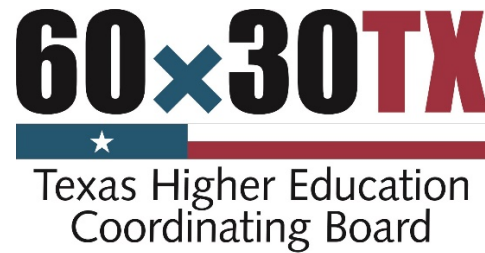
Report on grants and contracts

RECOMMENDATION: No action required

Background Information:

Texas Administrative Code, Title 19, Part 1, Chapter 1, Subchapter A, Section 1.16(j) establishes that any contract for the purchase of goods or services that exceeds \$1 million may be entered into only if the contract is approved and signed by the Commissioner, to whom the Board of the Texas Higher Education Coordinating Board (THECB), by virtue of this rule, delegates such approval and signature authority. In addition to the Board receiving a quarterly report on *Contracts Executed by the Agency in Accordance with Board Rule 1.16*, the THECB staff also provides the Board a quarterly report highlighting and listing all grants and contracts exceeding \$1 million.

Nichole Bunker-Henderson, General Counsel, will be available to answer questions.



Texas Higher Education Coordinating Board

Contracts Executed by the Agency in Accordance with Board Rule 1.16

June 9, 2020 - September 16, 2020

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Academic Quality and Workforce	23125	University of Texas Rio Grande Valley	Autism Grant No-Cost Extension	6/30/2020	0.00
Academic Quality and Workforce	23191	Omega Broadcast Group	Blanket Order for Maintenance and Support	8/3/2020	10,000.00
Academic Quality and Workforce	23151	Complete Book & Media Supply Inc	Book	6/30/2020	129.00
Academic Quality and Workforce	23315	V Quest Office Machines & Supplies LTD	Capitol Bond Paper for Student Transcripts	8/17/2020	119.00
Academic Quality and Workforce	23105	Eileen Collins	Desk Review	6/18/2020	500.00
Academic Quality and Workforce	23157	Brenton R Graveley	Desk Review	8/4/2020	500.00
Academic Quality and Workforce	23195	James Forest	Desk Review	8/13/2020	500.00
Academic Quality and Workforce	23175	Brian Gregory Mitchell	Desk Review	8/7/2020	500.00
Academic Quality and Workforce	23165	Texas Institute for Graduate Medical Education and Research	Graduate Medical Education Expansion Amendment	8/13/2020	-75,000.00
Academic Quality and Workforce	23140	University of Texas Rio Grande Valley	Graduate Medical Education Expansion Amendment	9/2/2020	-75,000.00
Academic Quality and Workforce	23133	Children's Hospital of San Antonio	Graduate Medical Education Expansion Amendment	7/21/2020	-75,000.00
Academic Quality and Workforce	23136	Texas Institute for Graduate Medical Education and Research	Graduate Medical Education Expansion Amendment	8/4/2020	-2,250,000.00
Academic Quality and Workforce	23153	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Amendment	7/21/2020	-1,050,000.00
Academic Quality and Workforce	23154	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Amendment	7/21/2020	-975,000.00
Academic Quality and Workforce	23139	Texas Institute for Graduate Medical Education and Research	Graduate Medical Education Expansion Amendment	7/28/2020	-600,000.00
Academic Quality and Workforce	23168	Texas Tech University HSC at El Paso Paul L Foster School of Medicine (774)	Graduate Medical Education Expansion Amendment	8/13/2020	-300,000.00
Academic Quality and Workforce	23134	Columbia Medical Center of Arlington	Graduate Medical Education Expansion Amendment	8/13/2020	-225,000.00
Academic Quality and Workforce	23152	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Amendment	7/21/2020	-150,000.00
Academic Quality and Workforce	22996	University of North Texas Health Science Center at Fort Worth	Graduate Medical Education Expansion Amendment	6/30/2020	-150,000.00
Academic Quality and Workforce	23174	Texas Tech University Health Sciences Center	Graduate Medical Education Expansion Amendment	9/2/2020	75,000.00
Academic Quality and Workforce	22642	The University of Texas Health Science Center at Tyler (Service)	Northeast Texas Initiative (NETnet)	6/24/2020	2,500,000.00
Academic Quality and Workforce	23143	Longhorn Office Products Inc	Notary Stamp	6/26/2020	19.00
Academic Quality and Workforce	23213	Institute for the Study of Knowledge Management in Education	Open Educational Resources State Repository Portal	8/26/2020	71,500.00
Academic Quality and Workforce	23176	Brustein & Manasevit	Professional Development Registrations	7/27/2020	3,780.00
Academic Quality and Workforce	23126	Secretary of State Notary Public Unit	Renewal of Appointment as a Texas Notary Public	6/11/2020	11.00
Academic Quality and Workforce	23653	Gary A McGill	Virtual Site Visit	9/11/2020	1,000.00
Academic Quality and Workforce	23654	Kirk Ring	Virtual Site Visit	9/14/2020	1,000.00
Academic Quality and Workforce	23655	T Grandon Gill	Virtual Site Visit	9/14/2020	1,000.00
Academic Quality and Workforce	23177	Eileen Collins	Virtual Site Visit	8/17/2020	1,000.00
Academic Quality and Workforce	23178	Curry Bordleon	Virtual Site Visit	9/11/2020	1,000.00
Academic Quality and Workforce	23179	Phyllis W. Sharps	Virtual Site Visit	8/17/2020	1,000.00
Academic Quality and Workforce	23098	Jeffrey L Jensen	Virtual Site Visit	7/10/2020	1,000.00
Academic Quality and Workforce	23099	Robert J Snyder	Virtual Site Visit	7/10/2020	1,000.00
Academic Quality and Workforce	23100	Vincent J Hetherington	Virtual Site Visit	7/10/2020	1,000.00
Academic Quality and Workforce	23440	Johnny Guzman	Virtual Site Visit	8/26/2020	1,000.00
Academic Quality and Workforce	23441	Peter D Miller	Virtual Site Visit	8/25/2020	1,000.00
Academic Quality and Workforce	23645	Michael Chertkov	Virtual Site Visit	9/1/2020	1,000.00
Academic Quality and Workforce	23150	Audio Fidelity Communications Corp	Zoom pPlus Video Webinar	7/2/2020	1,425.91
College Readiness and Success	23417	Collin County Community College District	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23421	El Paso County Community College District	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23422	Galveston College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23423	Grayson College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/27/2020	0.00
College Readiness and Success	23424	Lamar University	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/27/2020	0.00
College Readiness and Success	23427	McLennan Community College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23428	Northwest Vista College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23429	Panola College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23430	Stephen F. Austin State University	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23431	South Texas College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/26/2020	0.00
College Readiness and Success	23432	Texas A&M University-Commerce	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23433	Texas A&M University-Kingsville	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23434	Texas Southmost College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23435	University of Houston-Downtown	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/26/2020	0.00
College Readiness and Success	23436	Victoria College	2018 Comprehensive College Readiness and Success Models No-Cost Extension due to COVID 19	8/25/2020	0.00
College Readiness and Success	23238	The University of Texas at Austin	Advise TX College Advising Corps Amendment	9/1/2020	185,000.00
College Readiness and Success	23137	Texas Christian Univ (Serv)	Amendment to Decrease Award Due to COVID-19	7/9/2020	-345,450.00
College Readiness and Success	23135	Trinity University (Serv)	Amendment to Decrease Award Due to COVID-19	7/23/2020	-223,300.00
College Readiness and Success	23131	Texas A&M University (Service)	Amendment to Decrease Award Due to COVID-19	8/4/2020	-112,875.00
College Readiness and Success	23138	The University of Texas At Austin (Serv)	Amendment to Decrease Award Due to COVID-20	8/4/2020	-99,225.00
College Readiness and Success	22735	National College Advising Corps	Assist in Administering the Advise TX Innovation and Opportunity Program	6/24/2020	95,000.00
College Readiness and Success	23117	The University of Texas at Permian Basin	College Readiness and Success Models Grant Award	7/7/2020	67,499.00
College Readiness and Success	23109	San Jacinto College District	College Readiness and Success Models Grant Award	6/25/2020	71,609.00
College Readiness and Success	23106	North Central Texas Community College District	College Readiness and Success Models Grant Award	6/25/2020	74,974.00
College Readiness and Success	23111	Texas A&M University	College Readiness and Success Models Grant Award	7/23/2020	75,000.00
College Readiness and Success	23115	Trinity Valley Community College	College Readiness and Success Models Grant Award	6/26/2020	75,000.00
College Readiness and Success	23108	Sam Houston State University	College Readiness and Success Models Grant Award	6/25/2020	78,245.00
College Readiness and Success	23113	Texas Southmost College	College Readiness and Success Models Grant Award	6/30/2020	94,094.00
College Readiness and Success	23114	Texas Tech University	College Readiness and Success Models Grant Award	7/20/2020	98,913.00
College Readiness and Success	23116	University of Houston-Downtown	College Readiness and Success Models Grant Award	7/2/2020	99,503.00
College Readiness and Success	23110	Tarleton State University	College Readiness and Success Models Grant Award	6/25/2020	99,955.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
College Readiness and Success	23104	Grayson College	College Readiness and Success Models Grant Award	6/23/2020	100,000.00
College Readiness and Success	23107	Palo Alto College	College Readiness and Success Models Grant Award	6/25/2020	100,000.00
College Readiness and Success	23112	Texas A&M University-Kingsville	College Readiness and Success Models Grant Award	6/26/2020	100,000.00
College Readiness and Success	23458	University of Texas Rio Grande Valley	Grad TX Not-Cost Extension Amendment due to COVID-19	8/26/2020	0.00
College Readiness and Success	23347	San Jacinto College District	GradTX 2.0 Grant	8/25/2020	30,000.00
College Readiness and Success	23350	University of Houston-Downtown	GradTX 2.0 Grant	8/20/2020	30,000.00
College Readiness and Success	23351	Prairie View A&M University	GradTX 2.0 Grant	8/27/2020	30,000.00
College Readiness and Success	23352	Lone Star College System	GradTX 2.0 Grant	8/25/2020	30,000.00
College Readiness and Success	23419	University of Houston	Grant to Coordinate Regional Meetings No-Cost Extension due to COVID 19	8/20/2020	0.00
College Readiness and Success	23215	Classic Forms and Products Inc	Promotional Items	7/28/2020	2,938.57
College Readiness and Success	23225	PS Promotions Inc	Promotional Items	7/31/2020	4,961.70
College Readiness and Success	23119	Red River Consulting LLC	Temporary Personnel - Developer	6/17/2020	36,000.00
College Readiness and Success	23349	Lockbox Objectwin Technology Inc	Temporary Personnel - Developer Analyst 3 Core	8/21/2020	62,320.00
College Readiness and Success	23465	The College Board	Texas Success Initiative (TSI) Assessment	8/26/2020	0.00
College Readiness and Success	23182	Querium Corporation	Texas Success Initiative Pre-Assessment Project	8/20/2020	99,540.00
College Readiness and Success	23162	Texas A&M AgriLife Extension Service	Use of THECB's ADVi Chatbot for Virtual Advising Campaign	7/20/2020	1,900.00
College Readiness and Success	23394	The University of Texas At Austin (Serv)	Virtual Advising Project Amendment	8/31/2020	11,501.00
Commissioner's Office	23222	Texas Department of Public Safety	Clearinghouse Record Retrieval	8/5/2020	300.00
Commissioner's Office	23235	House of Representatives	Texas Flags Retirement Gifts	8/6/2020	300.00
Financial Services	23230	Quadiant Inc	Annual Meter Fee	8/18/2020	900.00
Financial Services	23146	US Postmaster	Annual Service Fee	6/22/2020	1,986.00
Financial Services	23248	Ford Audio-Video Systems Inc	Audio System in the Boardroom	8/18/2020	4,160.00
Financial Services	23329	Arthur J Gallagher Risk Management Services Inc	Auto Insurance through SORM Sponsored Program	8/19/2020	324.48
Financial Services	23204	Pacer Service Center	Bankruptcy Court records	7/29/2020	200.00
Financial Services	23476	University of North Texas	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	University of North Texas at Dallas	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	Texas Woman's University	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	The University of Texas at Dallas	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	The University of Texas at Arlington	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	Texas A&M University-Commerce	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23476	Texas Tech University	Bilingual Education Program	9/2/2020	78,571.00
Financial Services	23413	Supply Chimp	Clorox Wipes	8/17/2020	1,278.40
Financial Services	23201	GlobalScope Communications Corporation	Cloud Based Call Center Services	8/21/2020	90,000.00
Financial Services	23220	3FM LLC dba Lonestar Delivery & Process	Courier Service	8/7/2020	11,000.00
Financial Services	23210	Teledata Communications Inc	Credit Decisioning Services	8/6/2020	10,000.00
Financial Services	23236	Texas Workforce Comm. BSS Only	Data Sharing Agreement	9/9/2020	1,500.00
Financial Services	23217	Federal Express Corp	Delivery and Overnight Shipping Services	8/3/2020	2,000.00
Financial Services	23212	Longhorn Office Products Inc	Disinfecting Wipes	8/12/2020	41.00
Financial Services	23218	Workquest Services	Document Destruction Services	8/3/2020	1,000.00
Financial Services	23478	Angelo State University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Sam Houston State University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Tarleton State University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M International University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University - Central Texas	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University-Corpus Christi	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University-Kingsville	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University-Texarkana	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas A&M University-San Antonio	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	Texas Southern University	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	The University of Texas at Arlington	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	The University of Texas at Dallas	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	The University of Texas at San Antonio	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	The University of Texas at Permian Basin	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	University of Houston -Clear Lake	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	University of Houston -Victoria	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	University of North Texas	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	University of North Texas at Dallas	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23478	University of Texas Rio Grande Valley	Educational Aide Exemption	8/31/2020	5,909.00
Financial Services	23481	Alvin Community College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Angelina College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Brazosport College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Cisco College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Clarendon College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Grayson College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Howard College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Lone Star College System	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	McLennan Community College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Alamo Community College District (Northeast Lakeview College)	Educational Aide Exemption	8/28/2020	5,909.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Financial Services	23481	Northeast Texas Community College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Northwest Vista College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Odessa College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Palo Alto College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Paris Junior College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Ranger College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	San Antonio College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	St. Philip's College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	South Plains College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	South Texas College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Tarrant County College District	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Trinity Valley Community College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Victoria College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23481	Dallas College	Educational Aide Exemption	8/28/2020	5,909.00
Financial Services	23188	ACI Payments Inc	Electronic Lockbox	7/27/2020	1,000.00
Financial Services	23194	E-Oscar Web	Electronic Services for Online Data Exchange	7/27/2020	1,500.00
Financial Services	23375	University of Texas at Austin - UT Copy Center	Envelopes	8/12/2020	205.22
Financial Services	23365	Shi Government Solutions Inc	Epson Projector lamp	8/12/2020	149.00
Financial Services	23196	Equifax Information Services LLC	Equifax Skip tracing Subscription	7/30/2020	1,000.00
Financial Services	23197	Experian Information Solutions Inc	Experian Database Subscription Services for FICO Borrowers Scores	8/24/2020	75,000.00
Financial Services	23472	Alvin Community College	GEER Funds	9/11/2020	19,745.00
Financial Services	23472	Alvin Community College	GEER Funds	9/11/2020	20,434.00
Financial Services	23475	Amarillo College	GEER Funds	9/10/2020	73,018.00
Financial Services	23475	Amarillo College	GEER Funds	9/10/2020	75,564.00
Financial Services	23485	Blinn College	GEER Funds	9/10/2020	93,776.00
Financial Services	23485	Blinn College	GEER Funds	9/10/2020	97,047.00
Financial Services	23488	Brazosport College	GEER Funds	9/14/2020	15,909.00
Financial Services	23488	Brazosport College	GEER Funds	9/14/2020	16,463.00
Financial Services	23495	Lamar University	GEER Funds	9/4/2020	797,108.00
Financial Services	23495	Lamar University	GEER Funds	9/4/2020	823,913.00
Financial Services	23498	Austin College	GEER Funds	9/4/2020	128,128.00
Financial Services	23501	Concordia University	GEER Funds	9/16/2020	192,039.00
Financial Services	23505	University of Houston	GEER Funds	9/10/2020	2,993,953.00
Financial Services	23505	University of Houston	GEER Funds	9/10/2020	3,094,632.00
Financial Services	23507	University of Houston -Clear Lake	GEER Funds	9/4/2020	624,431.00
Financial Services	23507	University of Houston -Clear Lake	GEER Funds	9/4/2020	645,428.00
Financial Services	23508	University of Houston-Downtown	GEER Funds	9/10/2020	1,094,498.00
Financial Services	23508	University of Houston-Downtown	GEER Funds	9/10/2020	1,131,303.00
Financial Services	23509	Galveston College	GEER Funds	9/11/2020	15,763.00
Financial Services	23509	Galveston College	GEER Funds	9/11/2020	16,312.00
Financial Services	23511	University of Houston -Victoria	GEER Funds	9/4/2020	290,413.00
Financial Services	23511	University of Houston -Victoria	GEER Funds	9/4/2020	300,178.00
Financial Services	23512	Lamar Institute of Technology	GEER Funds	9/11/2020	46,425.00
Financial Services	23512	Lamar Institute of Technology	GEER Funds	9/11/2020	48,045.00
Financial Services	23513	East Texas Baptist University	GEER Funds	9/11/2020	169,114.00
Financial Services	23515	Sam Houston State University	GEER Funds	9/10/2020	1,507,006.00
Financial Services	23515	Sam Houston State University	GEER Funds	9/10/2020	1,557,682.00
Financial Services	23517	Stephen F. Austin State University	GEER Funds	9/10/2020	947,111.00
Financial Services	23517	Stephen F. Austin State University	GEER Funds	9/10/2020	978,960.00
Financial Services	23519	Texas A&M University at Galveston	GEER Funds	9/15/2020	97,676.00
Financial Services	23519	Texas A&M University at Galveston	GEER Funds	9/15/2020	100,960.00
Financial Services	23521	Texas Southern University	GEER Funds	9/4/2020	1,130,255.00
Financial Services	23521	Texas Southern University	GEER Funds	9/4/2020	1,168,261.00
Financial Services	23523	Lamar State College-Orange	GEER Funds	9/14/2020	28,469.00
Financial Services	23523	Lamar State College-Orange	GEER Funds	9/14/2020	29,462.00
Financial Services	23527	Lamar State College-Port Arthur	GEER Funds	9/11/2020	36,535.00
Financial Services	23527	Lamar State College-Port Arthur	GEER Funds	9/11/2020	37,809.00
Financial Services	23528	Texas State Technical College-Waco	GEER Funds	9/10/2020	251,866.00
Financial Services	23528	Texas State Technical College-Waco	GEER Funds	9/10/2020	260,651.00
Financial Services	23531	Coastal Bend College	GEER Funds	9/11/2020	28,017.00
Financial Services	23531	Coastal Bend College	GEER Funds	9/11/2020	28,994.00
Financial Services	23533	Del Mar College	GEER Funds	9/11/2020	73,419.00
Financial Services	23533	Del Mar College	GEER Funds	9/11/2020	75,980.00
Financial Services	23536	Texas Tech University Health Sciences Center	GEER Funds	9/15/2020	872.00
Financial Services	23536	Texas Tech University Health Sciences Center	GEER Funds	9/15/2020	901.00
Financial Services	23540	College of the Mainland	GEER Funds	9/11/2020	24,083.00
Financial Services	23540	College of the Mainland	GEER Funds	9/11/2020	24,923.00
Financial Services	23541	The University of Texas Medical Branch at Galveston	GEER Funds	9/4/2020	6,977.00
Financial Services	23541	The University of Texas Medical Branch at Galveston	GEER Funds	9/4/2020	7,211.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Financial Services	23542	Lee College	GEER Funds	9/11/2020	42,948.00
Financial Services	23542	Lee College	GEER Funds	9/11/2020	44,445.00
Financial Services	23545	Midwestern State University	GEER Funds	9/4/2020	503,207.00
Financial Services	23545	Midwestern State University	GEER Funds	9/4/2020	520,128.00
Financial Services	23546	San Jacinto College District	GEER Funds	9/14/2020	163,080.00
Financial Services	23546	San Jacinto College District	GEER Funds	9/14/2020	168,768.00
Financial Services	23548	Sul Ross State University	GEER Funds	9/4/2020	184,887.00
Financial Services	23548	Sul Ross State University	GEER Funds	9/4/2020	191,104.00
Financial Services	23551	Tarleton State University	GEER Funds	9/16/2020	1,061,358.00
Financial Services	23551	Tarleton State University	GEER Funds	9/16/2020	1,097,048.00
Financial Services	23552	South Texas College	GEER Funds	9/10/2020	263,939.00
Financial Services	23552	South Texas College	GEER Funds	9/10/2020	273,145.00
Financial Services	23554	Texas A&M International University	GEER Funds	9/10/2020	1,085,777.00
Financial Services	23554	Texas A&M International University	GEER Funds	9/10/2020	1,122,288.00
Financial Services	23555	Texas Southmost College	GEER Funds	9/14/2020	55,010.00
Financial Services	23555	Texas Southmost College	GEER Funds	9/14/2020	56,929.00
Financial Services	23558	Texas A&M University	GEER Funds	9/16/2020	2,362,546.00
Financial Services	23558	Texas A&M University	GEER Funds	9/16/2020	2,441,992.00
Financial Services	23559	Victoria College	GEER Funds	9/14/2020	25,758.00
Financial Services	23559	Victoria College	GEER Funds	9/14/2020	26,656.00
Financial Services	23561	Wharton County Junior College	GEER Funds	9/11/2020	37,804.00
Financial Services	23561	Wharton County Junior College	GEER Funds	9/11/2020	39,122.00
Financial Services	23568	Cisco College	GEER Funds	9/11/2020	28,337.00
Financial Services	23568	Cisco College	GEER Funds	9/11/2020	29,325.00
Financial Services	23569	Texas A&M University-Commerce	GEER Funds	9/4/2020	802,341.00
Financial Services	23569	Texas A&M University-Commerce	GEER Funds	9/4/2020	829,321.00
Financial Services	23571	Clarendon College	GEER Funds	9/11/2020	10,827.00
Financial Services	23571	Clarendon College	GEER Funds	9/11/2020	11,205.00
Financial Services	23574	Collin County Community College District	GEER Funds	9/10/2020	111,317.00
Financial Services	23574	Collin County Community College District	GEER Funds	9/10/2020	115,199.00
Financial Services	23576	Dallas College	GEER Funds	9/10/2020	353,637.00
Financial Services	23576	Dallas College	GEER Funds	9/10/2020	365,972.00
Financial Services	23577	Texas A&M University-Kingsville	GEER Funds	9/4/2020	799,725.00
Financial Services	23577	Texas A&M University-Kingsville	GEER Funds	9/4/2020	826,617.00
Financial Services	23579	Texas A&M University-San Antonio	GEER Funds	9/10/2020	644,489.00
Financial Services	23579	Texas A&M University-San Antonio	GEER Funds	9/10/2020	666,161.00
Financial Services	23581	Texas State University	GEER Funds	9/4/2020	2,720,983.00
Financial Services	23581	Texas State University	GEER Funds	9/4/2020	2,812,482.00
Financial Services	23583	El Paso County Community College District	GEER Funds	9/10/2020	208,841.00
Financial Services	23583	El Paso County Community College District	GEER Funds	9/10/2020	216,125.00
Financial Services	23586	Texas Tech University	GEER Funds	9/10/2020	1,520,088.00
Financial Services	23586	Texas Tech University	GEER Funds	9/10/2020	1,571,204.00
Financial Services	23589	Texas Woman's University	GEER Funds	9/10/2020	439,543.00
Financial Services	23589	Texas Woman's University	GEER Funds	9/10/2020	454,324.00
Financial Services	23591	Hill College	GEER Funds	9/11/2020	26,138.00
Financial Services	23591	Hill College	GEER Funds	9/11/2020	27,050.00
Financial Services	23593	The University of Texas at Arlington	GEER Funds	9/10/2020	1,340,433.00
Financial Services	23593	The University of Texas at Arlington	GEER Funds	9/10/2020	1,385,508.00
Financial Services	23594	South Plains College	GEER Funds	9/11/2020	79,124.00
Financial Services	23594	South Plains College	GEER Funds	9/11/2020	81,884.00
Financial Services	23596	The University of Texas at Austin	GEER Funds	9/15/2020	1,919,514.00
Financial Services	23596	The University of Texas at Austin	GEER Funds	9/15/2020	1,984,062.00
Financial Services	23599	Western Texas College	GEER Funds	9/14/2020	6,629.00
Financial Services	23599	Western Texas College	GEER Funds	9/14/2020	6,860.00
Financial Services	23600	The University of Texas at Dallas	GEER Funds	9/4/2020	1,292,467.00
Financial Services	23600	The University of Texas at Dallas	GEER Funds	9/4/2020	1,335,929.00
Financial Services	23601	Howard College	GEER Funds	9/11/2020	23,052.00
Financial Services	23601	Howard College	GEER Funds	9/11/2020	23,856.00
Financial Services	23602	The University of Texas at El Paso	GEER Funds	9/4/2020	2,188,124.00
Financial Services	23602	The University of Texas at El Paso	GEER Funds	9/4/2020	2,261,704.00
Financial Services	23603	Kilgore College	GEER Funds	9/11/2020	49,927.00
Financial Services	23603	Kilgore College	GEER Funds	9/11/2020	51,669.00
Financial Services	23604	Laredo Community College	GEER Funds	9/14/2020	85,494.00
Financial Services	23604	Laredo Community College	GEER Funds	9/14/2020	88,476.00
Financial Services	23607	The University of Texas at Tyler	GEER Funds	9/15/2020	529,371.00
Financial Services	23607	The University of Texas at Tyler	GEER Funds	9/15/2020	547,172.00
Financial Services	23608	McLennan Community College	GEER Funds	9/11/2020	75,447.00
Financial Services	23608	McLennan Community College	GEER Funds	9/11/2020	78,078.00
Financial Services	23609	The University of Texas at Permian Basin	GEER Funds	9/10/2020	269,482.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Financial Services	23609	The University of Texas at Permian Basin	GEER Funds	9/10/2020	278,543.00
Financial Services	23610	Midland College	GEER Funds	9/14/2020	20,352.00
Financial Services	23610	Midland College	GEER Funds	9/14/2020	21,062.00
Financial Services	23611	University of Texas Rio Grande Valley	GEER Funds	9/4/2020	3,669,839.00
Financial Services	23611	University of Texas Rio Grande Valley	GEER Funds	9/4/2020	3,793,245.00
Financial Services	23612	Navarro College	GEER Funds	9/11/2020	54,718.00
Financial Services	23612	Navarro College	GEER Funds	9/11/2020	56,626.00
Financial Services	23613	University of North Texas	GEER Funds	9/4/2020	2,267,486.00
Financial Services	23613	University of North Texas	GEER Funds	9/4/2020	2,343,735.00
Financial Services	23614	Alamo Community College District (Northeast Lakeview College)	GEER Funds	9/11/2020	11,451.00
Financial Services	23614	Alamo Community College District (Northeast Lakeview College)	GEER Funds	9/11/2020	11,850.00
Financial Services	23615	University of North Texas at Dallas	GEER Funds	9/10/2020	436,055.00
Financial Services	23615	University of North Texas at Dallas	GEER Funds	9/10/2020	450,718.00
Financial Services	23616	Northeast Texas Community College	GEER Funds	9/11/2020	29,215.00
Financial Services	23616	Northeast Texas Community College	GEER Funds	9/11/2020	30,234.00
Financial Services	23618	Northwest Vista College	GEER Funds	9/14/2020	91,700.00
Financial Services	23618	Northwest Vista College	GEER Funds	9/14/2020	94,898.00
Financial Services	23619	Trinity Valley Community College	GEER Funds	9/14/2020	29,312.00
Financial Services	23619	Trinity Valley Community College	GEER Funds	9/14/2020	30,334.00
Financial Services	23620	Odessa College	GEER Funds	9/11/2020	35,922.00
Financial Services	23620	Odessa College	GEER Funds	9/11/2020	37,175.00
Financial Services	23622	Palo Alto College	GEER Funds	9/11/2020	64,981.00
Financial Services	23622	Palo Alto College	GEER Funds	9/11/2020	67,247.00
Financial Services	23626	Vernon College	GEER Funds	9/11/2020	24,845.00
Financial Services	23626	Vernon College	GEER Funds	9/11/2020	25,711.00
Financial Services	23627	Panola College	GEER Funds	9/14/2020	23,757.00
Financial Services	23627	Panola College	GEER Funds	9/14/2020	24,585.00
Financial Services	23628	Paris Junior College	GEER Funds	9/14/2020	24,292.00
Financial Services	23628	Paris Junior College	GEER Funds	9/14/2020	25,139.00
Financial Services	23630	Ranger College	GEER Funds	9/16/2020	12,965.00
Financial Services	23630	Ranger College	GEER Funds	9/16/2020	13,417.00
Financial Services	23631	San Antonio College	GEER Funds	9/11/2020	133,646.00
Financial Services	23631	San Antonio College	GEER Funds	9/11/2020	138,307.00
Financial Services	23632	Tarrant County College District	GEER Funds	9/14/2020	307,136.00
Financial Services	23632	Tarrant County College District	GEER Funds	9/14/2020	317,849.00
Financial Services	23633	Southwest Texas Junior College	GEER Funds	9/14/2020	54,794.00
Financial Services	23633	Southwest Texas Junior College	GEER Funds	9/14/2020	56,705.00
Financial Services	23634	Temple College	GEER Funds	9/4/2020	35,452.00
Financial Services	23634	Temple College	GEER Funds	9/4/2020	36,688.00
Financial Services	23635	St. Philip's College	GEER Funds	9/14/2020	52,894.00
Financial Services	23635	St. Philip's College	GEER Funds	9/14/2020	54,739.00
Financial Services	23636	Texarkana College	GEER Funds	9/11/2020	26,768.00
Financial Services	23636	Texarkana College	GEER Funds	9/11/2020	27,701.00
Financial Services	23640	Angelo State University	GEER Funds	9/10/2020	733,444.00
Financial Services	23640	Angelo State University	GEER Funds	9/10/2020	758,108.00
Financial Services	23411	Workquest Products	Janitorial Supplies	8/17/2020	1,328.80
Financial Services	23274	Xerox Corporation	Lease of Xerox Copiers	8/21/2020	15,117.00
Financial Services	23420	Quadient Inc	Maintenance Fee	8/26/2020	2,508.00
Financial Services	23249	Detech Fire & Security LLC	Maintenance for Access Control System	8/18/2020	3,380.00
Financial Services	23192	Corporation Service Company	Mandated Electronic Recording of Abstracts and Release of Judgment Liens OAG	8/5/2020	25,000.00
Financial Services	23203	National Student Clearinghouse	National Student Clearinghouse	8/3/2020	6,000.00
Financial Services	23142	GTS Technology Solutions Inc	Network Adapter	6/11/2020	52.78
Financial Services	23310	Workquest Products	Office Paper	8/6/2020	3,417.60
Financial Services	23364	V Quest Office Machines & Supplies LTD	Office Supplies	8/12/2020	422.88
Financial Services	23193	Dpt of Info Resources-TexAn	Online payment services	8/26/2020	8,000.00
Financial Services	23202	LexisNexis Risk Solutions	Online Skip Tracing Search Tool	8/5/2020	33,000.00
Financial Services	23214	US Postal Service	Post Office Box Services Fee	8/5/2020	1,800.00
Financial Services	23205	Pitney Bowes Reserve Account	Postage	8/27/2020	375,000.00
Financial Services	23406	Quadient Inc	Postage Replenishment	8/24/2020	5,500.00
Financial Services	23246	US Postmaster	Postal Permit	8/18/2020	240.00
Financial Services	23371	Quadient Inc	Postal Supplies	8/13/2020	251.87
Financial Services	23418	V Quest Office Machines & Supplies LTD	PPE Equipment	8/17/2020	285.00
Financial Services	23415	Longhorn Office Products Inc	PPE Equipment	8/17/2020	650.25
Financial Services	23414	Longhorn Office Products Inc	PPE Equipment	8/20/2020	5,628.91
Financial Services	23211	Texas Easy Serve LLC	Process Serve Services	8/20/2020	20,000.00
Financial Services	23206	Process to Process Deliveries	Process Serve Services	8/21/2020	150,000.00
Financial Services	23128	State Auditors Office	Professional Development Training	6/11/2020	299.00
Financial Services	23223	Texas State Library & Archives Commission	Records Storage and Imaging Services	8/26/2020	23,000.00
Financial Services	23755	Governor's Center for Management Development	Registration Fee	9/15/2020	1,450.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Financial Services	23250	1200 Anderson Partners LP	Rental of Office Space for Agency Operations	9/9/2020	1,691,337.96
Financial Services	23199	Sentry Security & Investigations LP	Security Officers for Board & Committee Meetings	8/4/2020	2,500.00
Financial Services	23492	Clarendon College	Texas College Work Study	9/8/2020	4,779.00
Financial Services	23489	Texas Tech Univ Health SC - El Paso (774)	Texas College Work Study	9/8/2020	5,196.00
Financial Services	23489	Texas A&M University at Galveston	Texas College Work Study	9/8/2020	5,848.00
Financial Services	23489	Lamar State College-Orange	Texas College Work Study	9/8/2020	7,168.00
Financial Services	23492	Galveston College	Texas College Work Study	9/8/2020	7,785.00
Financial Services	23492	Brazosport College	Texas College Work Study	9/8/2020	9,097.00
Financial Services	23492	Alvin Community College	Texas College Work Study	9/8/2020	9,167.00
Financial Services	23492	Midland College	Texas College Work Study	9/8/2020	9,341.00
Financial Services	23489	Lamar State College-Port Arthur	Texas College Work Study	9/8/2020	9,749.00
Financial Services	23492	Panola College	Texas College Work Study	9/8/2020	10,279.00
Financial Services	23492	Howard College	Texas College Work Study	9/8/2020	11,504.00
Financial Services	23492	Vernon College	Texas College Work Study	9/8/2020	12,269.00
Financial Services	23489	Lamar Institute of Technology	Texas College Work Study	9/8/2020	12,399.00
Financial Services	23492	Grayson College	Texas College Work Study	9/8/2020	12,591.00
Financial Services	23489	Texas A&M University - Central Texas	Texas College Work Study	9/8/2020	12,599.00
Financial Services	23492	Coastal Bend College	Texas College Work Study	9/8/2020	12,912.00
Financial Services	23492	Hill College	Texas College Work Study	9/8/2020	13,581.00
Financial Services	23492	Northeast Texas Community College	Texas College Work Study	9/8/2020	14,146.00
Financial Services	23492	Odessa College	Texas College Work Study	9/8/2020	14,294.00
Financial Services	23492	Alamo Community College District (Northeast Lakeview College)	Texas College Work Study	9/8/2020	14,381.00
Financial Services	23489	The University of Texas Medical Branch at Galveston	Texas College Work Study	9/8/2020	14,476.00
Financial Services	23489	Texas A&M Health Science Center	Texas College Work Study	9/8/2020	14,606.00
Financial Services	23489	Sul Ross State University	Texas College Work Study	9/8/2020	14,954.00
Financial Services	23492	Angelina College	Texas College Work Study	9/8/2020	15,927.00
Financial Services	23492	Paris Junior College	Texas College Work Study	9/8/2020	16,370.00
Financial Services	23492	Trinity Valley Community College	Texas College Work Study	9/8/2020	18,595.00
Financial Services	23489	The University of Texas Health Science Center at San Antonio	Texas College Work Study	9/8/2020	19,455.00
Financial Services	23492	Temple College	Texas College Work Study	9/8/2020	20,072.00
Financial Services	23489	The University of Texas at Permian Basin	Texas College Work Study	9/8/2020	20,706.00
Financial Services	23492	Wharton County Junior College	Texas College Work Study	9/8/2020	21,045.00
Financial Services	23492	Lee College	Texas College Work Study	9/8/2020	21,124.00
Financial Services	23489	University of Houston -Victoria	Texas College Work Study	9/8/2020	22,410.00
Financial Services	23492	Kilgore College	Texas College Work Study	9/8/2020	22,731.00
Financial Services	23492	Southwest Texas Junior College	Texas College Work Study	9/8/2020	24,139.00
Financial Services	23492	Texas Southmost College	Texas College Work Study	9/8/2020	24,426.00
Financial Services	23489	University of North Texas at Dallas	Texas College Work Study	9/8/2020	27,328.00
Financial Services	23492	St. Philip's College	Texas College Work Study	9/8/2020	28,162.00
Financial Services	23489	Midwestern State University	Texas College Work Study	9/8/2020	28,179.00
Financial Services	23492	North Central Texas Community College District	Texas College Work Study	9/8/2020	30,161.00
Financial Services	23492	Navarro College	Texas College Work Study	9/8/2020	30,256.00
Financial Services	23492	Palo Alto College	Texas College Work Study	9/8/2020	32,194.00
Financial Services	23492	Central Texas College	Texas College Work Study	9/8/2020	32,715.00
Financial Services	23492	McLennan Community College	Texas College Work Study	9/8/2020	35,922.00
Financial Services	23489	Texas A&M University-San Antonio	Texas College Work Study	9/8/2020	36,678.00
Financial Services	23489	West Texas A&M University	Texas College Work Study	9/8/2020	37,434.00
Financial Services	23489	University of Houston -Clear Lake	Texas College Work Study	9/8/2020	37,468.00
Financial Services	23492	Del Mar College	Texas College Work Study	9/8/2020	38,303.00
Financial Services	23492	Laredo Community College	Texas College Work Study	9/8/2020	38,685.00
Financial Services	23489	Texas A&M University-Kingsville	Texas College Work Study	9/8/2020	40,093.00
Financial Services	23489	Angelo State University	Texas College Work Study	9/8/2020	41,266.00
Financial Services	23489	The University of Texas at Tyler	Texas College Work Study	9/8/2020	43,299.00
Financial Services	23492	Tyler Junior College	Texas College Work Study	9/8/2020	51,076.00
Financial Services	23492	Northwest Vista College	Texas College Work Study	9/8/2020	51,850.00
Financial Services	23489	Texas A&M International University	Texas College Work Study	9/8/2020	52,049.00
Financial Services	23489	Texas State Technical College-Waco	Texas College Work Study	9/8/2020	55,873.00
Financial Services	23489	Texas A&M University-Commerce	Texas College Work Study	9/8/2020	56,603.00
Financial Services	23489	Texas A&M University-Corpus Christi	Texas College Work Study	9/8/2020	56,646.00
Financial Services	23492	Blinn College	Texas College Work Study	9/8/2020	59,244.00
Financial Services	23489	Stephen F. Austin State University	Texas College Work Study	9/8/2020	61,712.00
Financial Services	23492	Collin County Community College District	Texas College Work Study	9/8/2020	62,355.00
Financial Services	23489	Prairie View A&M University	Texas College Work Study	9/8/2020	62,390.00
Financial Services	23489	Texas Southern University	Texas College Work Study	9/8/2020	62,590.00
Financial Services	23489	Tarleton State University	Texas College Work Study	9/8/2020	65,631.00
Financial Services	23492	San Antonio College	Texas College Work Study	9/8/2020	65,961.00
Financial Services	23489	Lamar University	Texas College Work Study	9/8/2020	70,627.00
Financial Services	23489	Texas Woman's University	Texas College Work Study	9/8/2020	71,757.00
Financial Services	23489	University of Houston-Downtown	Texas College Work Study	9/8/2020	76,180.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Financial Services	23492	San Jacinto College District	Texas College Work Study	9/8/2020	81,811.00
Financial Services	23489	The University of Texas at Dallas	Texas College Work Study	9/8/2020	89,805.00
Financial Services	23492	Austin Community College	Texas College Work Study	9/8/2020	94,749.00
Financial Services	23492	El Paso County Community College District	Texas College Work Study	9/8/2020	98,356.00
Financial Services	23489	Sam Houston State University	Texas College Work Study	9/8/2020	104,369.00
Financial Services	23492	South Texas College	Texas College Work Study	9/8/2020	117,846.00
Financial Services	23489	Texas Tech University	Texas College Work Study	9/8/2020	129,725.00
Financial Services	23489	The University of Texas at El Paso	Texas College Work Study	9/8/2020	138,475.00
Financial Services	23492	Tarrant County College District	Texas College Work Study	9/8/2020	150,049.00
Financial Services	23489	The University of Texas at Austin	Texas College Work Study	9/8/2020	150,232.00
Financial Services	23489	The University of Texas at San Antonio	Texas College Work Study	9/8/2020	157,931.00
Financial Services	23492	Houston Community College System	Texas College Work Study	9/8/2020	175,292.00
Financial Services	23489	Texas State University	Texas College Work Study	9/8/2020	179,020.00
Financial Services	23489	Texas A&M University	Texas College Work Study	9/8/2020	180,949.00
Financial Services	23489	University of North Texas	Texas College Work Study	9/8/2020	182,730.00
Financial Services	23489	The University of Texas at Arlington	Texas College Work Study	9/8/2020	188,335.00
Financial Services	23492	Lone Star College System	Texas College Work Study	9/8/2020	188,448.00
Financial Services	23489	University of Texas Rio Grande Valley	Texas College Work Study	9/8/2020	189,030.00
Financial Services	23492	Dallas College	Texas College Work Study	9/8/2020	195,452.00
Financial Services	23489	University of Houston	Texas College Work Study	9/8/2020	206,470.00
Financial Services	23127	GTS Technology Solutions Inc	USB Adapter	6/10/2020	87.98
General Counsel	23170	TPASS Budget and Internal Acct.	Certified Texas Contract Manager (CTCM) training	7/15/2020	375.00
Human Resources	23155	Texas Workforce Commission	Civil Rights Audit Texas Labor Code, Sections 21.453 through 21.456	7/16/2020	10,000.00
Human Resources	23221	Alliance Work Partners	Employee Assistance Program	7/31/2020	5,000.00
Human Resources	23442	Shi Government Solutions Inc	LinkedIn Learning Pro	8/21/2020	17,325.00
Information Solutions & Services	23412	AT&T	911 support	8/24/2020	1,000.00
Information Solutions & Services	23145	KTX System LLC DBA Axerion USA	Administrative Training	6/22/2020	990.00
Information Solutions & Services	23190	AT&T Teleconference Services	AT&T Teleconferencing	8/21/2020	6,000.00
Information Solutions & Services	23644	Mura Software Inc	Basic Mura Subscription Support	8/31/2020	11,950.00
Information Solutions & Services	23409	Great South Texas Corporation	Cisco Meraki Cloud Managed	8/28/2020	30,500.72
Information Solutions & Services	23298	Dpt of Info Resources-TexAn	Data Center Circuit and Tex-An 2000 charges and CCTS Phone charges	8/25/2020	195,000.00
Information Solutions & Services	23144	Carahsoft Technology Corp	Digital Communication Management	7/1/2020	88,677.99
Information Solutions & Services	23410	GTS Technology Solutions Inc	GTS Services	8/19/2020	3,589.36
Information Solutions & Services	23185	Lyncverse Technologies	HP Managed Print Services and Lease	8/28/2020	90,000.00
Information Solutions & Services	23477	Sistema Technologies Inc	Identity and Access Management (IAM) Project	8/28/2020	0.00
Information Solutions & Services	23443	1200 Anderson Partners LP	Install an Electrical Outlet for the Conference Equipment Upgrade in Tejas	8/26/2020	200.00
Information Solutions & Services	23187	AT&T Mobility II LLC dba AT&T Mobility	iPhone and iPad Data services	8/20/2020	15,000.00
Information Solutions & Services	23159	Workquest Temps	IT Temp Personnel	7/7/2020	25,069.20
Information Solutions & Services	23480	Workquest Temps	IT Temp Personnel	8/28/2020	37,925.20
Information Solutions & Services	23313	Dell Marketing	Laptops	8/14/2020	148,092.44
Information Solutions & Services	23486	Tx Dept of Info Resources-DCS	Legislatively Mandated Data Center Services	8/28/2020	2,201,121.00
Information Solutions & Services	23227	Shi Government Solutions Inc	Magewell USB Capture HDMI Gen2	7/30/2020	349.00
Information Solutions & Services	23186	Omega Broadcast Group	Maintenance and Support of A/V Systems and Broadcast Support	8/5/2020	13,000.00
Information Solutions & Services	23149	SysAid Technologies	Maintenance and Support SaaS licenses	7/1/2020	4,669.00
Information Solutions & Services	23742	Set Solutions Inc	ProofPoint Software	9/15/2020	35,294.12
Information Solutions & Services	23092	Lyncverse Technologies	Renew 6 User License and 4 New License of ReSharper for ADS Developers	6/10/2020	4,030.00
Information Solutions & Services	23184	Ziegner Technologies Inc	Renewal of Abila MIP Fund Accounting Maintenance and Support	8/14/2020	7,974.00
Information Solutions & Services	23183	Software One Inc	Skype for Business Audio Conference	7/28/2020	5,853.00
Information Solutions & Services	23130	DLT Solutions LLC	Software	6/22/2020	19,760.00
Information Solutions & Services	23156	Solid Border Inc	Software Subscription and Devices	7/13/2020	24,548.00
Information Solutions & Services	23346	Shi Government Solutions Inc	Tableau Software	8/13/2020	19,601.87
Information Solutions & Services	23328	Shi Government Solutions Inc	USB-C to Dual DisplayPort MST Adapter	9/8/2020	5,320.00
Information Solutions & Services	23646	Isphere Innovation Partners LLC	WebFOCUS Remediation, Upgrade, Migration and Training	9/1/2020	44,000.00
Information Solutions & Services	23158	Shi Government Solutions Inc	Webfocus Report Developer	7/10/2020	5,661.00
Strategic Planning and Funding	23493	Economic Modeling LLC	Access to Labor Market Data	8/28/2020	15,000.00
Strategic Planning and Funding	23276	Osborn Consulting Group LLC	Amendment to increase PO amount from \$4,500 to \$5,000, an increase of \$500	8/6/2020	500.00
Strategic Planning and Funding	23388	Midland College	Community College 10 Pay Schedule Article III	9/3/2020	324,056.00
Strategic Planning and Funding	23388	Frank Phillips College	Community College 10 Pay Schedule Article III	9/3/2020	2,539,084.00
Strategic Planning and Funding	23388	Clarendon College	Community College 10 Pay Schedule Article III	9/3/2020	2,933,860.00
Strategic Planning and Funding	23388	Southwest Collegiate Institute for the Deaf	Community College 10 Pay Schedule Article III	9/3/2020	3,326,403.00
Strategic Planning and Funding	23388	Ranger College	Community College 10 Pay Schedule Article III	9/3/2020	3,863,950.00
Strategic Planning and Funding	23388	Western Texas College	Community College 10 Pay Schedule Article III	9/3/2020	3,930,679.00
Strategic Planning and Funding	23388	Galveston College	Community College 10 Pay Schedule Article III	9/3/2020	4,609,241.00
Strategic Planning and Funding	23388	Panola College	Community College 10 Pay Schedule Article III	9/3/2020	4,862,959.00
Strategic Planning and Funding	23388	Northeast Texas Community College	Community College 10 Pay Schedule Article III	9/3/2020	4,968,866.00
Strategic Planning and Funding	23388	Vernon College	Community College 10 Pay Schedule Article III	9/3/2020	5,339,867.00
Strategic Planning and Funding	23388	Cisco College	Community College 10 Pay Schedule Article III	9/3/2020	5,354,100.00
Strategic Planning and Funding	23388	Victoria College	Community College 10 Pay Schedule Article III	9/3/2020	5,536,510.00
Strategic Planning and Funding	23388	Brazosport College	Community College 10 Pay Schedule Article III	9/3/2020	5,991,626.00

Contracts Executed by the Agency in Accordance with Board Rule 1.16

Division	Contract#	Performing Agent	Description	Active Date	Total \$
Strategic Planning and Funding	23388	College of the Mainland	Community College 10 Pay Schedule Article III	9/3/2020	6,534,911.00
Strategic Planning and Funding	23388	Coastal Bend College	Community College 10 Pay Schedule Article III	9/3/2020	6,806,164.00
Strategic Planning and Funding	23388	Howard College	Community College 10 Pay Schedule Article III	9/3/2020	6,846,026.00
Strategic Planning and Funding	23388	Temple College	Community College 10 Pay Schedule Article III	9/3/2020	7,024,422.00
Strategic Planning and Funding	23388	Texas Southmost College	Community College 10 Pay Schedule Article III	9/3/2020	7,050,046.00
Strategic Planning and Funding	23388	Hill College	Community College 10 Pay Schedule Article III	9/3/2020	7,092,753.00
Strategic Planning and Funding	23388	Grayson College	Community College 10 Pay Schedule Article III	9/3/2020	7,093,992.00
Strategic Planning and Funding	23388	Texarkana College	Community College 10 Pay Schedule Article III	9/3/2020	7,486,246.00
Strategic Planning and Funding	23388	Midland College	Community College 10 Pay Schedule Article III	9/3/2020	7,727,605.00
Strategic Planning and Funding	23388	Alvin Community College	Community College 10 Pay Schedule Article III	9/3/2020	7,774,481.00
Strategic Planning and Funding	23388	Paris Junior College	Community College 10 Pay Schedule Article III	9/3/2020	7,943,832.00
Strategic Planning and Funding	23388	Southwest Texas Junior College	Community College 10 Pay Schedule Article III	9/3/2020	8,464,462.00
Strategic Planning and Funding	23388	Angelina College	Community College 10 Pay Schedule Article III	9/3/2020	8,558,370.00
Strategic Planning and Funding	23388	Weatherford College	Community College 10 Pay Schedule Article III	9/3/2020	8,829,786.00
Strategic Planning and Funding	23388	Kilgore College	Community College 10 Pay Schedule Article III	9/3/2020	9,244,919.00
Strategic Planning and Funding	23388	Odessa College	Community College 10 Pay Schedule Article III	9/3/2020	9,643,558.00
Strategic Planning and Funding	23388	Wharton County Junior College	Community College 10 Pay Schedule Article III	9/3/2020	9,647,585.00
Strategic Planning and Funding	23388	Lee College	Community College 10 Pay Schedule Article III	9/3/2020	10,426,820.00
Strategic Planning and Funding	23388	Laredo Community College	Community College 10 Pay Schedule Article III	9/3/2020	11,499,124.00
Strategic Planning and Funding	23388	North Central Texas Community College District	Community College 10 Pay Schedule Article III	9/3/2020	11,726,714.00
Strategic Planning and Funding	23388	Trinity Valley Community College	Community College 10 Pay Schedule Article III	9/3/2020	11,929,754.00
Strategic Planning and Funding	23388	McLennan Community College	Community College 10 Pay Schedule Article III	9/3/2020	12,503,711.00
Strategic Planning and Funding	23388	Navarro College	Community College 10 Pay Schedule Article III	9/3/2020	13,366,896.00
Strategic Planning and Funding	23388	South Plains College	Community College 10 Pay Schedule Article III	9/3/2020	13,391,436.00
Strategic Planning and Funding	23388	Amarillo College	Community College 10 Pay Schedule Article III	9/3/2020	14,851,083.00
Strategic Planning and Funding	23388	Central Texas College	Community College 10 Pay Schedule Article III	9/3/2020	16,385,648.00
Strategic Planning and Funding	23388	Del Mar College	Community College 10 Pay Schedule Article III	9/3/2020	16,483,427.00
Strategic Planning and Funding	23388	Tyler Junior College	Community College 10 Pay Schedule Article III	9/3/2020	18,085,823.00
Strategic Planning and Funding	23388	Blinn College	Community College 10 Pay Schedule Article III	9/3/2020	24,471,031.00
Strategic Planning and Funding	23388	El Paso County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	32,114,346.00
Strategic Planning and Funding	23388	Collin County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	39,843,128.00
Strategic Planning and Funding	23388	San Jacinto College District	Community College 10 Pay Schedule Article III	9/3/2020	42,089,865.00
Strategic Planning and Funding	23388	South Texas College	Community College 10 Pay Schedule Article III	9/3/2020	42,182,306.00
Strategic Planning and Funding	23388	Austin Community College	Community College 10 Pay Schedule Article III	9/3/2020	45,379,001.00
Strategic Planning and Funding	23388	Tarrant County College District	Community College 10 Pay Schedule Article III	9/3/2020	56,846,930.00
Strategic Planning and Funding	23388	Alamo Community College District	Community College 10 Pay Schedule Article III	9/3/2020	66,848,950.00
Strategic Planning and Funding	23388	Houston Community College System	Community College 10 Pay Schedule Article III	9/3/2020	68,595,228.00
Strategic Planning and Funding	23388	Lone Star College System	Community College 10 Pay Schedule Article III	9/3/2020	78,678,233.00
Strategic Planning and Funding	23388	Dallas County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	96,447,255.00
Strategic Planning and Funding	23061	Houston Community College System	Grant to Support Regional 60x30TX Targets No-Cost Extension due to COVID-19	7/1/2020	0.00
Strategic Planning and Funding	23239	Carahsoft Technology Corp	Qualtrics Research License	8/27/2020	5,526.32
Strategic Planning and Funding	23251	Austin Community College	Texas Regional Alignment Networks (TX Ran) Amendment	8/19/2020	6,300.00
Strategic Planning and Funding	23252	Alamo Community College District	Texas Regional Alignment Networks (TX Ran) Amendment	8/19/2020	6,300.00
Strategic Planning and Funding	23253	Houston Community College System	Texas Regional Alignment Networks (TX Ran) Amendment	9/15/2020	6,300.00
Strategic Planning and Funding	23254	San Jacinto College District	Texas Regional Alignment Networks (TX Ran) Amendment	8/20/2020	6,300.00
Strategic Planning and Funding	23255	El Paso County Community College District	Texas Regional Alignment Networks (TX Ran) Amendment	8/20/2020	6,300.00
Strategic Planning and Funding	23256	The University of Texas at Arlington	Texas Regional Alignment Networks (TX Ran) Amendment	8/17/2020	6,300.00
Strategic Planning and Funding	23257	Dallas College	Texas Regional Alignment Networks (TX Ran) Amendment	8/17/2020	6,300.00
Strategic Planning and Funding	23258	University of North Texas	Texas Regional Alignment Networks (TX Ran) Amendment	8/17/2020	6,300.00
Strategic Planning and Funding	23259	South Plains College	Texas Regional Alignment Networks (TX Ran) Amendment	8/17/2020	6,300.00
Strategic Planning and Funding	23260	University of Texas Rio Grande Valley	Texas Regional Alignment Networks (TX Ran) Amendment	8/19/2020	6,300.00
Strategic Planning and Funding	23042	Houston Community College System	Texas Regional Alignment Networks (TX Ran) Amendment due to COVID-19	6/16/2020	0.00
Strategic Planning and Funding	23648	Texas State University	Texas Research Incentive Program (TRIP)	9/3/2020	200,000.00
Strategic Planning and Funding	23648	The University of Texas at Arlington	Texas Research Incentive Program (TRIP)	9/3/2020	275,000.00
Strategic Planning and Funding	23648	The University of Texas at El Paso	Texas Research Incentive Program (TRIP)	9/3/2020	284,852.00
Strategic Planning and Funding	23648	The University of Texas at San Antonio	Texas Research Incentive Program (TRIP)	9/3/2020	780,187.00
Strategic Planning and Funding	23648	University of North Texas	Texas Research Incentive Program (TRIP)	9/3/2020	2,317,750.00
Strategic Planning and Funding	23648	The University of Texas at Dallas	Texas Research Incentive Program (TRIP)	9/3/2020	3,885,819.00
Strategic Planning and Funding	23648	Texas Tech University	Texas Research Incentive Program (TRIP)	9/3/2020	4,646,618.00
Strategic Planning and Funding	23648	University of Houston	Texas Research Incentive Program (TRIP)	9/3/2020	5,109,774.00
					\$1,039,439,845.53
Memorandum of Understanding (\$0 Contract Amount)					
Financial Services	23229	Baylor University	"Cross-Over" Agreement for Baylor to remove the THECB as the state agency for future license plate sales	8/13/2020	0.00
College Readiness and Success	23405	Get Schooled	Future Focused Texas campaign and the expansion of the Virtual Advising Project (ADVi)	9/4/2020	0.00
College Readiness and Success	23466	The College Board	Extend the TSIA2 launched date from June 1, 2020 to January 11, 2021	8/25/2020	0.00

FY2021 GEER Funds

FICE	Institution	TEOG GEER Allocations	Emergency Allocation	Total Contract Allocation
003539	Alvin Community College	\$ 20,434.00	\$ 19,745.00	\$ 40,179.00
003540	Amarillo College	\$ 75,564.00	\$ 73,018.00	\$ 148,582.00
006661	Angelina College	\$ 42,182.00	\$ 40,761.00	\$ 82,943.00
012015	Austin Community College	\$ 196,833.00	\$ 190,199.00	\$ 387,032.00
003549	Blinn College	\$ 97,047.00	\$ 93,776.00	\$ 190,823.00
007287	Brazosport College	\$ 16,463.00	\$ 15,909.00	\$ 32,372.00
004003	Central Texas College	\$ 50,386.00	\$ 48,688.00	\$ 99,074.00
003553	Cisco College	\$ 29,325.00	\$ 28,337.00	\$ 57,662.00
003554	Clarendon College	\$ 11,205.00	\$ 10,827.00	\$ 22,032.00
003546	Coastal Bend College	\$ 28,994.00	\$ 28,017.00	\$ 57,011.00
007096	College of the Mainland Community College District	\$ 24,923.00	\$ 24,083.00	\$ 49,006.00
023614	Collin County Community College District	\$ 115,199.00	\$ 111,317.00	\$ 226,516.00
009331	Dallas County Community College District	\$ 365,972.00	\$ 353,637.00	\$ 719,609.00
003563	Del Mar College	\$ 75,980.00	\$ 73,419.00	\$ 149,399.00
010387	El Paso Community College District	\$ 216,125.00	\$ 208,841.00	\$ 424,966.00
003568	Frank Phillips College	\$ 6,190.00	\$ 5,982.00	\$ 12,172.00
006662	Galveston College	\$ 16,312.00	\$ 15,763.00	\$ 32,075.00
003570	Grayson County College	\$ 23,331.00	\$ 22,545.00	\$ 45,876.00
003573	Hill College	\$ 27,050.00	\$ 26,138.00	\$ 53,188.00
010633	Houston Community College System	\$ 351,201.00	\$ 339,364.00	\$ 690,565.00
003574	Howard College	\$ 23,856.00	\$ 23,052.00	\$ 46,908.00
003580	Kilgore College	\$ 51,669.00	\$ 49,927.00	\$ 101,596.00
003582	Laredo Community College	\$ 88,476.00	\$ 85,494.00	\$ 173,970.00
003583	Lee College	\$ 44,445.00	\$ 42,948.00	\$ 87,393.00
011145	Lone Star College System District	\$ 428,762.00	\$ 414,311.00	\$ 843,073.00
003590	McLennan Community College	\$ 78,078.00	\$ 75,447.00	\$ 153,525.00
009797	Midland College	\$ 21,062.00	\$ 20,352.00	\$ 41,414.00
003593	Navarro College	\$ 56,626.00	\$ 54,718.00	\$ 111,344.00
003558	North Central Texas College	\$ 56,967.00	\$ 55,047.00	\$ 112,014.00
000309	Northeast Lakeview College	\$ 11,850.00	\$ 11,451.00	\$ 23,301.00
023154	Northeast Texas Community College	\$ 30,234.00	\$ 29,215.00	\$ 59,449.00
000307	Northwest Vista College	\$ 94,898.00	\$ 91,700.00	\$ 186,598.00
003596	Odessa College	\$ 37,175.00	\$ 35,922.00	\$ 73,097.00
023413	Palo Alto College	\$ 67,247.00	\$ 64,981.00	\$ 132,228.00
003600	Panola College	\$ 24,585.00	\$ 23,757.00	\$ 48,342.00
003601	Paris Junior College	\$ 25,139.00	\$ 24,292.00	\$ 49,431.00
003603	Ranger College	\$ 13,417.00	\$ 12,965.00	\$ 26,382.00
009163	San Antonio College	\$ 138,307.00	\$ 133,646.00	\$ 271,953.00
003609	San Jacinto College District	\$ 168,768.00	\$ 163,080.00	\$ 331,848.00
003611	South Plains College	\$ 81,884.00	\$ 79,124.00	\$ 161,008.00
031034	South Texas College	\$ 273,145.00	\$ 263,939.00	\$ 537,084.00
003614	Southwest Texas Junior College	\$ 56,705.00	\$ 54,794.00	\$ 111,499.00
003608	St. Philip's College	\$ 54,739.00	\$ 52,894.00	\$ 107,633.00
003626	Tarrant County College District	\$ 317,849.00	\$ 307,136.00	\$ 624,985.00
003627	Temple College	\$ 36,688.00	\$ 35,452.00	\$ 72,140.00
003628	Texarkana College	\$ 27,701.00	\$ 26,768.00	\$ 54,469.00
003643	Texas Southmost College District	\$ 56,929.00	\$ 55,010.00	\$ 111,939.00
003572	Trinity Valley Community College	\$ 30,334.00	\$ 29,312.00	\$ 59,646.00
003648	Tyler Junior College	\$ 104,398.00	\$ 100,880.00	\$ 205,278.00
010060	Vernon College	\$ 25,711.00	\$ 24,845.00	\$ 50,556.00
003662	Victoria College, The	\$ 26,656.00	\$ 25,758.00	\$ 52,414.00
003664	Weatherford College	\$ 32,635.00	\$ 31,535.00	\$ 64,170.00
009549	Western Texas College	\$ 6,860.00	\$ 6,629.00	\$ 13,489.00
003668	Wharton County Junior College	\$ 39,122.00	\$ 37,804.00	\$ 76,926.00
Total		\$ 4,423,633.00	\$ 4,274,551.00	\$ 8,698,184.00
Technical and State Schools				
036273	Lamar Institute of Technology	\$ 48,045.00	\$ 46,425.00	\$ 94,470.00
023582	Lamar State College at Orange	\$ 29,462.00	\$ 28,469.00	\$ 57,931.00
023485	Lamar State College at Port Arthur	\$ 37,809.00	\$ 36,535.00	\$ 74,344.00
003634	Texas State Technical College-Waco	\$ 260,651.00	\$ 251,866.00	\$ 512,517.00
Total		\$ 375,967.00	\$ 363,295.00	\$ 739,262.00

FY2021 GEER Funds

FICE Institution	TEXAS Grant GEER Allocation	Emergency Allocation	Total Contract Allocation
Health-Related Institutions			
004948 Texas A&M Health Science Center	\$ 27,043	\$ 26,163	\$ 53,206
010674 Texas Tech Univ. Health Science Center	\$ 901	\$ 872	\$ 1,773
004951 The University of Texas Health Science Center at Houston	\$ 8,112	\$ 7,849	\$ 15,961
025554 The University of Texas M.D. Anderson Cancer Center	\$ 4,507	\$ 4,361	\$ 8,868
004952 The University of Texas Medical Branch at Galveston	\$ 7,211	\$ 6,977	\$ 14,188
003659 The University of Texas Health Science Center at San Antonio	\$ 36,057	\$ 34,884	\$ 70,941
010019 The University of Texas Southwestern Medical Center	\$ -	\$ -	\$ -
009768 University of North Texas Health Science Center at Forth Worth	\$ -	\$ -	\$ -
042808 Texas Tech University Health Sciences Center at El Paso	\$ 1,802	\$ 1,744	\$ 3,546
Public Universities			
003541 Angelo State University	\$ 758,108	\$ 733,444	\$ 1,491,552
003581 Lamar University	\$ 823,913	\$ 797,108	\$ 1,621,021
003592 Midwestern State University	\$ 520,128	\$ 503,207	\$ 1,023,335
003630 Prairie View A&M University	\$ 1,388,212	\$ 1,343,049	\$ 2,731,261
003606 Sam Houston State University	\$ 1,557,682	\$ 1,507,006	\$ 3,064,688
003624 Stephen F. Austin State University	\$ 978,960	\$ 947,111	\$ 1,926,071
003625 Sul Ross State University	\$ 191,104	\$ 184,887	\$ 375,991
003631 Tarleton State University	\$ 1,097,048	\$ 1,061,358	\$ 2,158,406
009651 Texas A&M International University	\$ 1,122,288	\$ 1,085,777	\$ 2,208,065
003632 Texas A&M University	\$ 2,441,992	\$ 2,362,546	\$ 4,804,538
042295 Texas A&M University-Central Texas	\$ 106,369	\$ 102,909	\$ 209,278
010298 Texas A&M University at Galveston	\$ 100,960	\$ 97,676	\$ 198,636
003565 Texas A&M University-Commerce	\$ 829,321	\$ 802,341	\$ 1,631,662
011161 Texas A&M University-Corpus Christi	\$ 954,621	\$ 923,564	\$ 1,878,185
003639 Texas A&M University-Kingsville	\$ 826,617	\$ 799,725	\$ 1,626,342
042485 Texas A&M University-San Antonio	\$ 666,161	\$ 644,489	\$ 1,310,650
029269 Texas A&M University-Texarkana	\$ 168,568	\$ 163,085	\$ 331,653
003642 Texas Southern University	\$ 1,168,261	\$ 1,130,255	\$ 2,298,516
003615 Texas State University	\$ 2,812,482	\$ 2,720,983	\$ 5,533,465
003644 Texas Tech University	\$ 1,571,204	\$ 1,520,088	\$ 3,091,292
003646 Texas Woman's University	\$ 454,324	\$ 439,543	\$ 893,867
003656 The University of Texas at Arlington	\$ 1,385,508	\$ 1,340,433	\$ 2,725,941
003658 The University of Texas at Austin	\$ 1,984,062	\$ 1,919,514	\$ 3,903,576
009741 The University of Texas at Dallas	\$ 1,335,929	\$ 1,292,467	\$ 2,628,396
003661 The University of Texas at El Paso	\$ 2,261,704	\$ 2,188,124	\$ 4,449,828
010115 The University of Texas at San Antonio	\$ 2,518,614	\$ 2,436,675	\$ 4,955,289
011163 The University of Texas at Tyler	\$ 547,172	\$ 529,371	\$ 1,076,543
009930 The University of Texas at Permian Basin	\$ 278,543	\$ 269,482	\$ 548,025
003599 University of Texas-Rio Grande Valley	\$ 3,793,245	\$ 3,669,839	\$ 7,463,084
003652 University of Houston	\$ 3,094,632	\$ 2,993,953	\$ 6,088,585
011711 University of Houston-Clear Lake	\$ 645,428	\$ 624,431	\$ 1,269,859
012826 University of Houston-Downtown	\$ 1,131,303	\$ 1,094,498	\$ 2,225,801
013231 University of Houston-Victoria	\$ 300,178	\$ 290,413	\$ 590,591
003594 University of North Texas	\$ 2,343,735	\$ 2,267,486	\$ 4,611,221
042421 University of North Texas at Dallas	\$ 450,718	\$ 436,055	\$ 886,773
003665 West Texas A&M University	\$ 575,116	\$ 556,406	\$ 1,131,522
	\$ 43,269,843	\$ 41,862,150	\$ 84,963,510

FY2021 GEER Funds

FICE	INSTITUTION	TEG GEER Allocation
003537	Abilene Christian University	\$ 326,554.00
003543	Austin College	\$ 128,128.00
003545	Baylor University	\$ 1,023,336.00
015170	Baylor College of Medicine	\$ -
003557	Concordia University	\$ 192,039.00
003560	Dallas Baptist University	\$ 252,634.00
003564	East Texas Baptist University	\$ 169,114.00
003571	Hardin-Simmons University	\$ 202,544.00
003576	Houston Baptist University	\$ 280,043.00
003575	Howard Payne University	\$ 94,331.00
003577	Huston-Tillotson University	\$ 91,559.00
003579	Jacksonville College	\$ 39,858.00
003637	Jarvis Christian College	\$ 96,072.00
003584	LeTourneau University	\$ 214,440.00
003586	Lubbock Christian University	\$ 152,602.00
003591	McMurry University	\$ 136,768.00
003598	Our Lady of the Lake University of San Antonio	\$ 287,898.00
023053	Parker University	\$ 157,595.00
003602	Paul Quinn College	\$ 51,514.00
003604	Rice University	\$ 192,420.00
003610	Schreiner University	\$ 142,040.00
004977	South Texas College of Law	\$ 100,055.00
003613	Southern Methodist University	\$ 508,858.00
003619	Southwestern Adventist University	\$ 75,852.00
003616	Southwestern Assemblies of God University	\$ 125,269.00
003618	Southwestern Christian College	\$ 6,975.00
003620	Southwestern University	\$ 125,618.00
003621	St. Edward's University	\$ 418,373.00
003623	St. Mary's University	\$ 392,738.00
003635	Texas Chiropractic College	\$ 16,838.00
003636	Texas Christian University	\$ 390,171.00
003638	Texas College	\$ 103,350.00
003641	Texas Lutheran University	\$ 155,097.00
003645	Texas Wesleyan University	\$ 256,872.00
003647	Trinity University	\$ 158,460.00
003651	University of Dallas	\$ 141,107.00
003588	University of Mary Hardin-Baylor	\$ 482,498.00
003654	University of St. Thomas	\$ 246,660.00
003578	University of the Incarnate Word	\$ 538,692.00
003663	Wayland Baptist University	\$ 352,678.00
003669	Wiley College	\$ 102,844.00
		\$ 8,930,494.00



Texas Higher Education Coordinating Board

Contracts Executed by the Agency Over \$1 Million

June 9, 2020 - September 16, 2020

Contracts Executed by the Agency Over \$1 Million

Division	Contract #	Performing Agent	Description	Active Date	Total \$
Academic Quality and Workforce	22811	John Peter Smith Hospital	Graduate Medical Education Expansion Grants	6/24/2020	1,050,000.00
Academic Quality and Workforce	22809	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	1,200,000.00
Academic Quality and Workforce	22810	The University of Texas Health Science Center at San Antonio	Graduate Medical Education Expansion Grants	6/24/2020	1,200,000.00
Academic Quality and Workforce	22800	Baylor University Medical Center (Dallas)	Graduate Medical Education Expansion Grants	7/20/2020	1,350,000.00
Academic Quality and Workforce	22798	Baylor College of Medicine	Graduate Medical Education Expansion Grants	6/18/2020	1,725,000.00
Academic Quality and Workforce	22794	Baylor College of Medicine	Graduate Medical Education Expansion Grants	6/18/2020	1,800,000.00
Academic Quality and Workforce	22795	Doctor's Hospital at Renaissance	Graduate Medical Education Expansion Grants	6/24/2020	1,800,000.00
Academic Quality and Workforce	22793	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Grants	6/18/2020	1,875,000.00
Academic Quality and Workforce	22783	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	2,250,000.00
Academic Quality and Workforce	22876	Baylor College of Medicine	Graduate Medical Education Expansion Grants	6/18/2020	2,250,000.00
Academic Quality and Workforce	22777	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	2,400,000.00
Academic Quality and Workforce	22781	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	2,400,000.00
Academic Quality and Workforce	22776	Texas Tech University Health Sciences Center	Graduate Medical Education Expansion Grants	6/11/2020	2,475,000.00
Academic Quality and Workforce	22775	Doctor's Hospital at Renaissance	Graduate Medical Education Expansion Grants	6/30/2020	2,625,000.00
Academic Quality and Workforce	22768	Detar Hospital	Graduate Medical Education Expansion Grants	6/30/2020	2,700,000.00
Academic Quality and Workforce	22769	Doctor's Hospital at Renaissance	Graduate Medical Education Expansion Grants	6/30/2020	2,700,000.00
Academic Quality and Workforce	22763	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Grants	6/9/2020	2,925,000.00
Academic Quality and Workforce	22765	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Grants	6/9/2020	2,925,000.00
Academic Quality and Workforce	22758	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Grants	6/9/2020	3,000,000.00
Academic Quality and Workforce	22759	HCA Gulf Coast Division Inc	Graduate Medical Education Expansion Grants	6/9/2020	3,000,000.00
Academic Quality and Workforce	22760	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	3,000,000.00
Academic Quality and Workforce	22757	Doctor's Hospital at Renaissance	Graduate Medical Education Expansion Grants	6/30/2020	3,075,000.00
Academic Quality and Workforce	22754	Texas Tech University Health Sciences Center	Graduate Medical Education Expansion Grants	6/11/2020	3,375,000.00
Academic Quality and Workforce	22755	The University of Texas Health Science Center at Houston	Graduate Medical Education Expansion Grants	7/14/2020	3,375,000.00
Academic Quality and Workforce	22756	The University of Texas Health Science Center at Tyler	Graduate Medical Education Expansion Grants	6/11/2020	3,375,000.00
Academic Quality and Workforce	22877	Children's Hospital of San Antonio	Graduate Medical Education Expansion Grants	6/30/2020	5,775,000.00
Academic Quality and Workforce	22642	The University of Texas Health Science Center at Tyler	Northeast Texas Initiative (NETnet)	6/24/2020	2,500,000.00
Academic Quality and Workforce	23078	Texas Pediatric Society	Statewide Preceptorship Program	6/10/2020	1,000,000.00
Academic Quality and Workforce	23079	Texas Academy of Family Physicians	Statewide Preceptorship Program	6/10/2020	1,000,000.00
Academic Quality and Workforce	23080	Texas Chapter of the American College of Physicians	Statewide Preceptorship Program	6/10/2020	1,000,000.00
Financial Services	23505	University of Houston	GEER Funds	9/10/2020	2,993,953.00
Financial Services	23505	University of Houston	GEER Funds	9/10/2020	3,094,632.00
Financial Services	23508	University of Houston-Downtown	GEER Funds	9/10/2020	1,094,498.00
Financial Services	23508	University of Houston-Downtown	GEER Funds	9/10/2020	1,131,303.00
Financial Services	23515	Sam Houston State University	GEER Funds	9/10/2020	1,507,006.00
Financial Services	23515	Sam Houston State University	GEER Funds	9/10/2020	1,557,682.00
Financial Services	23521	Texas Southern University	GEER Funds	9/4/2020	1,130,255.00
Financial Services	23521	Texas Southern University	GEER Funds	9/4/2020	1,168,261.00
Financial Services	23551	Tarleton State University	GEER Funds	9/16/2020	1,061,358.00
Financial Services	23551	Tarleton State University	GEER Funds	9/16/2020	1,097,048.00
Financial Services	23554	Texas A&M International University	GEER Funds	9/10/2020	1,085,777.00
Financial Services	23554	Texas A&M International University	GEER Funds	9/10/2020	1,122,288.00
Financial Services	23558	Texas A&M University	GEER Funds	9/16/2020	2,362,546.00
Financial Services	23558	Texas A&M University	GEER Funds	9/16/2020	2,441,992.00
Financial Services	23581	Texas State University	GEER Funds	9/4/2020	2,720,983.00
Financial Services	23581	Texas State University	GEER Funds	9/4/2020	2,812,482.00
Financial Services	23586	Texas Tech University	GEER Funds	9/10/2020	1,520,088.00
Financial Services	23586	Texas Tech University	GEER Funds	9/10/2020	1,571,204.00
Financial Services	23593	The University of Texas at Arlington	GEER Funds	9/10/2020	1,340,433.00
Financial Services	23593	The University of Texas at Arlington	GEER Funds	9/10/2020	1,385,508.00
Financial Services	23596	The University of Texas at Austin	GEER Funds	9/15/2020	1,919,514.00
Financial Services	23596	The University of Texas at Austin	GEER Funds	9/15/2020	1,984,062.00
Financial Services	23600	The University of Texas at Dallas	GEER Funds	9/4/2020	1,292,467.00
Financial Services	23600	The University of Texas at Dallas	GEER Funds	9/4/2020	1,335,929.00
Financial Services	23602	The University of Texas at El Paso	GEER Funds	9/4/2020	2,188,124.00
Financial Services	23602	The University of Texas at El Paso	GEER Funds	9/4/2020	2,261,704.00
Financial Services	23611	University of Texas Rio Grande Valley	GEER Funds	9/4/2020	3,669,839.00
Financial Services	23611	University of Texas Rio Grande Valley	GEER Funds	9/4/2020	3,793,245.00
Financial Services	23613	University of North Texas	GEER Funds	9/4/2020	2,267,486.00
Financial Services	23613	University of North Texas	GEER Funds	9/4/2020	2,343,735.00
Financial Services	23250	1200 Anderson Partners LP	Rental of Office Space for Agency Operations	9/9/2020	1,691,337.96

Contracts Executed by the Agency Over \$1 Million

Division	Contract #	Performing Agent	Description	Active Date	Total \$
Information Solutions & Services	23486	Tx Dept of Info Resources-DCS	Legislatively Mandated Data Center Services	8/28/2020	1,831,621.00
Strategic Planning and Funding	23388	Frank Phillips College	Community College 10 Pay Schedule Article III	9/3/2020	2,539,084.00
Strategic Planning and Funding	23388	Clarendon College	Community College 10 Pay Schedule Article III	9/3/2020	2,933,860.00
Strategic Planning and Funding	23388	Southwest Collegiate Institute for the Deaf	Community College 10 Pay Schedule Article III	9/3/2020	3,326,403.00
Strategic Planning and Funding	23388	Ranger College	Community College 10 Pay Schedule Article III	9/3/2020	3,863,950.00
Strategic Planning and Funding	23388	Western Texas College	Community College 10 Pay Schedule Article III	9/3/2020	3,930,679.00
Strategic Planning and Funding	23388	Galveston College	Community College 10 Pay Schedule Article III	9/3/2020	4,609,241.00
Strategic Planning and Funding	23388	Panola College	Community College 10 Pay Schedule Article III	9/3/2020	4,862,959.00
Strategic Planning and Funding	23388	Northeast Texas Community College	Community College 10 Pay Schedule Article III	9/3/2020	4,968,866.00
Strategic Planning and Funding	23388	Vernon College	Community College 10 Pay Schedule Article III	9/3/2020	5,339,867.00
Strategic Planning and Funding	23388	Cisco College	Community College 10 Pay Schedule Article III	9/3/2020	5,354,100.00
Strategic Planning and Funding	23388	Victoria College	Community College 10 Pay Schedule Article III	9/3/2020	5,536,510.00
Strategic Planning and Funding	23388	Brazosport College	Community College 10 Pay Schedule Article III	9/3/2020	5,991,626.00
Strategic Planning and Funding	23388	College of the Mainland	Community College 10 Pay Schedule Article III	9/3/2020	6,534,911.00
Strategic Planning and Funding	23388	Coastal Bend College	Community College 10 Pay Schedule Article III	9/3/2020	6,806,164.00
Strategic Planning and Funding	23388	Howard College	Community College 10 Pay Schedule Article III	9/3/2020	6,846,026.00
Strategic Planning and Funding	23388	Temple College	Community College 10 Pay Schedule Article III	9/3/2020	7,024,422.00
Strategic Planning and Funding	23388	Texas Southmost College	Community College 10 Pay Schedule Article III	9/3/2020	7,050,046.00
Strategic Planning and Funding	23388	Hill College	Community College 10 Pay Schedule Article III	9/3/2020	7,092,753.00
Strategic Planning and Funding	23388	Grayson College	Community College 10 Pay Schedule Article III	9/3/2020	7,093,992.00
Strategic Planning and Funding	23388	Texarkana College	Community College 10 Pay Schedule Article III	9/3/2020	7,486,246.00
Strategic Planning and Funding	23388	Midland College	Community College 10 Pay Schedule Article III	9/3/2020	7,727,605.00
Strategic Planning and Funding	23388	Alvin Community College	Community College 10 Pay Schedule Article III	9/3/2020	7,774,481.00
Strategic Planning and Funding	23388	Paris Junior College	Community College 10 Pay Schedule Article III	9/3/2020	7,943,832.00
Strategic Planning and Funding	23388	Southwest Texas Junior College	Community College 10 Pay Schedule Article III	9/3/2020	8,464,462.00
Strategic Planning and Funding	23388	Angelina College	Community College 10 Pay Schedule Article III	9/3/2020	8,558,370.00
Strategic Planning and Funding	23388	Weatherford College	Community College 10 Pay Schedule Article III	9/3/2020	8,829,786.00
Strategic Planning and Funding	23388	Kilgore College	Community College 10 Pay Schedule Article III	9/3/2020	9,244,919.00
Strategic Planning and Funding	23388	Odessa College	Community College 10 Pay Schedule Article III	9/3/2020	9,643,558.00
Strategic Planning and Funding	23388	Wharton County Junior College	Community College 10 Pay Schedule Article III	9/3/2020	9,647,585.00
Strategic Planning and Funding	23388	Lee College	Community College 10 Pay Schedule Article III	9/3/2020	10,426,820.00
Strategic Planning and Funding	23388	Laredo Community College	Community College 10 Pay Schedule Article III	9/3/2020	11,499,124.00
Strategic Planning and Funding	23388	North Central Texas Community College District	Community College 10 Pay Schedule Article III	9/3/2020	11,726,714.00
Strategic Planning and Funding	23388	Trinity Valley Community College	Community College 10 Pay Schedule Article III	9/3/2020	11,929,754.00
Strategic Planning and Funding	23388	McLennan Community College	Community College 10 Pay Schedule Article III	9/3/2020	12,503,711.00
Strategic Planning and Funding	23388	Navarro College	Community College 10 Pay Schedule Article III	9/3/2020	13,366,896.00
Strategic Planning and Funding	23388	South Plains College	Community College 10 Pay Schedule Article III	9/3/2020	13,391,436.00
Strategic Planning and Funding	23388	Amarillo College	Community College 10 Pay Schedule Article III	9/3/2020	14,851,083.00
Strategic Planning and Funding	23388	Central Texas College	Community College 10 Pay Schedule Article III	9/3/2020	16,385,648.00
Strategic Planning and Funding	23388	Del Mar College	Community College 10 Pay Schedule Article III	9/3/2020	16,483,427.00
Strategic Planning and Funding	23388	Tyler Junior College	Community College 10 Pay Schedule Article III	9/3/2020	18,085,823.00
Strategic Planning and Funding	23388	Blinn College	Community College 10 Pay Schedule Article III	9/3/2020	24,471,031.00
Strategic Planning and Funding	23388	El Paso County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	32,114,346.00
Strategic Planning and Funding	23388	Collin County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	39,843,128.00
Strategic Planning and Funding	23388	San Jacinto College District	Community College 10 Pay Schedule Article III	9/3/2020	42,089,865.00
Strategic Planning and Funding	23388	South Texas College	Community College 10 Pay Schedule Article III	9/3/2020	42,182,306.00
Strategic Planning and Funding	23388	Austin Community College	Community College 10 Pay Schedule Article III	9/3/2020	45,379,001.00
Strategic Planning and Funding	23388	Tarrant County College District	Community College 10 Pay Schedule Article III	9/3/2020	56,846,930.00
Strategic Planning and Funding	23388	Alamo Community College District	Community College 10 Pay Schedule Article III	9/3/2020	66,848,950.00
Strategic Planning and Funding	23388	Houston Community College System	Community College 10 Pay Schedule Article III	9/3/2020	68,595,228.00
Strategic Planning and Funding	23388	Lone Star College System	Community College 10 Pay Schedule Article III	9/3/2020	78,678,233.00
Strategic Planning and Funding	23388	Dallas County Community College District	Community College 10 Pay Schedule Article III	9/3/2020	96,447,255.00
Strategic Planning and Funding	23648	University of North Texas	Texas Research Incentive Program (TRIP)	9/3/2020	2,317,750.00
Strategic Planning and Funding	23648	The University of Texas at Dallas	Texas Research Incentive Program (TRIP)	9/3/2020	3,885,819.00
Strategic Planning and Funding	23648	Texas Tech University	Texas Research Incentive Program (TRIP)	9/3/2020	4,646,618.00
Strategic Planning and Funding	23648	University of Houston	Texas Research Incentive Program (TRIP)	9/3/2020	5,109,774.00
\$1,073,926,559.96					

Agency Operations Committee

AGENDA ITEM V-B

Update on Agency Preparations for the 87th Texas Legislative Session

RECOMMENDATION: No action required

Background Information:

The 87th Texas Legislature will convene on January 12, 2021.

John Wyatt, Senior Director for External Relations, will provide an update on agency activities to assist lawmakers and support effective higher education policies during the legislative session.

Agency Operations Committee

AGENDA ITEM V-C

Consideration of approving the acquisition of a 4-year contract for managed print services

RECOMMENDATION: Approval

Background Information:

The agency is in the final year of a 4-year managed print services contract with LyncVerse Technologies. The current contract ends on August 31, 2021.

Staff is requesting authority to issue a Statement of Work through the Department of Information Resources (DIR) to select a new vendor. The total amount of the contract is up to \$300,000.

Zhenzhen Sun, Assistant Commissioner/Chief Information Officer, Information Solutions and Services, will present this item and be available to answer questions.

Agency Operations Committee

AGENDA ITEM VI-A

Review of the Fiscal Year 2020 Financial Report to the Board

RECOMMENDATION: No action required

Background Information:

During each quarterly Committee meeting, the Finance Department provides a financial report summarizing the agency's fiscal-year-to-date budgetary and financial activities. This is a financial management report that is developed for both agency and Board use. Staff may revise this report periodically to present the most relevant information.

Key points:

- This report reflects data through the fourth quarter of Fiscal Year (FY) 2020.
 - September 2019 through August 2020.
- The report is distributed to agency executive management on a monthly basis.
- Report overview:
 - Budget adjustments are primarily related to the carrying forward of unexpended balances (UB) from FY 2019 into FY 2020.
 - College Access Loan volume is 8% lower from last year's demand.
 - A bond sale was completed July 2020 to fund new loans for the 2020/21 academic year and refinancing the 2010 series bonds. The refinancing of the 2010 series saved \$26 million in cash flow due to lower debt cost over the next 14 years.
 - This report reflects the mandated budget reductions that all agencies and institutions of higher education reduce their biennial appropriations by 5%.
 - The final loan disbursements for the Texas B-On-Time (BOT) Loan Program will be in this fiscal year. BOT loan demand for renewal students is also trending below the amounts appropriated for both public and private institutions.
 - The Graduate Medical Education (GME) Expansion program received \$11.8 million from the GME permanent fund to fund additional residency positions. This is \$800 thousand higher than originally appropriated.

Ken Martin, Assistant Commissioner for Financial Services/CFO, will present this item and be available to answer questions.

Agency Operations Committee

AGENDA ITEM VI-B

Consideration of adopting a resolution authorizing the issuance of State of Texas College Student Loan Bonds in one or more series; and delegation of the authority for administration and approval of the activities necessary to complete the sale of the private activity bonds

RECOMMENDATION: Approval

Background Information:

Texas Higher Education Coordinating Board (THECB) staff is requesting approval to issue up to \$274 million in aggregate par and premium of private activity bonds in Fiscal Year 2021 to fund College Access Loans (CAL) to eligible students under Texas Education Code, Chapter 52, Subchapter C and to refund the 2011 bond series. THECB staff has determined that it will be necessary to issue these bonds in one or more series to provide adequate funding to maintain the student loan program. The refunding bonds will be sold if interest rates for municipal bonds remain favorable at the time of closing.

Key Points:

- An application to the Bond Review Board will be submitted for a portion of the state's allocation of private activity tax exempt volume cap for each bond series.
- Up to \$180 million of volume cap will be utilized to issue new bonds to support new student loans during the 2021/2022 academic year.
- Up to \$94 million of volume cap will be utilized to refund the 2011 bond series that is callable on August 1, 2021.
- The THECB is a state voted issuer of private activity bonds.
- These bonds are authorized under the Texas Constitution, Sections 50b-4 through 50b-7.
- Total bond debt outstanding is approximately \$1.3 billion.
- Total bond-funded student loans outstanding is \$1.5 billion.
- The THECB has \$935 million of bonding authority remaining.
- 10% of state ceiling is reserved for state voter issuers, and the THECB is authorized up to \$200 million or 6.80% for new bonds (Texas Government Code, Section 1372). Refunding bonds are authorized in this statute under sub-ceiling 5.
- The agency sells tax exempt private activity bonds.
- The agency is required to maintain compliance with various state statutes, Securities Exchange Commission rules, and Internal Revenue Service regulations.
- These bonds are general obligation and are backed by the full credit of the State (Moody's AAA rating April 2020).
- The Office of the Attorney General is required to approve the final sale.

Historical Bond Sales

<u>Series</u>	<u>Par</u>	<u>Net Premium</u>	<u>Par + Net Premium</u>
2014	\$ 68,130,000	\$ 13,014,804	\$ 81,144,804
2015	\$ 150,000,000	\$ 19,502,971	\$ 169,502,971
2016	\$ 158,065,000	\$ 21,930,090	\$ 179,995,090
2017	\$ 155,720,000	\$ 14,893,632	\$ 170,613,632
2018R	\$ 94,915,000	\$ 8,933,967	\$ 103,848,967
2019	\$ 159,965,000	\$ 10,310,723	\$ 170,275,723
2019R	\$ 45,965,000	\$ 8,890,263	\$ 54,855,263
2020A	\$ 88,865,000	\$ 10,849,446	\$ 99,714,446
2020B	\$ 73,340,000	\$ 14,151,173	\$ 87,491,173

College Access Loan Disbursement History

	<u># of Students</u>	<u>Total Gross Disbursed</u>
PY 04	5,994	\$38,044,856.45
PY 05	6,243	\$41,442,307.08
PY 06	7,040	\$49,470,079.89
PY 07	11,944	\$102,756,666.88
PY 08	7,999	\$74,181,871.12
PY 09	8,702	\$79,778,517.38
PY 10	8,911	\$86,157,023.17
PY 11	8,378	\$87,521,197.15
PY 12	8,655	\$97,407,152.08
PY 13	8,102	\$100,585,758.18
PY 14	7,533	\$98,925,759.26
PY 15	9,080	\$118,877,752.87
PY 16	10,615	\$148,242,100.06
PY 17	11,921	\$172,867,455.17
PY 18	9,056	\$148,466,342.93

Ken Martin, Assistant Commissioner for Financial Services/CFO, will present this item. Richard Donoghue, Partner with McCall, Parkhurst & Horton, and Lee Donner, Managing Director with Hilltop Securities, Inc., will be available to answer any questions regarding the proposed resolution authorizing the issuance of the bonds, the delegation the authority to approve all final terms of the bonds, or the delegation of authority to file for the state's allocation of private activity volume cap.

Agency Operations Committee

AGENDA ITEM VII-A

Update on Internal Audit Reports and Activities

RECOMMENDATION: No Action Required

Background Information:

The Internal Audit team completed four projects during the reporting period since the July 2020 Agency Operations Committee meeting. The final reports are attached.
Internal Audit Engagements Completed

- *Review of Human Resources Policy Compliance – Optional Retirement Program (no findings)*
- *Follow Up Reviews for various FY2020 prior projects (no findings)*
- *Review of Bonds Program (no findings)*
- *Internal Audit Annual Report for FY 2020 (summary report of prior information)*

Internal Audit Projects In Progress	Stage of Project
Information Security - Ongoing Status Assessment to AT&T Report	Fieldwork
SAO Performance Measures Follow Up	Fieldwork
Review of Contract Management Administration	Reporting

Other Internal Audit Activities

- Transition to new TeamMate cloud-based audit software
- Coordination of External Audit(s)
 - RFQ for Financial Statement Audit
 - SAO Audit – Financial Processes Management

The final reports are attached. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Paul Maeyaert, Assistant Director, Internal Audit and Compliance, will present this item to the committee and are available to answer questions.



TEXAS HIGHER EDUCATION COORDINATING BOARD

P. O. Box 12788 Austin, Texas 78711

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September 10, 2020

Dr. Harrison Keller
Commissioner of Higher Education
1200 E. Anderson Lane
Austin, TX 78752

Dear Dr. Keller,

I am attaching the final report of *An Audit of Human Resources Policy Compliance – Optional Retirement Program at the Texas Higher Education Coordinating Board*, Report No. THECB-IA-WP-20-226. This report will be presented at the October 2020 Agency Operations Committee meeting.

The issues presented in this report resulted in a Category 1 Report Rating. This report contains no or minimal reportable observations.

Other matters were communicated in a management letter and provided separately to the Deputy Commissioner and Chief of Staff, and to the Senior Director, Human Resources Division.

If you have any questions or comments, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Poehl". The signature is fluid and cursive, with the first name "Mark" being the most prominent.

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

EXECUTIVE SUMMARY

Current practices regarding the operation of the Statewide Optional Retirement Program (ORP) reporting system and the agency's ORP comply with current statutes, rules, and policies. While still in draft form, the ORP Statewide User Guide and the ORP Statewide Frequently Asked Questions document are nearing completion and should ensure uniform training and operations of the statewide program and as resources to the participating institutions of higher education.

For the agency ORP, we found the Tracker worksheet to be a useful tool for tracking ORP activities and responding to eligible agency employees' questions regarding ORP election dates. Fully utilizing the Tracker can assist in avoiding any misconceptions or miscommunications with Board employees regarding the ORP.

Audit Objective, Scope and Methodologies

The review objective was to review the Texas Higher Education Coordinating Board (THECB) Human Resources Division Policy Compliance; in particular, we reviewed the Optional Retirement Program for compliance with laws, rules, policies, and procedures. Our audit scope included:

- Recent ORP reports,
- Current policies and procedures, and business continuity,
- Relevant statutes, rules, agency policies and procedures, and documentation related to the ORP,
- Performing tests to address the audit objectives, and
- Interviews with selected agency staff.

We conducted this audit in conformance with the *International Standards for the Professional Practice of Internal Auditing*. Additionally, we conducted this compliance audit in accordance with *Generally Accepted Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our consideration of internal control was for the compliance purposes described in the scope section and was not designed to identify all deficiencies in internal

control. THECB Internal Audit is independent per the GAGAS requirements for internal auditors.

Background

An audit of the THECB's Human Resources Division Policy Compliance was included on the 2020 Internal Audit Plan. Texas Administrative Code (TAC), Title 19, Part 1, Chapter 25, Subchapter A and Texas Government Code (TGC) Title 8, Subtitle C, Chapter 830, Subchapter A give statutory authority and responsibility to the Board for coordinating the IHE Statewide Reporting and for the operation of the Board's Optional Retirement Program for its employees.

Observations

The THECB developed policies, procedures, guides, and a reporting system to ensure that the governing board of each institution of higher education:

- Annually submits a report to the THECB that includes information concerning the number of participants and eligible positions and the amount of contributions, and
- Keeps records, makes certifications, and furnishes to the THECB information and reports as required by the THECB to enable it to carry out its legislatively mandated functions.

The THECB prepares the annual summary report based on information required by Item 1 above and maintains the information required in Item 2 with respect to its own employees.

Additionally, the agency's Tracker worksheet is a useful tool for managing ORP eligible agency employees' notifications for opting into or out of the ORP.

The audit team greatly appreciates the assistance provided by Human Resources Division staff members during this audit.

PERFORMED BY:

Mr. Bobby Lane, CFE, CICA, Compliance Specialist

CC:

THECB**Board Members****Commissioner's Office**

Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff

Mr. Bill Franz, General Counsel

Ms. Nicole Bunker-Henderson, General Counsel

Ms. Zhenzhen Sun, Assistant Commissioner for Information Solutions and Services

Human Resources

Mr. Glenn Tramel, Senior Director, Human Resources

Ms. Lakshmy Haridas, Assistant Director, Human Resources

Ms. Toni Alexander, Program Specialist, ORP

STATUTORY DISTRIBUTION REQUIREMENT**Governor's Office - Budget and Policy Division**

Ms. Sarah Hicks, Director

State Auditor's Office

Internal Audit Coordinator

Legislative Budget Board

Mr. Christopher Mattson, Manager

Sunset Advisory Commission

Ms. Jennifer Jones, Executive Director



TEXAS HIGHER EDUCATION COORDINATING BOARD

P.O. Box 12788 Austin, Texas 78711

September 18, 2020

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Dr. Harrison Keller
Commissioner of Higher Education
1200 E. Anderson Lane
Austin, TX 78752

Dear Dr. Keller:

The Texas Higher Education Coordinating Board implemented all audit recommendations from the following projects by completing the following:

A Follow Up Review of An Internal Audit of College Access Loan Administration, Report No. THECB-IA-WP-17-190, issued October 2018

- Implementing HelmNet Online Reporting to provide institutional loan access for improved reconciliation support, and
- Coordinating statutory changes (HB 4465) to align definitions regarding eligibility and maximum loan amounts.

A Follow Up Review of Data Administration and Governance, Report No. THECB-IA-WP-19-207, issued December 2018

- Implementing improved records retention training and processes,
- Updating job descriptions to better define responsibilities for the Records Management Officer, and
- Updating the records retention policy schedule.

Follow Up Audit of Contract Administration, Report No. THECB-IA-WP-19-211, issued January 2019

- This report is considered closed pending resolution of litigation initiated by Texas State University to recoup state grant funds issued by THECB.

An Audit of Formula Funding-Community College 'Ten Pay' Payment System, Report No. THECB-IA-WP-19-213, issued April 2019

- Increasing data security by creating a separate folder for Formula Funding 'Ten Pay' documentation, and
- Creating user access review plan and scheduling quarterly reviews of user access to 'Ten Pay' folder.

Federal Time documentation inquiry, issued December 2017

- Implementing reporting of home payroll codes and exceptions to home reporting codes, and
- Implementing procedures for standardized reporting of federal time and updating training.

We conducted this follow up audit in conformance with the International Standards for the Professional Practice of Internal Auditing. Additionally, we conducted this compliance audit in accordance with Generally Accepted Government Auditing Standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our consideration of internal control was for the compliance purposes of reasonably confirming the status of prior audit recommendations and was not designed to identify all deficiencies in internal control. THECB Internal Audit is independent per the GAGAS requirements for internal auditors.

If you have any questions or comments, please let me know.

Sincerely,



Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

PERFORMED BY:

Mr. Paul Maeyaert, JD, MBA, CIA, CGAP, CFE, Assistant Director

cc:

THECB

Board Members

Commissioner's Office

Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff

Mr. Ray Martinez, Deputy Commissioner for Academic Quality and Workforce

Ms. Lori Fey, Deputy Commissioner for Data Analytics and Innovation

Ms. Nichole Bunker-Henderson, General Counsel

Mr. Ken Martin, Assistant Commissioner for Financial Services and Chief Financial Officer

Student Financial Aid Programs

Dr. Charles W. Contéro-Puls, Deputy Assistant Commissioner

Information Solutions and Services

Ms. Zhenzhen Sun, Assistant Commissioner for Information Solutions and Services

Strategic Planning and Funding

Dr. Julie Eklund, Assistant Commissioner for Strategic Planning

Academic Quality and Workforce

Dr. Stacey Silverman, Assistant Commissioner for Academic Quality and Workforce

College Readiness and Success

Dr. Jerel Booker, Assistant Commissioner for College Readiness and Success

State Auditor's Office

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Sunset Advisory Commission

Ms. Jennifer Jones, Director

Office of the Governor-Budget and Policy Division

Ms. Sarah Hicks, Budget and Policy Director

Legislative Budget Board

Mr. Christopher Mattsson, Assistant Director



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September 18, 2020

Dr. Harrison Keller
Commissioner of Higher Education
1200 E. Anderson Lane
Austin, TX 78752

Dear Dr. Keller,

I am attaching the final report of *A Review of Bond Program at the Texas Higher Education Coordinating Board*, Report No. THECB-IA-WP-20-222. This report will be presented at the October 2020 Agency Operations Committee meeting.

The issues presented in this report resulted in a Category 1 Report Rating. This report contains no or minimal reportable observations.

Other matters were communicated in a management letter and provided separately to the Deputy Commissioner and Chief of Staff, and to the Chief Financial Officer and Assistant Commissioner, Financial Services Division.

If you have any questions or comments, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Poehl". The signature is written in a cursive style with a large, stylized "M" and "P".

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

EXECUTIVE SUMMARY

Current practices regarding the operation of the bond program comply with current statutes, rules, and policies.

Our review included an assessment of third-party risk management, risk assessment, reconciliations, data collection and reporting, long-term and short-term cash flow, and business continuity.

Audit Objective, Scope and Methodologies

The review objective was to review the Texas Higher Education Coordinating Board (THECB) Bond Program policy compliance, effectiveness, and efficiency. Our fieldwork consisted of testing in the following areas:

- Third-party risk management,
- Risk assessment,
- Reconciliations,
- Data collection and reporting,
- Long-term and short-term cash flow,
- Business continuity,
- Recent bond reports,
- Relevant statutes and rules,
- Agency policies and procedures,
- Other documentation related to bond administration,
- Performing tests to address the audit objectives, and
- Interviews with selected agency staff.

We conducted this audit in conformance with the *International Standards for the Professional Practice of Internal Auditing*. Additionally, we conducted this compliance audit in accordance with *Generally Accepted Government Auditing Standards*. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives. We further acknowledge that, as internal auditors, we are independent according to the requirements specified in Government Auditing Standards.

Our consideration of internal control was for the compliance purposes described in the scope section and was not designed to identify all deficiencies in internal control.

Background and Observations

A review of the THECB's Bond Program was included on the 2020 Internal Audit Plan. The bond program currently supports a student loan portfolio of approximately \$1.5 Billion in loans for approximately 60,000 Texas higher education students.

Current practices regarding the operation of the bond program comply with current statutes, rules, and policies.

While conducted as part of this review, the risk assessment for the bond program was reviewed and adapted by Financial Services. In addition, Financial Services has an ongoing plan to provide risk assessments for all Financial Services program areas within the next two years.

In addition, user access reviews of important folders and files were conducted as part of this review. Financial Services modified user access as appropriate to strengthen controls in these areas. The agency continues to address issues regarding user access review by moving folder and file storage to SharePoint, as well as utilizing Stealthbits software for easier, direct retrieval of user access information by data owners.

The audit team greatly appreciates the assistance provided by Financial Services Division staff members during this audit.

PERFORMED BY:

Mr. Paul Maeyaert, JD, MBA, CIA, CGAP, CFE, Assistant Director
Ms. Michelle Koog, CFE, CISA, Internal Auditor

CC:

THECB**Board Members****Commissioner's Office**

Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff
Ms. Nicole Bunker-Henderson, General Counsel
Mr. Ray Martinez, Deputy Commissioner for Academic Quality and Workforce
Ms. Lori Fey, Deputy Commissioner for Data Analytics and Innovation
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STATUTORY DISTRIBUTION REQUIREMENT**Governor's Office - Budget and Policy Division**

Ms. Sarah Hicks, Director

State Auditor's Office

Internal Audit Coordinator

Legislative Budget Board

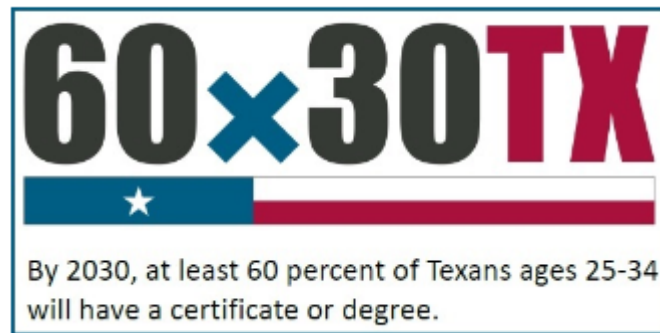
Mr. Christopher Mattson, Manager

Sunset Advisory Commission

Ms. Jennifer Jones, Executive Director

TEXAS HIGHER EDUCATION COORDINATING BOARD

INTERNAL AUDIT ANNUAL REPORT



FOR

FISCAL YEAR 2020

Fiscal year 2020 Internal Audit Annual Report Table of Contents

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Compliance with Texas Government Code, Section 2102.015

Texas Government Code, Section 2102.015 requires state agencies to post on the agency's Internet Web site its internal audit plan, internal audit annual report, and any weaknesses or concerns resulting from the audit plan or annual report. Please see the [Coordinating Board internet web site](#) and the "Internal Audit and Compliance Monitoring" tab under 'About Us' for this required information. The 2020 Internal Audit Annual Report will be posted following its presentation to the board in October, 2020.

The screenshot shows a web browser window displaying the website <http://www.thecb.state.tx.us/index.cfm?objectid=C22D5B80-1738-11E8-A6640050560100A9>. The browser's address bar and tabs are visible at the top. The website has a dark blue header with the "60x30TX" logo on the left and navigation links: "Plan, Pay, & Complete College", "Institutional Resources & Programs", "Data & Reports", "Legislative & Media Resources", and "About Us". A search bar is located on the right side of the header. The main content area has a maroon background. On the left, there is a sidebar menu under "About Us" with links to "Board/Commission", "60x30TX", "Meetings/Broadcasts", "Advisory Committees", "Human Resources", "Procurement", "Internal Audit & Compliance Monitoring" (which is selected), and "Rules/Statutes". The "Internal Audit & Compliance Monitoring" section contains the following text:

Internal Audit & Compliance Monitoring

Internal Audit Charter
The Internal Audit Charter defines Internal Audit's purpose, authority, and responsibility as approved by the agency's governing board.

Report Fraud
The Texas Higher Education Coordinating Board along with its Stakeholders, are responsible for protecting the assets and resources of the agency, and its programs. To accomplish this, Stakeholders are encouraged to report factual information suggestive of dishonest or illegal activities involving the agency and its programs.

Annual Internal Audit and Compliance Monitoring Plans
The Annual Internal Audit Plan and Annual Compliance Monitoring Plan are reports of scheduled audits by process or location that are developed each year based on a comprehensive risk assessment. These plans are approved annually by the agency's governing board.

Annual Internal Audit Reports
The Texas Internal Auditing Act requires certain state agencies and higher education institutions to submit an internal audit annual report each year to the Governor, the Legislative Budget Board, the Sunset Advisory Commission, the State Auditor's Office (SAO), and the entities' governing boards and chief executives.

Internal Audit Reports
An Internal Audit report is a formal document where Internal Audit summarizes audit results and reports its findings and recommendations based on that work.

Compliance Monitoring Reports
A Compliance Monitoring audit report is a formal document where Compliance Monitoring summarizes audit or desk review results and reports its findings and recommendations based on that work.

Inquiries should be directed to Mark.Poehl@thecb.state.tx.us.

Internal Audit Plan for Fiscal Year 2020

Explanatory Information - The table below indicates the status of FY 20 planned audits, as shown on the approved audit plan, versus those accomplished during the year.

Board-Approved FY 20 Audit Plan	Status of Audit at 8/31/20
Follow Up Audits	<p>A Follow Up Audit of Physician Education Loan Repayment Program THECB-IA-WP-19-217 Report date: September 12, 2019.</p> <p>(2) A Follow Up Audit of Formula Funding THECB-IA-WP-19-218 Report date: October 23, 2019.</p> <p>(3) A Follow Up Audit of College Access Loan (CAL) Program Administration: Project in reporting stage.</p> <p>(4) A Follow Up Audit of Data Administration Governance: Project in reporting stage.</p> <p>(5) A Follow Up Audit of Contract Management: Project in reporting stage.</p> <p>(6) A Follow Up Audit of Formula Funding-10 Pay: Project in reporting stage.</p> <p>(7) A Follow Up Audit of SAO Performance Measures: Project in reporting stage.</p>
Self-Assessment of Work Quality, Internal Audit	<p>Self-Assessment of Work Quality THECB-IA-WP-20-225 Report date: May 7, 2020.</p>
An Audit of Academic Grant Administration-GME Expansion	<p>THECB-IA-WP-20-221 Report date: March 11, 2020.</p>
A Review of Information Security Policy Compliance	<p>Planned to complete in Fiscal Year 2021.</p>

Board-Approved FY 20 Audit Plan	Status of Audit at 8/31/20
A Review of Bonds Program	Project in reporting stage.
An Audit of Human Resources Policy Compliance	Project in reporting stage.
A Review of Contract Management Administration	Project in reporting stage.
Ongoing Status Assessment of Corrective Action Plan Implementation to Address NTT Texas and AT&T Cybersecurity Assessment Reports	Planned to complete in Fiscal Year 2021.
A Review of Contract Management Administration	THECB-IA-WP-19-214 Report date: October 23, 2019. Note: It was from Fiscal Year 2019 Audit Plan.
A Review of Scholarship Programs	THECB-IA-WP-19-215 Report date: September 17, 2019. Note: It was from Fiscal Year 2019 Audit Plan.
A Review of Selected Security Awareness Program	THECB-IA-WP-19-219 Report date: September 10, 2019. Note: It was from Fiscal Year 2019 Audit Plan.

Contract Audits Performed since Fiscal Year 2015:

1. Fiscal Year 2015:
 - a. Review of Contract Management at The Higher Education Coordinating Board, THECB-IA-WP-14-173, Report date: April 23, 2015.
2. Fiscal Year 2016:
 - a. A Review of Contract Administration, THECB-IA-WP-16-184, Report date: September 14, 2016.
 - b. An Internal Audit Follow Up of Contract Management, THECB-IA-WP-16-185, Report date: September 16, 2016.
3. Fiscal Year 2017:
 - a. An Internal Audit of Contract Administration, THECB-IA-WP-17-195, Report date: December 20, 2017.
4. Fiscal Year 2019:
 - a. A Follow Up Audit of Contract Administration, THECB-IA-WP-19-211, Report date: January 8, 2019.
5. Fiscal Year 2020:

- a. Complaint Regarding Access to Research Data and Regarding Competitive Grant Vendor Selection, THECB-IA-WP-19-216C, Report date: June 3, 2019.

Consulting Engagements and Non-Audit Services Completed

The Texas Higher Education Coordinating Board internal audit function did not perform consulting or non-audit services in fiscal year 2020.

External Quality Assurance Review (Peer Review)



Texas Higher Education Coordinating Board

INTERNAL AUDIT and COMPLIANCE DEPARTMENT REPORT

August 2019

Prepared by:
Richard Tarr, CIA, CISA
P.O. Box 560716
Orlando, FL 32856
Ph/Fax: 407.896.2760
E-mail: rtarr@racar.com



OVERVIEW

An External Quality Assurance (EQA) review was conducted at the offices of the Texas Higher Education Coordinating Board (THECB) in Austin, Texas from July 8 to July 12, 2019 for audits conducted from September 1, 2016 to March 31, 2019.

Texas Government Code § 2102 (Texas Internal Auditing Act) requires an internal audit activity be in conformance with the Standards for the Professional Practice of Internal Auditing, the Code of Ethics, contained in the Professional Practices Framework as promulgated by the Institute of Internal Auditors (IIA), and with the Government Accountability Office's (GAO) Generally Accepted Government Auditing Standards (GAGAS). These are collectively referred to as the *Standards* in this report.

The overall objective of the EQA review was to determine the extent to which the Internal Audit and Compliance Department (IACD) at THECB is in conformance with the *Standards* and the requirements of the Texas Internal Auditing Act.

The review was performed by Richard Tarr, CIA, CISA and Elizabeth Stepp, CPA, CIA, CGAP, CRMA who attest that they are fully qualified to conduct this EQA review, and are independent in all respects from THECB and the IACD. The reviewers utilized guidance from both the State Agency Internal Audit Forum (SAIAF) Peer Review Program's assessment tool and the IIA's 2017 "Quality Assessment Manual" that include within the scope of the work evaluations and assessments of the following areas:

- The Director, Internal Audit and Compliance's reporting relationship and his communication with the Agency Operating Committee, and the Commissioner of Higher Education;
- The independence and the objectivity of the audit work performed;
- Existing internal audit policies and procedures;

- The risk assessment and annual audit planning process;
- The planning process for individual audit projects;
- The audit methodologies used in performing the work;
- A review of a representative sample of audit workpaper files and reports;
- The workpaper documentation that supported the work performed;
- The support in the workpapers for the conclusions and recommendations in the audit reports;
- How the results of audits are communicated;
- The procedures for following up on audit recommendations; and
- The knowledge, skills, discipline, and training of the staff.

Interviews were also conducted with selected individuals, who included, among others: the Chair of the Board; the Chair of the Agency Operating Committee (AOC); the Commissioner of Higher Education; the Deputy Commissioner for Academic Planning and Policy/Chief Academic Officer; the Deputy Commissioner for Agency Operations and Communications/Chief Operating Officer; the General Counsel; the Director of Internal Audit and Compliance; and the audit staff.

OPINION

It is important to note that the *Standards* are expressed in terms of broad concepts and objectives rather than detailed procedures, and their application requires the exercise of professional judgement. The extent of internal audit policies and procedures and the manner in which they are implemented will depend upon a number of factors such as an audit activity's size and organizational structure, the nature of its audit responsibilities, its philosophy with respect to the degree of operating autonomy appropriate for its staff, and the expectations of its board or governing body and senior management.

Based on the work outlined above, it is the review team's opinion concerning:

The IIA Standards:

For the period under review, the internal audit activity at the THECB "Generally Conforms" to the IIA Standards, and the Code of Ethics. This is the top rating provided within the IIA guidance, with the others being "Partially Conforms" and "Does Not Conform". For a detailed list of conformance to individual IIA Standards, please see Attachment A. The review team has identified opportunities for further enhancing the internal audit activity, details of which are provided in this report.

The GAO Standards:

For the period under review, the ICAD at the THECB has in place, in all material respects, the appropriate processes and procedures in place to receive a Peer Review Rating of "Pass". This rating is the highest of the three ratings provided within the GAO Standards, with the other ratings being "Pass With Deficiencies", and "Fail". For a detailed list of conformance to individual GAO Standards, please see Attachment B.

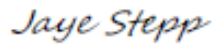
The Texas Internal Auditing Act:

As of July 12, 2019, the internal audit activity at the THECB conforms to all requirements.

This report should be sent to the Chair of the Board, the Chair of the Agency Operating Committee, and The Commissioner of Higher Education.



Richard H. Tarr, CIA, CISA
External Quality Assurance Team Lead



Elizabeth J. Stepp, CPA, CIA, CGAP, CRMA
External Quality Assurance Team Member

OBSERVATIONS

The Director of Internal Audit and Compliance is a CPA (Certified Public Accountant), a CIA (Certified Internal Auditor), a CISA (Certified Information Systems Auditor), and a CFE (Certified Fraud Examiner) with extensive auditing experience in higher education, is very effectively managing the IACD, has a good working relationship with the AOC and is well respected by senior executives at the agency. He is also well respected by the IACD staff. He reports functionally to the AOC and administratively to the Commissioner for Higher Education as required by the Texas Internal Auditing Act.

The IACD has a strong Internal Audit Charter that authorizes the staff to: have full, free, and unrestricted access to all functions, records, property, and personnel; allocate resources; have full and free access to the AOC; set audit frequencies; select audit subjects; determine the scope of work, and apply the techniques required to accomplish audit objectives. All of these are requirements of the *IIA Standards*. Also, the AOC must approve decisions regarding the appointment and removal of the IACD Director. This enables the IACD to be very independent and capable of rendering objective assessments and conclusions when conducting their work. The department also has a very well thought out risk-based annual audit planning process that is approved by the AOC for both internal agency audits and compliance audits at the components.

The interviews conducted with the Board Chair, the AOC Chair, the Commissioner of Higher Education and senior agency management indicated that there is strong support for the scope and type of audit work the IACD conducts. A confidential survey of IACD audit customers conducted during the review indicated that over 99% of those surveyed rated the department excellent and good on 18 different criteria. This is a very positive rating and speaks well of the professionalism and ability of the Director and the audit staff.

A sample of audit workpapers was reviewed and verified that the conclusions and opinions communicated in the audit reports that are issued are appropriately supported. The audit projects were appropriately planned and the work performed was adequately documented in accordance with the *Standards*. There was evidence in the workpapers that the audit work was conducted at a very professional level. The audit programs were appropriately referenced to the audit steps. The tests performed during the audits and the conclusions contained in the audit reports were supported by the work documented in the workpapers. There was evidence that the workpapers are thoroughly reviewed by someone other than the person who performed the work and the Director reviews all the workpapers and the audit reports before they are issued.

OPPORTUNITIES FOR CONTINUOUS IMPROVEMENT

While the internal audit activity at THECB generally conforms to the *Standards*, the following comments and recommendations are intended to build on the foundation that is already in place with the objective of further improving on the efficacy and value of the audit work being performed. These are not intended to correct a lack of conformance with the *Standards*. They are operational ideas based on the experiences of the external review team from working with other internal audit activities.

- 1. The department would benefit from enhancing direct supervision of the Internal Audit, Compliance Monitoring, and Federal Compliance functions.**

Currently while there is an Internal Audit Lead position that provides project-level assistance to the two internal audit staff members, direct supervision of the three internal audit staff, the four Compliance Monitoring staff, and the Federal Compliance Specialist is provided by the Director. This arrangement requires the Director to review and approve, in detail, the audit planning and

work of eight staff members in addition to a long list of other responsibilities.

The agency would be better served if someone were given day to day supervisory responsibilities over the Internal Audit, Compliance Monitoring, and Federal Compliance functions. While the Director would still have overall responsibility for the quality of the work performed by the staff, his review could be less detailed allowing him the time to deal with higher level concerns at the Board and Commissioner level. This would also allow someone else in the department the opportunity to gain supervisory experience.

Response:

We agree with the recommendation to increase the level of direct supervision over the Internal Audit, Compliance Monitoring, and Federal Compliance functions. The Director, Internal Audit and Compliance, will evaluate current roles and responsibilities within the department, and make changes to achieve enhanced direct supervision. Target date for responsibilities to be re-aligned is by November 1, 2019.

2. Provide the Agency Operations Committee and the Commissioner a periodic report on the status of audit recommendations.

Currently IACD creates and distributes individual follow-up reports on the status of previous audit recommendations for audit and review projects conducted at the agency and the institutions of higher education. Preparing and distributing individual follow-up reports to the Agency Operations Committee and the Commissioner is time consuming and makes it difficult for these recipients to get an oversight view of where there may be delays or issues that would need their attention.

It would be more efficient and effective if IACD maintained and distributed an on-going status report that tracked all outstanding recommendations either from

on-sight audits, desk reviews or agency audits to the Agency Operations Committee and the Commissioner. This report could be a simple spread sheet that includes: a brief description of the recommendation; the date the recommendation was agreed to be implemented by; whether or not it has been implemented; and the name of the person directly responsible for implementation. This spread sheet could even be color coded as to the status of the implementation. "Completed" recommendations could be color coded as green, "in process" coded as yellow, and "past due" coded as red. This report would make it easier for the Agency Operations Committee and the Commissioner to stay current overall on the status of recommendations at both the agency level and at the institution of higher education level.

Response:

We agree with the recommendation to provide high level status reporting on Internal Audit and Compliance Monitoring recommendations. Effective with the fiscal year beginning September 1, 2019, recommendations outstanding will be tracked and a periodic report will be provided to the Agency Operations Committee and the Commissioner.

Attachment A: Summary of IIA Standards

		GC	PC	DNC
Overall Evaluation				
Definition of Internal Auditing				
Code of Ethics				
ATTRIBUTES STANDARDS				
1000	Purpose, Authority, and Responsibility			
1010	Recognition of the Definition of Internal Auditing, the Code of Ethics, and the Standards in the Internal Audit Charter.			
1100	Independence and Objectivity			
1110	Organizational Independence			
1111	Direct Interaction with the Board			
1120	Individual Objectivity			
1130	Impairments to Independence or Objectivity			
1200	Proficiency and Due Professional Care			
1210	Proficiency			
1220	Due Professional Care			
1230	Continuing Professional Development			
1300	Quality Assurance and Improvement Program			
1310	Requirements of the Quality Assurance and Improvement Program			
1311	Internal Assessments			
1312	External Assessments			
1320	Reporting on the Quality Assurance and Improvement Program			
1321	Use of "Conforms with the <i>International Standards for the Professional Practice of Internal Auditing</i> "			
1322	Disclosure of Nonconformance			

		GC	PC	UNC
PERFORMANCE STANDARDS				
2000	Managing the Internal Audit Activity			
2010	Planning			
2020	Communication and Approval			
2030	Resource Management			
2040	Policies and Procedures			
2050	Coordination			
2060	Reporting to Senior Management and the Board			
2070	External Service Provider and Organizational Responsibilities for Internal Audit			
2100	Nature of Work			
2110	Governance			
2120	Risk Management			
2130	Control			
2200	Engagement Planning			
2201	Planning Considerations			
2210	Engagement Objectives			
2220	Engagement Scope			
2230	Engagement Resource Allocation			
2240	Engagement Work Programs			
2300	Performing the Engagement			
2310	Identifying Information			
2320	Analysis and Evaluation			
2330	Documenting Information			
2340	Engagement Supervision			
2400	Communicating Results			
2410	Criteria for Communicating			
2420	Quality of Communications			
2421	Errors and Omissions			
2430	Use of "Conducted in Conformance with the International Standards for the Professional Practice of Internal Auditing"			
2431	Engagement Disclosure of Nonconformance			
2440	Disseminating Results			
2450	Overall Opinions			
2500	Monitoring Progress			
2600	Resolution of Senior Management's Acceptance of Risks			

Attachment B: Summary of GAO Standards

	Pass	Fail
General (107)		
Independence (59)		
Professional Judgement (9)		
Competence (13)		
Quality Control & Assurance (26)		
Performance (85)		
Planning (52)		
Supervision (3)		
Evidence (23)		
Documentation (7)		
Reporting (44)		

Internal Audit Plan for Fiscal Year 2021

TEXAS HIGHER EDUCATION COORDINATING BOARD

INTERNAL AUDIT & COMPLIANCE MONITORING

Internal Audit Plan

Fiscal Year 2021

The Texas Internal Auditing Act requires state agency Internal Auditors to conduct a program of auditing that includes an annual audit plan, is prepared using risk assessment techniques, and identifies the individual audits to be conducted during the year. The following proposed plan meets the requirements of the Texas Internal Auditing Act.

Specific risk factors were considered as they apply to the agency's significant operational activities. These risk factors included:

- Financial significance
- Reputational significance and visibility
- Complexity; inherent risk; and the potential for abuse
- Prior audit and compliance monitoring results as an indicator of control effectiveness
- Audit recency – internal audit, compliance monitoring (as applicable), KPMG, SAO, and/or Federal auditors
- Changes in mission or key management

A risk-ranked listing of significant operational activities became the basis for the audits proposed for consideration herein.

A. Required Audits

	<u>Estimated Hours Required</u>
1. Follow Up of Prior Audits <i>Assess the implementation status of previously reported internal audit findings in the areas of Scholarship Programs, Selected Security Awareness Practices, GME Expansion, Human Resources, and Contract Management.</i>	460
2. Self-Assessment of Work Quality, Internal Audit <i>Perform a self-assessment of internal audit work quality, in accordance with the requirements of professional auditing standards.</i>	130
3. Investigations <i>Texas Government Code Chapter 321.022, Coordination of Investigations, requires the coordination of investigations between the agency and the Texas State Auditor's Office. If the administrative head of an agency that is subject to audit by the state auditor has reasonable cause to believe that money received from the state by the agency or by a client/department of the agency may have been lost, misappropriated, or misused, or that other fraudulent or unlawful conduct has occurred in relation to the operation of the agency, the administrative head shall report the reason and basis for the belief to the state auditor. The state auditor may investigate the report</i>	330

or may monitor any investigation conducted by the agency.

- | | | |
|----|---|-----|
| 4. | Provide Assistance-External Audit of Agency Financial Statements
<i>Internal Audit provides 50 hours of audit support to reduce external audit fees and to increase the level of knowledge of external auditors' assessment of the agency's financial statements and associated risks.</i> | 50 |
| 5. | Ongoing Status Assessment of Corrective Action Plan Implementation to Address AT&T Cybersecurity Assessment Report
<i>Perform an ongoing status assessment to assess the implementation status of the corrective action plan prepared to address recommendations from the 2019 AT&T Cybersecurity Assessment Report.</i> | 470 |

B. Risk-Based Audits

- | | | |
|----|---|-----|
| 6. | Audit of Borrower Services
<i>Audit the internal administrative activities of Borrower Services to ensure loan processes are managed and controlled for compliance, effectiveness and efficiency. Borrower Services manages a loan portfolio with a current loan balance of \$1.8 billion.</i> | 650 |
| 7. | Audit of Formula Funding (Health Related Institutions)
<i>Audit of internal administrative activities associated with formula funding for the health related institutions. The appropriation for FY 2019 was \$471 million.</i> | 520 |
| 8. | Review of Selected Grant Programs Administered by College Readiness and Success
<i>Review the internal administrative activities of College Readiness and Success for selected grant programs for compliance, effectiveness and efficiency. College Readiness and Success grant program appropriations for FY 2019 were approximately \$9.4 million.</i> | 538 |
| 9. | Audit of Contract Management Administration
<i>Audit of agency contract administration processes for compliance with laws, regulations, policies, and procedures.</i> | 460 |

External Audit Services Procured in Fiscal Year 2020

The agency contracted with KPMG, LLP, to perform an independent audit of the agency's Fiscal Year 2019 Financial Statements. As part of the agreement, the agency provided 50 hours of internal audit staff support to KPMG, LLP.

Reporting Suspected Fraud and Abuse

Actions taken by the agency to address the requirements of Section 7.10.Fraud Reporting, General Appropriations Act (82nd Legislature), Article IX and Government Code, Section 321.022.Coordination of Investigations, include:

- 1) Established a fraud prevention policy and posted the policy on the agency intranet for the employees. The policy encourages reporting of suspected violations to the State Auditor's Office Fraud Hotline.
- 2) Established a link to the State Auditor's Office Fraud Hotline on the agency's home page to enable the general public or employees to report suspected fraud or misconduct directly to the State Auditor's Office.
- 3) Coordinated with the Special Investigations Unit of the State Auditor's Office to investigate suspected fraud.
- 4) Provided ethics-related information to all new employees as part of the orientation process.

Committee on Agency Operations

AGENDA ITEM VII-B

Discussion of An Audit Report on Financial Management Processes at the Higher Education Coordinating Board by the Texas State Auditor's Office

RECOMMENDATION: No action required

Background Information:

The Texas State Auditor's Office completed An Audit Report on Financial Management Processes at the Higher Education Coordinating Board. The report was issued on June 29, 2020.

The Texas Higher Education Coordinating Board (THECB) complied with the requirements of the Texas Education Code and the Texas Administrative Code for allocating and distributing Toward Excellence, Access, and Success (TEXAS) grant funds to higher education institutions for Fiscal Year 2020. In addition, Tarleton State University and the University of Houston-Downtown administered the TEXAS grant in accordance with requirements by awarding TEXAS grants to eligible students. Both universities also had sufficient controls over the information systems that maintained TEXAS grant student financial aid data and eligibility information.

In 2014, the THECB administered its original contract with Nelnet Servicing, LLC (Nelnet) for its loan management system in accordance with most applicable statutes and the *State of Texas Procurement and Contract Management Guide*. Specifically, the THECB (1) performed contract planning activities necessary for determining the contract objectives; (2) identified the appropriate procurement method; (3) formed the contract with all key contract provisions required by the *State of Texas Contract Procurement and Management Guide*; and (4) monitored key contract deliverables. However, it did not consistently ensure that all members of the evaluation team signed required disclosure forms.

The THECB did not ensure that all members of the bid evaluation team and contract management personnel involved in the audited contract completed the required disclosure forms regarding potential conflicts. However, the THECB did require employees to attest that they did not have a conflict of interest created by financial interests with potential vendors.

The auditors recommended that the THECB should verify that all purchasing personnel involved in its contracts, including bid evaluation team members, sign forms that contain all the required disclosures prior to the award of contracts.

In 2015, the THECB adopted and implemented the Governor's January 2015 directive addressing potential conflicts created by certain family relationships. Adoption of the Governor's directive addressed potential conflicts of interest from staff resulting from any issues of

nepotism. Further, in January 2019, the THECB ensured collection of the Texas State Auditor's Office (SAO) Nepotism Disclosure Form with the amendment to the Nelnet contract.

In 2015, the THECB's *Procurement and Contract Management Handbook* was created to address compliance requirements, including the need to complete and retain the SAO Nepotism Disclosure Form and Non-Disclosure and Conflict of Interest Certification.

The THECB will continue to monitor compliance requirements and will perform a review of the agency's prior procurement files by August 31, 2020.

The report from the Texas State Auditor's Office is attached. Lauren Godfrey, Audit Manager, and Amadou Ngaide, Managing Senior Auditor, from the Texas State Auditor's Office, will present this item and be available to answer questions.



An Audit Report on

Financial Management Processes at the Higher Education Coordinating Board

June 2020
Report No. 20-035



An Audit Report on

Financial Management Processes at the Higher Education Coordinating Board

SAO Report No. 20-035
June 2020

Overall Conclusion

The Higher Education Coordinating Board (Coordinating Board) complied with the requirements of the Texas Education Code and the Texas Administrative Code for allocating and distributing Toward Excellence, Access, and Success (TEXAS) grant funds to higher education institutions for fiscal year 2020 (see text box for a description of the TEXAS grant program).

In addition, Tarleton State University and the University of Houston-Downtown administered the TEXAS grant in accordance with requirements by awarding TEXAS grants to eligible students. Both universities also had sufficient controls over the information systems that maintained TEXAS grant student financial aid data and eligibility information.

Audited Contract

The Coordinating Board administered its contract with Nelnet Servicing, LLC for its loan management system in accordance with most applicable statutes and the *State of Texas Contract Management Guide*¹. Specifically, the Coordinating Board (1) performed contract planning activities necessary for determining the contract objectives, (2) identified the appropriate procurement method, (3) formed the contract with all key contract provisions required by the *State of Texas Contract Management Guide*, and (4) monitored key contract deliverables. However, it did not consistently ensure that all members of the evaluation team signed required disclosure forms (see text box for more information about the audited contract.)

TEXAS Grant

The purpose of the Toward Excellence, Access, and Success (TEXAS) grant is to provide financial assistance to eligible students attending Texas public institutions of higher education. Texas Education Code, Chapter 56, authorizes the TEXAS grant program and the Texas Administrative Code establishes the rules for administration of the program.

The TEXAS grant program is funded by state appropriations and other gifts and grants to the program. The Higher Education Coordinating Board was appropriated \$433.2 million for the TEXAS grant for fiscal year 2020.

Sources: The Coordinating Board and the General Appropriations Act (86th Legislature).

The Audited Contract

The Coordinating Board entered into a 4-year contract beginning July 1, 2015, with Nelnet Servicing, LLC. That contract was for the migration of the Coordinating Board's previous Higher Education Loan Management System (HELMS) to a new system. That new system would originate and service new student loans and serve as the Coordinating Board's ongoing loan management system. The contract had an initial value of \$3.5 million and was later amended with a new total value of \$5.4 million and an extended term to end June 30, 2021.

Source: The Coordinating Board.

¹ The *State of Texas Contract Management Guide* versions 1.11 through 1.13 were in effect during the planning, procurement, and formation of the contract audited for this report. In June 2018, that guide was updated and released as the *State of Texas Procurement and Contract Management Guide*; the current version of the guide is version 1.3 updated as of December 2019.

Table 1 presents a summary of the findings in this report and the related issue ratings. (See Appendix 2 for more information about the issue rating classifications and descriptions.)

Table 1

Summary of Chapters/Subchapters and Related Issue Ratings		
Chapter/ Subchapter	Title	Issue Rating ^a
1	The Coordinating Board Complied with Applicable Requirements for Allocating and Distributing TEXAS Grant Funds to Institutions of Higher Education	Low
2	Tarleton State University and the University of Houston-Downtown Administered the TEXAS Grant in Accordance with Applicable Requirements	Low
3-A	The Coordinating Board's Contract for a New Loan Management System Complied with Most Requirements	Low
3-B	The Coordinating Board Should Verify That Required Disclosure Forms Are Consistently Completed	Medium
^a A chapter/subchapter is rated Priority if the issues identified present risks or effects that if not addressed could critically affect the audited entity's ability to effectively administer the program(s)/function(s) audited. Immediate action is required to address the noted concern and reduce risks to the audited entity. A chapter/subchapter is rated High if the issues identified present risks or effects that if not addressed could substantially affect the audited entity's ability to effectively administer the program(s)/function(s) audited. Prompt action is essential to address the noted concern and reduce risks to the audited entity. A chapter/subchapter is rated Medium if the issues identified present risks or effects that if not addressed could moderately affect the audited entity's ability to effectively administer program(s)/function(s) audited. Action is needed to address the noted concern and reduce risks to a more desirable level. A chapter/subchapter is rated Low if the audit identified strengths that support the audited entity's ability to administer the program(s)/function(s) audited or the issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the program(s)/function(s) audited.		

Auditors communicated other, less significant issues separately in writing to the management of the Coordinating Board and the two universities audited.

Summary of Management's Response

At the end of Chapter 3-B, auditors made a recommendation to address the issues identified during this audit and the Coordinating Board agreed to implement that recommendation.

Audit Objectives and Scope

The objectives of this audit were to:

- Determine whether the Coordinating Board and selected institutions of higher education administered the TEXAS Grant Program in accordance with applicable requirements.

- If Texas Government Code, Section 2261.258, which requires the State Auditor's Office to assign ratings to certain agencies for contract monitoring, is applicable to the Coordinating Board, determine whether the agency has administered certain contract management functions in accordance with applicable requirements.

The scope of the audit covered the fiscal year 2020 TEXAS grant allocation and grant management functions at the Coordinating Board and eligibility of grant recipients in fiscal year 2020 at Tarleton State University and the University of Houston-Downtown. Additionally, auditors reviewed the Coordinating Board's contract with Nelnet Servicing, LLC that was signed in June 2015.

The scope also included a review of significant internal control components related to grant and contract management.

Contents

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Detailed Results

Chapter 1

The Coordinating Board Complied with Applicable Requirements for Allocating and Distributing TEXAS Grant Funds to Institutions of Higher Education

**Chapter 1
Rating:**
Low ²

The Higher Education Coordinating Board (Coordinating Board) complied with the requirements of the Texas Education Code and the Texas Administrative Code for allocating and distributing Toward Excellence, Access and Success (TEXAS) grant funds to institutions of higher education for fiscal year 2020.

Grant Allocation. The Coordinating Board adopted rules for administering TEXAS grant funds, as required by the Texas Education Code. For fiscal year 2020, the Coordinating Board's allocation of \$433.2 million in TEXAS grant funds to 42 institutions of higher education complied with those rules. Specifically, the Board used an allocation formula that was consistent with Title 19, Texas Administrative Code, Section 22.236 (see text box for more information about that formula). In addition, that allocation formula (1) was supported by the financial aid data that institutions of higher education reported to the Coordinating Board and (2) was consistently and accurately applied.

TEXAS Grant Allocation

TEXAS grant funds are allocated to higher education institutions using a formula defined in the Texas Administrative Code. That formula allocates TEXAS grant funds to specific institutions by estimating the population of grant recipients for the current year based on prior actual awards. Funds for returning students (renewal year awards) are allocated first and any remaining funds are then allocated for new students (initial year awards).

Source: Title 19, Texas Administrative Code, Section 22.236.

Grant Payments. Tarleton State University and the University of Houston-Downtown were allocated a total of \$17.4 million in TEXAS grant funds for fiscal year 2020 (see Table 2 on the next page for the TEXAS grant allocation for fiscal year 2020). As of February 2020, the Coordinating Board had disbursed TEXAS grant funds totaling \$7.3 million to Tarleton State University and \$5.6 million to the University of Houston-Downtown. All of those disbursements were accurately processed, supported by documented requests, appropriately approved by Coordinating Board personnel, and processed in a timely manner.

² The risk related to the issues discussed in Chapter 1 is rated as Low because the audit identified strengths that support the audited entity's ability to administer the program(s)/function(s) audited or the issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the program(s)/function(s) audited.

Table 2 lists the TEXAS grant allocation for fiscal year 2020.

Table 2

TEXAS Grant Allocation for Fiscal Year 2020			
Institution	Returning Year Award Allocation	Initial Year Award Allocation	Total Allocated Amount
Health-Related Institutions			
Texas A&M University System Health Science Center	\$ 65,016	\$ 40,974	\$ 105,990
Texas Tech University Health Sciences Center	55,861	27,316	83,177
The University of Texas Health Science Center at Houston	17,860	72,844	90,704
The University of Texas Health Science Center at San Antonio	77,406	236,743	314,149
The University of Texas M.D. Anderson Cancer Center	60,000	4,552	64,552
The University of Texas Medical Branch at Galveston	12,273	18,211	30,484
Public Universities			
Angelo State University	2,928,312	4,001,874	6,930,186
Lamar University	2,840,000	4,306,909	7,146,909
Midwestern State University	2,190,384	2,235,404	4,425,788
Prairie View A&M University	6,283,727	7,061,328	13,345,055
Sam Houston State University	8,470,000	7,712,373	16,182,373
Stephen F. Austin State University	4,584,198	5,185,592	9,769,790
Sul Ross State University	800,800	1,470,541	2,271,341
Tarleton State University	4,060,000	4,898,768	8,958,768
Texas A&M International University	6,063,570	5,303,963	11,367,533
Texas A&M University	22,638,900	12,729,513	35,368,413
Texas A&M University-Central Texas	268,804	368,773	637,577
Texas A&M University at Galveston	360,000	450,723	810,723
Texas A&M University-Commerce	2,845,000	4,347,884	7,192,884
Texas A&M University-Corpus Christi	4,475,000	5,950,455	10,425,455
Texas A&M University-Kingsville	3,805,000	3,655,865	7,460,865
Texas A&M University-San Antonio	567,273	3,683,181	4,250,454
Texas A&M University-Texarkana	260,000	787,627	1,047,627
Texas Southern University	3,613,420	696,572	4,309,992
Texas State University	15,871,482	13,321,371	29,192,853
Texas Tech University	6,225,000	7,612,212	13,837,212
Texas Woman's University	4,540,000	6,164,435	10,704,435
The University of Texas at Arlington	8,595,000	6,637,922	15,232,922
The University of Texas at Austin	18,153,289	9,683,717	27,837,006
The University of Texas at Dallas	6,268,160	5,813,872	12,082,032
The University of Texas at El Paso	14,450,981	13,102,839	27,553,820
The University of Texas at San Antonio	11,608,696	13,139,261	24,747,957
The University of Texas at Tyler	1,045,000	2,308,248	3,353,248

TEXAS Grant Allocation for Fiscal Year 2020			
Institution	Returning Year Award Allocation	Initial Year Award Allocation	Total Allocated Amount
The University of Texas of the Permian Basin	895,000	1,611,676	2,506,676
The University of Texas Rio Grande Valley	22,286,040	17,305,035	39,591,075
University of Houston	11,065,000	14,791,912	25,856,912
University of Houston-Clear Lake	610,000	2,786,288	3,396,288
University of Houston-Downtown	2,940,000	5,458,757	8,398,757
University of Houston-Victoria	910,000	1,506,963	2,416,963
University of North Texas	13,340,000	11,686,931	25,026,931
University of North Texas at Dallas	908,622	1,939,475	2,848,097
West Texas A&M University	2,998,400	3,050,348	6,048,748
Totals	\$ 220,053,474	\$ 213,169,247	\$ 433,222,721

Source: The Coordinating Board.

Tarleton State University and the University of Houston-Downtown Administered the TEXAS Grant in Accordance with Applicable Requirements

**Chapter 2
Rating:**
Low ³

Tarleton State University and the University of Houston-Downtown administered the TEXAS grant in accordance with Texas Education Code and the Texas Administrative Code requirements. Both universities also had sufficient controls over the information systems that maintained TEXAS grant student financial aid data and eligibility information.

Financial Aid Data Accuracy. The two universities reported accurate fiscal year 2017 and 2018 financial aid data to the Coordinating Board, enabling the Coordinating Board to accurately calculate the fiscal year 2020 allocation of TEXAS grant funds.

TEXAS Grant Eligibility. The two universities made TEXAS grant awards to eligible students (see Table 3 on the next page for more information about eligibility requirements). Specifically:

- All 35 TEXAS grant recipients tested at Tarleton State University met eligibility requirements. Awards tested totaled \$144,901 of the \$7.3 million disbursed as of February 2020.
- All 31 TEXAS grant recipients tested at the University of Houston-Downtown met eligibility requirements. Awards tested totaled \$145,002 of the \$5.7 million⁴ disbursed as of February 2020.

³ The risk related to the issues discussed in Chapter 2 is rated as Low because the audit identified strengths that support the audited entity's ability to administer the program(s)/function(s) audited or the issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the program(s)/function(s) audited.

⁴ As of February 2020, the University of Houston-Downtown had received \$5.6 million of TEXAS grant funds from the Coordinating Board and had disbursed \$5.7 million of TEXAS grant funds to its students.

Table 3 lists the eligibility requirements for TEXAS grant funds.

Table 3

TEXAS Grant Eligibility Requirements	
All Award Students	
All awarded students must meet the following eligibility requirements:	
<ul style="list-style-type: none"> ▪ Be registered with selective service, or be exempt. ▪ Be a Texas resident. ▪ Not be convicted of a felony crime involving a controlled substance. ▪ Have a financial need. ▪ Be enrolled at least three-quarter time as a baccalaureate student without having earned a baccalaureate degree. 	
Renewal Year Award Students	
Students considered for a renewal award also must meet the following eligibility requirements:	
<ul style="list-style-type: none"> ▪ Previously received a TEXAS Grant award. ▪ Maintained satisfactory academic progress. ▪ Has not exceeded the maximum timeframes. 	
Entry Pathway	
Students considered for an initial year award must enroll through one of following pathways:	
<ul style="list-style-type: none"> ▪ Graduated from a Texas high school, and enrolled in an eligible institution within 16 months of graduation without accumulating more than 30 semester credit hours. ▪ Earned an associate degree from a Texas higher education institution and enrolled in an eligible institution within 12 months of obtaining the degree. ▪ Graduated from a Texas high school on May 1, 2013, or later, enlisted in the military within 12 months of graduation, and enrolled in an eligible institution within 12 months of receiving an honorable discharge. ▪ Transferred into an eligible institution in Texas with at least 24 semester credit hours, a minimum 2.5 grade point average, and received an initial year Texas Educational Opportunity Grant in fall 2014 or later. 	

Sources: CollegeForAllTexans.com; Texas Education Code, Chapter 56; and Title 19, Texas Administrative Code, Chapter 22.

General IT Controls. Both universities had effective general information technology controls over the information systems that maintained TEXAS grant student financial aid data and eligibility information. Those controls helped ensure the completeness, integrity, and availability of those systems and TEXAS grant financial aid data.

The Coordinating Board Planned, Procured, Formed, and Monitored the Audited Contract in Compliance With Most Applicable Requirements; However, It Should Verify That Disclosure Forms Are Consistently Completed

The Coordinating Board administered the audited contract in accordance with applicable statutes and the *State of Texas Contract Management Guide*⁵. Specifically, the Coordinating Board (1) performed contract planning activities necessary for determining the contract objectives; (2) identified the appropriate procurement method; (3) formed the contract with all key contract provisions required by the *State of Texas Contract Management Guide*; and (4) monitored key contract deliverables. However, it did not consistently ensure that all members of the evaluation team signed required disclosure forms.

Chapter 3-A

The Coordinating Board's Contract for a New Loan Management System Complied with Most Requirements

The Coordinating Board planned, procured, formed, and monitored the contract for a new loan management system in accordance with most applicable requirements tested (see text box for more information about the contracting phases).

Contract Planning. The Coordinating Board performed the contract planning activities necessary for determining the contract objectives. For example, the Coordinating Board developed a detailed statement of work that specified its desired system requirements. In addition, the Coordinating Board: (1) requested and received delegated authority from the Office of the Comptroller of Public Accounts for the procurement; (2) received the required approval from the Department of Information Resources; (3) prepared a

**Chapter 3-A
Rating:**

Low ⁶

Contract Planning, Procurement, Formation, and Monitoring

Planning: Define the business need and establish the procurement objectives.

Procurement and Vendor Selection: Identify the appropriate procurement method and, if applicable, issue a solicitation. Fairly and objectively select the vendor that provides best value to the State.

Formation: Ensure that the awarded contract complies with applicable procurement law and contains provisions that achieve the procurement objectives.

Management: Administer and enforce the terms of the contract. Monitoring the contractor's performance is a key function of proper contract management.

Source: *Texas Procurement and Contract Management Guide*, Version 1.3.

⁵ The *State of Texas Contract Management Guide* versions 1.11 through 1.13 were in effect during the planning, procurement, and formation of the contract audited for this report. In June 2018, that guide was updated and released as the *State of Texas Procurement and Contract Management Guide*; the current version of the guide is version 1.3 updated as of December 2019.

⁶ The risk related to the issues discussed in Chapter 3-A is rated as Low because the audit identified strengths that support the audited entity's ability to administer the program(s)/function(s) audited or the issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the program(s)/function(s) audited.

cost estimate; and (4) incorporated the State's Contract Advisory Team's recommendations into its solicitation.

Contract Procurement. The Coordinating Board complied with most applicable requirements tested related to procurement. Specifically, the Coordinating Board (1) selected the appropriate procurement method; (2) prepared a Request for Offer that incorporated its detailed statement of work and proposal evaluation criteria; (3) approved the solicitation prior to its advertisement; and (4) advertised the solicitation in the *Electronic State Business Daily* as required. In addition, the final evaluation criteria used to score the proposals was consistent with the criteria identified in the solicitation, and the proposals' scores were correctly tabulated.

Contract Formation. The Coordinating Board incorporated the statement of work into the contract and appropriately approved the audited contract and its amendments. In addition, the contract included all of the essential clauses required by the *State of Texas Contract Management Guide*.

Contract Monitoring. The Coordinating Board performed monitoring activities to verify compliance with the contract terms. For example, the Coordinating Board verified the contractor migrated its loan data from its previous system to its new loan management system. The Coordinating Board also held regular meetings with the contractor and monitored system issues using a trouble ticket log.

In addition, the Coordinating Board made 44 payments to the contractor totaling \$3.8 million as of February 2020. All 9 payments totaling \$531,166 tested were supported, consistent with the contract, appropriately approved, and paid within 30 days as required.

The Coordinating Board Should Verify That Required Disclosure Forms Are Consistently Completed

**Chapter 3-B
Rating:**

Medium ⁷

The Coordinating Board did not ensure that all members of the bid evaluation team and contract management personnel involved in the audited contract completed the required disclosure forms (see text box for information about those required forms).

Nepotism Disclosure. None of the 10 employees (9 bid evaluation team members and 1 procurement manager) involved in the procurement of the audited contract signed the Nepotism Disclosure Form required by Texas Government Code, Section 2262.004.

The Coordinating Board did require employees to attest that they did not have a conflict of interest created by financial interests with potential vendors. However, it did not require employees to disclose potential conflicts created by certain family relationships.

Nondisclosure Statement. All 9 bid evaluation team members signed a nondisclosure statement as required by the *State of Texas Contract Management Guide*. That form requires bid evaluation team members to agree to maintain confidentiality of the information relating to the procurement process. However, the Coordinating Board could not provide documentation showing that the procurement manager signed a nondisclosure statement.

Auditors performed limited procedures and did not identify any potential conflicts of interest. Not ensuring that all purchasing personnel, including bid evaluation team members, complete all of the required disclosure forms increases the risk that the Coordinating Board may not identify, and if necessary mitigate, potential conflicts of interest.

Nepotism Disclosure

Texas Government Code, Section 2262.004, requires purchasing personnel working on a major contract to disclose certain family relationships and financial interests with the business entity before the contract is awarded.

Nondisclosure Statement

According to the *State of Texas Contract Management Guide*, the purpose of a nondisclosure statement is for an individual to agree to maintain the confidentiality of the information relating to the procurement process. All state entity management and staff involved in a contract should complete this statement.

Sources: Texas Government Code and the *State of Texas Contract Management Guide*, version 1.11.

⁷ The risk related to the issues discussed in Chapter 3-B is rated as Medium because the audit identified present risks or effects that if not addressed could moderately affect the audited entity's ability to effectively administer program(s)/function(s) audited. Action is needed to address the noted concern(s) and reduce risks to a more desirable level.

Recommendation

The Coordinating Board should verify that all purchasing personnel involved in its contracts, including bid evaluation team members, sign forms that contain all the required disclosures prior to the award of contracts.

Management's Response

The State Auditor's Office (SAO) selected the THECB's loan management system for their contract management audit. The findings under Chapter 3-B address missing documentation during the 2014 evaluation stage of the procurement process. In 2015, the loan management system contract was awarded to Nelnet.

Response to Nepotism Disclosure:

The SAO Nepotism form addresses potential conflicts created by certain family relationships. The THECB acknowledges the SAO Nepotism form seemingly was not collected for the 9 evaluation team members and 1 procurement manager; at a minimum, such forms could not be located.

In 2015, however, the THECB adopted and implemented the Governor's January 2015 directive addressing potential conflicts created by certain family relationships. Adoption of the Governor's directive addressed potential conflicts of interest from staff resulting from any issues of nepotism. Further, in January 2019, the THECB ensured collection of the SAO Nepotism form with the amendment to the Nelnet contract.

Response to Nondisclosure Statement: *The THECB acknowledges in 2014, all 9 bid evaluation team members signed a nondisclosure statement, but could not locate the purchasing manager's nondisclosure statement.*

Action Plan: *In 2014, the THECB Board relocated the Procurement and Contracting department under the Office of General Counsel. As a result, the THECB has improved its compliance with federal and state contracting laws. In 2015, the THECB's Procurement and Contract Management Handbook was created addressing compliance requirements, including the need to complete and retain the SAO Nepotism form and Nondisclosure Statements. The Handbook is updated, as needed, to stay in compliance with new contracting and procurement laws. The THECB has invested in staff obtaining procurement and contract management certifications along with annual contract management training for THECB agency staff.*

The THECB will continue to monitor compliance requirements and will perform a review of the agency's procurement files.

Date completion for review of procurement files: August 31, 2020

Responsible person for implementation: Director Contracts and Grants

Appendices

Appendix 1

Objectives, Scope, and Methodology

Objectives

The objectives of this audit were to:

- Determine whether the Higher Education Coordinating Board (Coordinating Board) and selected institutions of higher education administer the Toward Excellence, Access, and Success (TEXAS) Grant Program in accordance with applicable requirements.
- If Texas Government Code, Section 2261.258, which requires the State Auditor's Office to assign ratings to certain agencies for contract monitoring, is applicable to the Coordinating Board, determine whether the agency has administered certain contract management functions in accordance with applicable requirements.

Scope

The scope of this audit covered fiscal year 2020 TEXAS grant allocation and grant management functions at the Coordinating Board and eligibility of grant recipients in fiscal year 2020 at Tarleton State University and the University of Houston-Downtown. Additionally, auditors reviewed the Coordinating Board's contract with Nelnet Servicing, LLC (Nelnet) that was signed in June 2015.

The scope also included a review of significant internal control components related to grant and contract management (see Appendix 3 for more information about internal control components).

Methodology

The audit methodology for the TEXAS Grant Program included conducting interviews with Coordinating Board and university personnel; reviewing applicable statutes and rules; and analyzing data and calculations the Coordinating Board performed. Additional testing included verification of reported award data, sampling and verification of eligibility, and general control work over the related systems.

In addition, for the audited contract, the methodology included collecting and reviewing contract planning, procurement and formation documentation; reviewing and testing the audited contract payments; and reviewing the Coordinating Board's monitoring activities.

Data Reliability and Completeness

To determine the reliability of the Coordinating Board's TEXAS grant allocation data, auditors tested the accuracy of the allocation calculations and compared the allocation data inputs to the source data from the Coordinating Board's financial aid database. In addition, auditors performed procedures to assess the reliability of that source data by observing the data extract and reviewing the query parameters used to extract the data. Auditors determined that the data was sufficiently reliable for the purposes of this audit.

To determine the reliability of the TEXAS grant student financial aid and eligibility data at the audited universities, auditors tested selected general controls over the student financial aid systems and determined that the data was sufficiently reliable for purposes of this audit. In addition, auditors compared the total TEXAS grant aid disbursed to students to the total TEXAS grant funds paid by the Coordinating Board to each university and determined that the populations of TEXAS grant awards was sufficiently reliable for the purposes of this audit.

Auditors also reviewed the Coordinating Board's payment data from the Uniform Statewide Accounting System (USAS) and relied on previous State Auditor's Office work to determine that it was sufficiently reliable for purposes of this audit.

Sampling Methodology

To test the eligibility of TEXAS grant recipients, auditors selected a nonstatistical sample of grant recipients primarily through random selection. In some cases, auditors selected additional students for testing based on risk. This sampling design was chosen to ensure the sample would include a cross section of grant recipients and to address specific risk factors identified in the population. The sample items were not necessarily representative of the population; therefore, it would not be appropriate to project the test results to the population.

Auditors also selected a non-statistical sample of contract payments for testing; this sample design was chosen to ensure the sample covered (1) all fiscal years of the contract and (2) a cross section of deliverables. These sample items were not representative of the population; therefore, it would not be appropriate to project the test results to the population.

Information collected and reviewed included the following:

- Coordinating Board policies and procedures for allocating, awarding, and disbursement of TEXAS grant funds.
- Coordinating Board fiscal year 2020 TEXAS grant allocation worksheet.
- Coordinating Board financial aid databases for fiscal years 2013 through 2018.
- Coordinating Board TEXAS grant ledgers.
- Coordinating Board TEXAS grant and contract expenditures from USAS.
- From the two universities audited:
 - ♦ Student financial aid data.
 - ♦ User access data and supporting documentation related to general controls over the universities' student financial aid systems.
- For the contract audited:
 - ♦ Coordinating Board solicitation and bid documentation, evaluation criteria and documentation, and related supporting documentation.
 - ♦ Coordinating Board contract procurement documentation, including planning documentation, approvals, and other supporting documentation.
 - ♦ Coordinating Board payment documentation, including vendor invoices, approvals, and other supporting documentation.

Procedures and tests conducted included the following:

- Interviewed Coordinating Board personnel.
- Tested the allocation of TEXAS grant funds for compliance and accuracy.
- Tested the universities' requests for TEXAS grant payments, including verifying whether the requests received were reviewed and approved by the Coordinating Board.
- Verified that information the Coordinating Board used in the allocation calculation matched information the universities provided.
- Tested student eligibility for TEXAS grant awards.

- Tested general controls over the audited universities' student financial aid systems.
- For the contract audited, tested selected contract planning, procurement, formation, and monitoring for compliance with state requirements, Coordinating Board policies and procedures, and applicable rules and statutes.
- Reviewed applicable conflict of interest and nondisclosure forms.
- Tested payments for the audited contract.

Criteria used included the following:

- Texas Education Code, Chapter 56.
- Title 1, Texas Administrative Code, Chapter 212.
- Title 19, Texas Administrative Code, Chapter 22.
- Title 34, Texas Administrative Code, Chapter 20.
- *The Coordinating Board's FY 2019 Financial Aid Database (FAD) Report Manual 2018-19.*
- Texas Government Code, Chapters 322, 2054, 2155, 2157, 2251, 2252, 2261, and 2262.
- *State of Texas Procurement and Contract Management Guide*, version 1.3.
- *State of Texas Contract Management Guide*, versions 1.11 through 1.13.
- *Texas Higher Education Coordinating Board Procurement and Contract Management Handbook.*
- The Coordinating Board's contract with Nelnet Servicing, LLC.

Project Information

Audit fieldwork was conducted from November 2019 through May 2020. We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

The following members of the State Auditor's staff performed the audit:

- Amadou Ngaide, MBA, CFE, CIDA, CICA (Project Manager)
- Jules Hunter, CPA, CIA (Assistant Project Manager)
- Charlotte Carpenter, CPA
- Alton C. Gamble
- Joe Kozak, CPA, CISA
- Andy Lee
- William J. Morris, CPA
- Ryan Walther
- Ann E. Karnes, CPA (Quality Control Reviewer)
- Robert G. Kiker, CGAP (Quality Control Reviewer)
- Lauren Godfrey, CIA, CGAP, Audit Manager

Issue Rating Classifications and Descriptions

Auditors used professional judgment and rated the audit findings identified in this report. Those issue ratings are summarized in the report chapters/sub-chapters. The issue ratings were determined based on the degree of risk or effect of the findings in relation to the audit objective(s).

In determining the ratings of audit findings, auditors considered factors such as financial impact; potential failure to meet program/function objectives; noncompliance with state statute(s), rules, regulations, and other requirements or criteria; and the inadequacy of the design and/or operating effectiveness of internal controls. In addition, evidence of potential fraud, waste, or abuse; significant control environment issues; and little to no corrective action for issues previously identified could increase the ratings for audit findings. Auditors also identified and considered other factors when appropriate.

Table 4 provides a description of the issue ratings presented in this report.

Table 4

Summary of Issue Ratings	
Issue Rating	Description of Rating
Low	The audit identified strengths that support the audited entity's ability to administer the program(s)/function(s) audited <u>or</u> the issues identified do not present significant risks or effects that would negatively affect the audited entity's ability to effectively administer the program(s)/function(s) audited.
Medium	Issues identified present risks or effects that if not addressed could <u>moderately affect</u> the audited entity's ability to effectively administer the program(s)/function(s) audited. Action is needed to address the noted concern(s) and reduce risks to a more desirable level.
High	Issues identified present risks or effects that if not addressed could <u>substantially affect</u> the audited entity's ability to effectively administer the program(s)/function(s) audited. Prompt action is essential to address the noted concern(s) and reduce risks to the audited entity.
Priority	Issues identified present risks or effects that if not addressed could <u>critically affect</u> the audited entity's ability to effectively administer the program(s)/function(s) audited. Immediate action is required to address the noted concern(s) and reduce risks to the audited entity.

Internal Control Components

Internal control is a process used by management to help an entity achieve its objectives. Government Auditing Standards require auditors to assess internal control when internal control is significant to the audit objectives. The Committee of Sponsoring Organizations of the Treadway Commission (COSO) established a framework for five integrated components and seventeen principles of internal control, which are listed in Table 5.

Table 5

Internal Control Components and Principles		
Component	Component Description	Principles
Control Environment	The control environment sets the tone of an organization, influencing the control consciousness of its people. It is the foundation for all other components of internal control, providing discipline and structure.	<ul style="list-style-type: none"> ▪ The organization demonstrates a commitment to integrity and ethical values. ▪ The board of directors demonstrates independence from management and exercises oversight of the development and performance of internal control. ▪ Management establishes, with board oversight, structures, reporting lines, and appropriate authorities and responsibilities in the pursuit of objectives. ▪ The organization demonstrates a commitment to attract, develop, and retain competent individuals in alignment with objectives. ▪ The organization holds individuals accountable for their internal control responsibilities in the pursuit of objectives.
Risk Assessment	Risk assessment is the entity's identification and analysis of risks relevant to achievement of its objectives, forming a basis for determining how the risks should be managed.	<ul style="list-style-type: none"> ▪ The organization specifies objectives with sufficient clarity to enable the identification and assessment of risks relating to objectives. ▪ The organization identifies risks to the achievement of its objectives across the entity and analyzes risks as a basis for determining how the risks should be managed. ▪ The organization considers the potential for fraud in assessing risks to the achievement of objectives. ▪ The organization identifies and assesses changes that could significantly impact the system of internal control.
Control Activities	Control activities are the policies and procedures that help ensure that management's directives are carried out.	<ul style="list-style-type: none"> ▪ The organization selects and develops control activities that contribute to the mitigation of risks to the achievement of objectives to acceptable levels. ▪ The organization selects and develops general control activities over technology to support the achievement of objectives. ▪ The organization deploys control activities through policies that establish what is expected and procedures that put policies into action.
Information and Communication	Information and communication are the identification, capture, and exchange of information in a form and time frame that enable people to carry out their responsibilities.	<ul style="list-style-type: none"> ▪ The organization obtains or generates and uses relevant, quality information to support the functioning of internal control. ▪ The organization internally communicates information, including objectives and responsibilities

Internal Control Components and Principles		
Component	Component Description	Principles
		<p>for internal control, necessary to support the functioning of internal control.</p> <ul style="list-style-type: none"> ▪ The organization communicates with external parties regarding matters affecting the functioning of internal control.
Monitoring Activities	Monitoring is a process that assesses the quality of internal control performance over time.	<ul style="list-style-type: none"> ▪ The organization selects, develops, and performs ongoing and/or separate evaluations to ascertain whether the components of internal control are present and functioning. ▪ The organization evaluates and communicates internal control deficiencies in a timely manner to those parties responsible for taking corrective action, including senior management and the board of directors, as appropriate.

Source: Internal Control - Integrated Framework, Committee of Sponsoring Organizations of the Treadway Commission, May 2013.

Copies of this report have been distributed to the following:

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The Honorable Dennis Bonnen, Speaker of the House, Joint Chair
The Honorable Jane Nelson, Senate Finance Committee
The Honorable Robert Nichols, Member, Texas Senate
The Honorable Giovanni Capriglione, House Appropriations Committee
The Honorable Dustin Burrows, House Ways and Means Committee

Office of the Governor

The Honorable Greg Abbott, Governor

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Agency Operations Committee

AGENDA ITEM VIII-A

Update on Compliance Monitoring Reports and Activities

RECOMMENDATION: No Action Required

Background Information:

The Compliance Monitoring team completed seven projects during the reporting period since the July 2020 Agency Operations Committee meeting. The final reports are attached.

Formula Funding Engagements Completed

- A Compliance Monitoring Desk Review at The University of Texas at Tyler (no findings)
- A Compliance Monitoring Desk Review at Kilgore College (no findings)
- A Compliance Monitoring Desk Review at The University of Texas at Austin (no findings)

Financial Assistance Engagements Completed

- A Compliance Monitoring Desk Review at Baylor University (no findings)
- A Compliance Monitoring Desk Review at Texas Tech University Health Sciences Center (no findings)
- A Compliance Monitoring Desk Review at Texas State University (no findings)
- A Compliance Monitoring Desk Review at Huston-Tillotson University (two findings)

Projects in Progress	Stage of Project
FY 2021 Notifications	Planning

Other Compliance Monitoring Activities

- Preparation for Fiscal Year (FY) 2021 Compliance Monitoring projects
- Preparation of notifications to institutions for FY 2021 projects
- Transition to new TeamMate cloud-based software
- Nursing Shortage Reduction Program allocation review
- Working with Texas Southern University regarding admissions irregularities
- Planning for Title IX requirements under Senate Bill 212 and House Bill 1735, 86th Texas Legislature

The final reports are attached. Mark Poehl, Assistant Commissioner, Internal Audit and Compliance, and Paul Maeyaert, Assistant Director, Internal Audit and Compliance, will present this item and are available to answer questions.



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July 20, 2020

Dr. Michael Tidwell, President
The University of Texas at Tyler
3900 University Blvd.
Tyler, Texas 75799

RE: A Compliance Monitoring Desk Review of Formula Funding at The University of
Texas at Tyler (UT Tyler)

Dear Dr. Tidwell,

The University of Texas at Tyler (UT Tyler) complied with relevant Coordinating Board rules and regulations for enrollment data used for formula funding and with Texas Administrative Code (TAC) Title 19, Part 1, Chapter 13, Subchapter F in the areas of student semester credit hour eligibility, tuition payment, and enrollment.

Summary

Our review included tests of relevant enrollment data reported and certified by UT Tyler for accuracy and completeness in accordance with Texas Administrative Code (TAC) Title 19, Part 1, Chapter 13, Subchapter F.

Our desk review focused on the following enrollment data and time periods:

- Semester Credit Hours and Tuition Payments for CBM001 (Student Report) during summer 2018, fall 2018, and spring 2019; and
- Enrollment for CBM004 (Class Report) during summer 2018, fall 2018, and spring 2019.

Our work included procedures to verify:

- Reported semester credit hours were eligible for formula funding
- Student tuition payments were received in accordance with requirements; and
- Reported enrollment was eligible for formula funding.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments on the conduct of this review, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

PERFORMED BY:

Ms. Shebah Spears, Compliance Specialist
Ms. Carol Conner, CFE, Compliance Specialist

CC:

THECB

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August 24, 2020

Dr. Brenda S. Kays, Ed.D., President
Kilgore College
1100 Broadway
Kilgore, Texas 75662

Dear Dr. Kays,

Kilgore College complied with relevant Coordinating Board rules and regulations for enrollment data used for formula funding and with Texas Administrative Code (TAC) Title 19, Part 1, Chapter 13, Subchapter F, Sections §13.100-13.109 in the areas of contact hours eligibility, tuition payments, and enrollments.

Summary

Our review included tests of relevant enrollment data reported and certified by Kilgore College for accuracy and completeness in accordance with TAC, Title 19, Part 1, Chapter 13, Subchapter F, Sections §13.100-13.109.

Our desk review focused on the following enrollment data and time periods:

- Semester Credit Hours and Tuition Payment for CBM001 (Student Report) during summer 2018, fall 2018, and spring 2019;
- Contact Hours and Enrollment for CBM004 (Class Report) during summer 2018, fall 2018, and spring 2019; and
- Contact Hours and Enrollment for CBM00C (Continuing Education Class Report) during summer 2018, fall 2018, and spring 2019.

Our work included procedures to verify:

- Student tuition payment was received in accordance with requirements;
- Reported contact hours were eligible for formula funding; and
- Reported enrollment was eligible for formula funding.

This Compliance Monitoring report will be presented to the Texas Higher Education Coordinating Board (THECB) Committee on Agency Operations, a standing committee of the THECB Board, on October 21, 2020.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

PERFORMED BY:

Ms. Carol Conner, CFE, Compliance Specialist

CC:

THECB

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Dr. Jay Hartzell, Interim President
The University of Texas at Austin
110 Inner Campus Drive
Austin, TX 78712

RE: A Compliance Monitoring Desk Review of Formula Funding at The University of Texas at Austin

Dear Dr. Hartzell,

The University of Texas at Austin complied with relevant Coordinating Board rules and regulations for enrollment data used for formula funding and with Texas Administrative Code (TAC) Title 19, Part 1, Section 13, in the areas of student semester credit hour eligibility, tuition payment, and enrollment. There were no findings resulting from this engagement.

Summary

Our review included tests of relevant enrollment data reported and certified by The University of Texas at Austin for accuracy and completeness in accordance with TAC, Section 13. Our desk review focused on the following enrollment data and time periods:

- Semester Credit Hours and Tuition Payments for CBM001 (Student Report) during summer 2018, fall 2018, and spring 2019; and
- Enrollment for CBM004 (Class Report) during summer 2018, fall 2018, and spring 2019.

Our work included procedures to verify:

- Reported semester credit hours were eligible for formula funding;
- Student tuition payment was received in accordance with requirements; and
- Reported enrollment was eligible for formula funding.

This Compliance Monitoring desk review report will be presented to the THECB Committee on Agency Operations, a standing committee of the THECB Board, in October 2020.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments on the conduct of this review, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

PERFORMED BY:

Ms. Elizabeth Steele, Compliance Specialist
CC:

THECB

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August 24, 2020

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Dr. Linda A. Livingstone, President
Baylor University
1301 S. University Parks Dr.
Waco, Texas 76706

Dear Dr. Livingstone,

I am attaching the final report on *A Compliance Monitoring Desk Review of College Access Loan at Baylor University*, Report No. THECB-CM-FA-20-031. There were no findings resulting from this engagement.

This Compliance Monitoring review report will be presented to the THECB Committee on Agency Operations, a standing committee of the THECB Board, in October 2020.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Poehl".

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

EXECUTIVE SUMMARY

Baylor University complied with relevant Coordinating Board (THECB) rules and regulations for the College Access Loan (CAL) Program and with Texas Administrative Code (TAC), Title 19, Part 1, Chapter 22, Subchapter C, Sections 22.42 - 22.55.

We reviewed the following areas:

Award Amounts

No reportable findings were noted.

Student Eligibility

No reportable findings were noted.

Financial Need

No reportable findings were noted.

Satisfactory Academic Progress

No reportable findings were noted.

Residency

No reportable findings were noted.

Enrollment Requirement

No reportable findings were noted.

Approved Degree Program

No reportable findings were noted.

Reconciliation of CAL Funds

No reportable findings were noted.

Scope, Objective, and Methodology

Our review included tests of CAL eligibility requirements data reported and certified by Baylor University. Our review focused on CAL data for the financial aid year 2018-2019.

Our work included procedures to verify:

- Students met all eligibility criteria including SAP requirements;
- Students demonstrated financial need;
- Students fulfilled residency requirements;
- Reported award amounts reconciled with between the student information, system data and payment records;

- Students were enrolled at least half-time; and
- Students were in a course of study leading to an associate, bachelor's, graduate, or higher degree.

Background

The CAL Program provides alternative educational loans to Texas students who are unable to meet the cost of attendance. Students must meet the following eligibility requirements to receive a CAL:

- Be a Texas resident;
- Be enrolled at least half-time in a course of study leading to an associate, bachelor's, graduate, or higher degree or be enrolled in an approved Alternative Educator Certification Program; and
- Meet the satisfactory academic progress requirements set by the institution.

Texas Administrative Code, Title 19, Part 1, Chapter 1, Subchapter A, Section 1.13 (b)(2) states, "The purpose of the Board's risk assessment process and compliance methodologies is to maximize the effectiveness of monitoring funds allocated by the Board and data reported to the Board. The agency-wide, risk-based compliance monitoring function is established for... (A) funds allocated by the Board to institutions of higher education, private or independent institutions of higher education, and other entities, including student financial assistance funds, academic support grants, and any other grants, to ensure that those funds are distributed in accordance with applicable law and Board rule."

Baylor University was awarded approximately \$17.7 million in College Access Loans for the financial aid year 2018-2019.

PERFORMED BY:

Ms. Jamyen Robinson-Hall

CC:

THECB

Board Members

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Dr. Harrison Keller, Commissioner of Higher Education

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Mr. William Franz, General Counsel

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July 31, 2020

Dr. Lori Rice-Spearman
President
Texas Tech University Health Sciences Center - Lubbock
3601 4th Street
Lubbock, Texas 79430

RE: A Compliance Monitoring Desk Review of Graduate Medical Education at
Texas Tech University Health Sciences Center - Lubbock

Dear Dr. Rice-Spearman,

I am attaching the final report on *A Compliance Monitoring Desk Review of Graduate Medical Education (GME) at Texas Tech University Health Sciences Center - Lubbock*, Report No. THECB-CM-FA-20-028. There were no findings resulting from our engagement.

This Compliance Monitoring report will be presented to the Texas Higher Education Coordinating Board (THECB) Committee on Agency Operations, a standing committee of the THECB Board, on October 21, 2020.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Poehl".

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

EXECUTIVE SUMMARY

Texas Tech University Health Sciences Center - Lubbock (TTUHSC) complied with relevant Coordinating Board (THECB) rules and regulations for the Graduate Medical Education (GME) grant and with the Texas Administrative Code (TAC), Title 19, Part 1, Chapter 6, Subchapters G, H, and I in areas of institution eligibility, resident position eligibility, and allowability of grant expenditures.

Our review included tests of relevant eligibility and expenditure data reported and certified by Texas Tech University Health Sciences Center - Lubbock for accuracy and completeness in accordance with TAC, Title 19, Part 1, Chapter 6, Subchapters G, H, and I.

Our desk review focused on the following expenditure data and time period:

- Reported salary expenditures and malpractice insurance expenditures; and
- For FY 2016 through FY 2018.

Our work included procedures to verify:

- Resident positions were valid and accredited;
- Expenditures reported reconcile with official accounting records; and
- Expenditures reported were allowable.

Our consideration of internal control was for the compliance purposes described in the scope section and was not designed to identify all deficiencies in internal control.

The methodology included objectively reviewing and analyzing various forms of documentation, conducting interviews, and performing other tests of controls necessary to achieve the objectives of the desk review.

Background

In 2013, the 83rd Texas Legislature created new grant programs intended to expand the availability of graduate medical education (GME) in Texas. In 2015, the 84th Texas Legislature, through Senate Bill 18, consolidated these programs into one overarching GME Expansion Grants Program. The Graduate Medical Education (GME) Expansion Program administers programs that support efforts to increase first-year residency positions and is available to support the maintenance and creation of those at existing and new GME programs.

PERFORMED BY:

Ms. Carol Conner, CFE, Compliance Specialist

CC:

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Dr. Harrison Keller, Commissioner of Higher Education

Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff

Mr. William Franz, General Counsel

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Mr. Ken Martin, Assistant Commissioner for Financial Services and Chief Financial Officer

Academic Quality and Workforce

Mr. Ray Martinez, Deputy Commissioner

Dr. Stacey Silverman, Assistant Commissioner

Texas Tech University Health Sciences Center - Lubbock

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Ms. Breanna Vasquez, Senior Analyst, Office of Sponsored Programs

Texas Tech University System

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Dr. Tedd L. Mitchell, Chancellor

Ms. Kim Turner, Chief Audit Executive, Office of Audit Services

Texas Council of Public University Presidents and Chancellors

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August 10, 2020

Dr. Denise M. Trauth, President
Texas State University
601 University Drive
San Marcos, TX 78666

Dear Dr. Trauth,

I am attaching the final report on *A Compliance Monitoring Desk Review of the TEXAS Grant at Texas State University*, Report No. THECB-CM-FA-20-029. There were no findings resulting from this engagement.

Texas State University complied with relevant Coordinating Board (THECB) rules and regulations for the Towards EXcellence, Access, and Success (TEXAS) Grant and with Chapter 19, Texas Administrative Code (TAC) §22.225-22.239.

Summary

Our desk review included tests of relevant financial data reported and certified by Texas State University for award year 2018-2019. We believe the evidence obtained provides a reasonable basis for the findings and recommendations, if any, based on the desk review objectives.

Our work included procedures to verify:

- Students met all eligibility criteria, including SAP requirements;
- Students demonstrated financial need;
- Students fulfilled residency requirements;
- Applicable students registered with the selective service system; and
- Reported award amounts reconciled with Texas State University's student data system and payment records.

This Compliance Monitoring report will be presented to the THECB Committee on Agency Operations, a standing committee of the THECB Board, in October 2020.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments on the conduct of this engagement, please let me know.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Poehl".

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

PERFORMED BY:

Ms. Elizabeth M. Steele, Compliance Specialist

CC:

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Dr. Harrison Keller, Commissioner of Higher Education

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Ms. Nichole Bunker-Henderson, General Counsel

Mr. Ken Martin, Assistant Commissioner for Financial Services & Chief Financial Officer

Student Financial Aid Programs

Dr. Charles W. Contéro-Puls, Deputy Assistant Commissioner

Texas State University

Dr. Eugene J. Bourgeois, Provost and Vice President for Academic Affairs

Mr. Gary T. Ray, Associate Vice President for Enrollment Management and Marketing

Dr. Christopher Murr, Director, Financial Aid and Scholarships

Mr. Steve McGee, Director, Office of Internal Audit

Ms. Dede Gonzales, Associate Director, Financial Aid and Scholarships

Mr. Martin Mills, Enterprise Systems

Texas State University System

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August 10, 2020

Dr. Collette Pierce Burnette, President
Huston-Tillotson University
900 Chicon St.
Austin, TX 78702

Dear Dr. Burnette,

I am attaching the final report on *A Compliance Monitoring Desk Review of Tuition Equalization Grant at Huston-Tillotson University*, Report No. THECB-CM-FA-20-027. There was one finding related to information technology, and one finding related to noncompliance with TEG eligibility requirements from this engagement.

Summary

Huston-Tillotson University (HT) generally complied with relevant Coordinating Board (THECB) rules and regulations for the Tuition Equalization Grant (TEG) and with Texas Administrative Code (TAC), Title 19, Part 1, Chapter 22, Subchapter B, Section 22.21 through 22.30. However, improvement is needed in the following areas:

- Information security controls, specifically audit logs, over key financial aid data must be established to ensure reliability and integrity of data used for financial aid purposes; and
- Procedures should be strengthened to ensure compliance with TEG eligibility requirements.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Assistant Commissioner, Internal Audit and Compliance

Scope, Objective, and Methodology

Our desk review included tests of relevant financial aid data reported and certified by Huston-Tillotson University for award year 2018-2019. We believe the evidence obtained provides a reasonable basis for the findings and recommendations, if any based on the desk review objectives.

Our work included procedures to verify:

- Students demonstrated financial need;
- TEG award amounts met criteria;
- TEG award amounts adhered to Huston-Tillotson University's policies;
- TEG degree plan/major requirements were met; and
- TEG funds were reconciled.

Background

The Tuition Equalization Grant was authorized by Chapter 61, Subchapter F of the Texas Education Code. Rules establishing procedures to administer the subchapter can be found in Chapter 22, Subchapter B of the Texas Administrative Code. The program is funded by appropriations by the Texas Legislature. The purpose of the TEG program is to promote the best use of existing educational resources and facilities within Texas, both public and private, by promoting need-based grants to Texas residents and certain out-of-state National Merit Scholarship Finalists enrolled in approved private or independent Texas colleges or universities.

Texas Administrative Code Chapter 1, Subchapter A, Section 1.13 (b)(2) states, "The purpose of the Board's risk assessment process and compliance methodologies is to maximize the effectiveness of monitoring funds allocated by the Board and data reported to the Board. The agency-wide, risk-based compliance monitoring function is established for... (A) funds allocated by the board to institutions of higher education, private or independent institutions of higher education, and other entities, including student financial assistance funds, academic support grants, and any other grants, to ensure that those funds are distributed in accordance with applicable law and board rule."

Huston-Tillotson University awarded approximately 1.6 million in TEG awards for the 2018-2019 financial aid year.

Detailed Observation, Recommendations, and Management's Response

- 1. Information technology processes and controls over audit logs are needed to enable monitoring and reporting of unauthorized system activity.**

Information technology processes and controls over audit logs and student information system data should be strengthened. Although HT has policies and procedures in place to limit access to information systems, the student information system does not provide audit logs or change history for an extended period for critical data such as:

- Student Eligibility
- Satisfactory Academic Progress (SAP)
- Award Amounts
- Financial Need

Audit logs provide documentary evidence to track a sequence of events, and the ability to monitor unauthorized system or unusual activity. Without audit logs covering an extended period, maintaining the integrity of system information, and ensuring the reliability of data is limited.

Family Educational Rights and Privacy Act (FERPA) Chapter 34 Code of Federal Regulations (CFR) Section 99.31(a)(1)(ii) requires that "An educational agency or institution must use reasonable methods to ensure that school officials obtain access to only those education records in which they have legitimate educational interests." Security standards established by the Department of Information Resources (DIR) for institutions of higher education are a good source for strengthening information security.

Recommendation:

Capture and retain student information system audit logs or change history over an extended period for the critical data used for financial aid.

Management's Response:

Huston-Tillotson University agrees with the observation. At the start of the FY21, Information Technology implemented the process of downloading all audit logs on a weekly basis and storing them on our encrypted cloud-based server. This information will be stored in accordance with the university's record retention policy.

2. Procedures should be strengthened to ensure compliance with TEG eligibility requirements.

Huston Tillotson University issued TEG awards to three (3) students with an "undeclared" major for the 2018-2019 academic year. According to the Texas Administrative Code (TAC), Title 19, Part 1, Chapter 22, Subchapter B, Section, Section 22.24 (a)(5), "To receive an award through the TEG program, a student must be enrolled in an approved institution in an individual degree plan...but not in a degree plan that leads to ordination, licensure to preach or a career in church work." In our review we noted the following:

Number of Students	Degree Plan/Major	Total Amounts Awarded
3	Undeclared	\$6,993

Recommendation:

Submit a documented plan to Texas Higher Education Coordinating Board as to how HT will enforce Texas Administrative Code (TAC), Title 19, Part 1, Chapter 22, Subchapter B, Section 22.28 (a)-(c). If acceptable, THECB will grant an extension in accordance with TAC, Title 19, Part 1, Chapter 22, Subchapter B, Section 22.28 (d). If HT cannot fully comply with TAC, Title 19, Part 1, Chapter 22, Subchapter B Section 22.28 (a)-(c), it must refund \$6,993 in TEG awarded for the above students to the THECB. HT should also develop procedures to ensure compliance with TAC Title 19, Part 1, Chapter 22, Subchapter B, Section 22.24 (a)(5).

Management's Response:

Huston-Tillotson University agrees with the observation. Additionally, the university will remove "undeclared" as an option on all university documentation including but limited to the admissions application and declaration of major form by August 15, 2020.

Any student unsure of their academic interest will be declared as a Liberal Arts major. In October of every academic year the Office of Financial Aid in partnership with the Office of Records & Registration and the Center for Academic Excellence will host an Academic Majors Fair for all students to explore academic interests.

To ensure compliance of TAC Chapter 19, Section 22.24 (a)(5) on the 12th class day the Office of Financial Aid will conduct a review of all students awarded TEG for adherence to the eligibility guidelines.

PERFORMED BY:

Ms. Jamyen Robinson-Hall, Compliance Specialist

CC:

THECB

Board Members

Commissioner's Office

Dr. Harrison Keller, Commissioner of Higher Education

Mr. Rey Rodriguez, Deputy Commissioner and Chief of Staff

Mr. William Franz, General Counsel

Ms. Nichole Bunker-Henderson, General Counsel

Mr. Ken Martin, Assistant Commissioner for Financial Services and Chief Financial Officer

Student Financial Aid Programs

Dr. Charles W. Contéro-Puls, Deputy Assistant Commissioner

Huston-Tillotson University

Ms. Carol L. McDonald, Chair, Board of Trustees

Mr. Wayne Knox, Vice President/Chief Operating Officer

Ms. Brysondra Williams, Director of Financial Aid

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