

Texas Higher Education Coordinating Board

Discipline-Specific Subcommittees

June 3, 2021

Discipline-Specific Subcommittee Rules

Discipline-Specific Subcommittees

- A subcommittee comprised of faculty from general academic teaching institutions and public junior colleges in a single discipline.
- The Chief Academic Officer of each university system or institution of higher education which offers a degree program for which a Field of Study Curriculum is proposed may submit a recommended nominee.
- A Discipline-Specific Subcommittee is formed at the request of the Texas Transfer Advisory Committee (TTAC) to aid and advise the development of a Field of Study Curriculum in a specific discipline.
- A Discipline-Specific Subcommittee is not an advisory committee.

Discipline-Specific Subcommittees

Duties

The Discipline-Specific Subcommittees shall advise the TTAC as requested by TTAC on course curricular issues, including the following:

- Current structures of and recent changes in degree program requirements, student course enrollment patterns, and student success within and across public junior colleges and general academic teaching institutions for a given discipline, at the direction of the TTAC.
- Recommendations for the list of courses to be included in a Field of Study Curriculum for a discipline, including identifying discipline-related courses within the Texas Core Curriculum and a recommended set of Discipline Foundation Courses.

Discipline-Specific Subcommittees

Composition

- The Discipline-Specific Subcommittees shall be composed of an equal representation of public junior college faculty and general academic teaching institution faculty from nominees recommended by the Chief Academic Officer of every college or university that chooses to participate on that discipline-specific workgroup.
- The Commissioner has final authority to select members of the Discipline-Specific Subcommittees.

Discipline-Specific Subcommittees

Terms and Officers

- Members shall serve staggered terms of up to three years.
- Members may be replaced upon nomination of a new representative by their institution's Chief Academic Officer.
- Each subcommittee shall select two Co-Chairs from its membership to preside over the subcommittee. The Co-Chairs must include one Co-Chair from the public junior college members and one Co-Chair from the general academic teaching institution members.

Discipline-Specific Subcommittees

TTAC Members on a Subcommittee

- Upon TTAC voting to create a Discipline-Specific Subcommittee, the TTAC Co-Chairs may nominate two current TTAC members one each from a community college and a general academic teaching institution - to serve on the Discipline-Specific Subcommittee.
- The nominations by the TTAC Co-Chairs will be made to the Commissioner, who will have final authority whether to appoint the TTAC nominees to the Discipline-Specific Subcommittee.

Discipline-Specific Subcommittee Process

Discipline-Specific Subcommittees

Process

- After TTAC votes to form a Discipline-Specific Subcommittee, the THECB will issue a “call for nominations” to the Chief Academic Officers for subcommittee member nominations from the institutions.
- The “call for nominations” will be issued for a period of not less than 30 calendar days.
- The Commissioner will finalize membership based upon nominations submitted.

Discipline-Specific Subcommittees

Process

Once final appointments have been made by the Commissioner for a Discipline-Specific Subcommittee, the THECB will provide staff support, including:

- Providing data and other relevant information for the Subcommittee to meet its requirements
- Providing list and contact information for all Subcommittee members
- Assist the Subcommittee with the process for selecting Co-Chairs
- Assist with logistical details to ensure timely meetings of the Subcommittee

Discipline-Specific Subcommittee Process Discussion

Discipline-Specific Subcommittees

Processes to be Determined

- In addition to selecting Co-Chairs, may a Subcommittee form an executive committee to assist in carrying-out its obligations?
- If so, how will the executive committee members be selected?
- How many individuals should serve in this role?
- What are the responsibilities of the executive committee?

Thank You!