

Financial Aid Advisory Committee MEMBER REPORT FORM



Date of Meeting:

In Person

Virtual/Teleconference

Texas Higher Education Coordinating Board
PO Box 12788, Austin, TX 78711-2788
Phone: 800-242-3062
Fax: 512-427-6420

www.HigherEd.Texas.gov

Member Name:

Institution:

Phone:

Click to submit completed form via email to Wanda Carr.

If you are unable to **SUBMIT** this form, save the signed PDF file and email as an attachment a copy to: Wanda.Carr@highered.texas.gov.

Click print to retain a hard copy for your records.

Expenses Spent on FAAC Activities:

Airfare Total

Hotel Total

Meals Total

Rental Vehicle Total

Fuel Total
(not per gallon)

Tolls Total

Other Expense
(describe below)

Total Expenses

Hours Spent on FAAC Activities:

Meeting Preparation

Sub-committees

Teleconferences

Time at the Meeting

Travel Time

Other Hours
(describe below)

Total Hours

Miles Driven

Other FAAC Meeting Expenses

Other Time Spent on FAAC Items