

Stacy A. Hock  
CHAIR

Welcome Wilson, Jr.  
VICE CHAIR

S. Javaid Anwar  
SECRETARY OF THE BOARD

Lisa D. Cantu  
STUDENT REPRESENTATIVE

Richard L. Clemmer  
Darryl Heath  
Colt McCoy  
Juan J. Nevarez  
Ashlie A. Thomas  
Daniel O. Wong

Wynn Rosser, PhD  
COMMISSIONER OF HIGHER  
EDUCATION

## **Memorandum**

To: Institutions of Higher Education

From: Charles W. Contéro-Puls, EdD, Assistant Commissioner, Student Financial Aid Programs

Date: January 26, 2026

Subject: Updates on TASSP Procedures

The Texas Higher Education Coordinating Board would like to provide updated guidance regarding procedures for the Texas Armed Services Scholarship Program (TASSP). Please review the following changes and clarification to ensure consistent and accurate program administration.

### **1. Reserve Officer Training Corps (ROTC) Related Expenses and Cost of Attendance (COA)**

Students participating in officer training programs often have additional educationally related expenses, which should be considered on a case-by-case basis to determine the student's full cost of attendance.

**Note:** A student may not receive a scholarship for an amount that exceeds the published scholarship maximum or the student's cost of attendance.

### **2. Verification of Ongoing Texas State Guard Participation**

For TASSP recipients who have been accepted into the officer commissioning program for the Texas State Guard, institutions must confirm the student's continued enrollment in the commissioning program each semester during which a student receives a disbursement. This verification is the responsibility of the institution of higher education.

To complete the verification, please contact:

#### **Colonel Daniel McCarroll**

Chief of Staff

Email: [daniel.mccarroll@sg.tmd.texas.gov](mailto:daniel.mccarroll@sg.tmd.texas.gov)

Phone: 512-782-5721

Institutions should retain documentation of verification for audit and compliance purposes.

### **3. Summer Coursework**

TASSP participants who receive less than a maximum scholarship during the fall and spring academic year can use the remaining amount toward summer coursework.

**Note:** A student may not receive a scholarship for an amount that exceeds the published scholarship maximum or the student's cost of attendance.