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Memorandum

To: Public and Private/Independent Institutions of Higher Education

From: DeChà Reid, Senior Director, Financial Aid Services

Date: February 16, 2023

Subject: 2023-24 (FY 2024) Texas State Financial Aid OPT-IN/OPT-OUT Form

The Texas Higher Education Coordinating Board (THECB) is required on an annual basis to invite eligible institutions to participate in certain state financial aid programs to be included in the allocation calculation process. **All institutions are required** to complete the enclosed Opt-In/Opt-Out form by **March 3, 2023** to participate in the state financial aid programs below.

The applicable programs found in the Texas Administrative Code (TAC) that require participation confirmation include:

- Educational Aide Exemption (EAE) - [TAC, Title 19, Chapter 21, Subchapter II, Section 21.1086](#)
- Texas College Work-Study (TCWS) - [TAC, Title 19, Chapter 22, Subchapter G, Section 22.133](#)
- Work-Study Student Mentorship (WSMP) - [TAC, Title 19, Chapter 22, Subchapter G, Section 22.133](#)

Institutions that do not submit an Opt-In/Opt-Out form by the deadline will not be included in the allocation calculation process for the 2024 Fiscal Year.

For questions, please contact Financial Aid Services at (844) 792-2640 or [CONTACT US](#) (select "Financial Aid Question" under Contact Reason).

Enclosed: [2023-24 \(FY 2024\) Texas Financial Aid OPT-IN/OPT-OUT Form](#)