



**TEXAS HIGHER EDUCATION  
COORDINATING BOARD**  
*Agency Operations and Communications*  
P.O. Box 12788 Austin, Texas 78711

---

LINDA BATTLES, M.P.AFF.  
*Deputy Commissioner  
Agency Operations and  
Communications/Chief Operating  
Officer*  
512-427-6205  
Fax 512-427-6127

KEN MARTIN  
*Assistant Commissioner for  
Financial Services/Chief Financial  
Officer*  
512-427-6173  
Fax 512-427-6169

CHARLES W. PULS, Ed.D  
*Deputy Assistant Commissioner  
for Student Financial Aid Programs*  
512-427-6365  
Fax 512-427-6423

ZHEN ZHEN SUN  
*Assistant Commissioner for  
Information Solutions & Services*  
512-427-6259  
Fax 512-427-6447

TONIA SCAPERLANDA  
*Director  
Human Resources*  
512-427-6193  
Fax 512-427-6510

JOHN WYATT  
*Director  
External Relations*  
512-427-6586  
Fax 512-427-6127

TO: Directors of Financial Aid  
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid  
Director, Financial Aid Services

DATE: May 17, 2018

RE: FY 2019 Texas College Work-Study (TCWS) 10-Day Allocation Data Review

The Texas Higher Education Coordinating Board (THECB) announces the 10-day allocation data review for the 2018-19 TCWS program at public and private/independent institutions. As part of the allocation rule ([TAC, Section 22.133](#)), a 10-day review period is required, allowing institutions to review the data that is provided in the enclosed attachment, "**TCWS Preliminary Allocation Calculation Data.**" The source of data used for the preliminary allocation calculation is based on the data submitted from institutions on the FY 2017 Financial Aid Database report and Opt-In/Out survey for state financial aid programs that was due on April 6, 2018.

Please review the enclosed data and advise Financial Aid Services staff of any discrepancies by the close of business on **June 1, 2018** through [CONTACT US](#). (Select the "Work Study Programs" option in the drop-down selection under **Contact Reason**). **Failure to respond will be interpreted as confirmation that the school's data is accurate.**

As part of the 10-day review process, tentative allocation levels have been provided based on funds appropriated by the General Appropriations Act for the TCWS program. Final allocation amounts will reflect the appropriated amount and any possible carry forward amounts from fiscal year 2018. This announcement does not imply any official allocation of funds for an institution at this time. Any institution offering aid prior to official allocation announcements from the THECB does so at its own risk.

**Enclosed:**  
[FY2019 TCWS Preliminary Allocation Calculation Data](#)

cc: Ken Martin, Assistant Commissioner  
Charles W. Puls, Deputy Assistant Commissioner  
Presidents and Chancellors of Public and Private/Independent Institutions of Higher Education