

Fred Farias III, O.D.  
 CHAIR

Donna N. Williams  
 VICE CHAIR

S. Javid Anwar  
 SECRETARY OF THE BOARD

Cage M. Sawyers  
 STUDENT REPRESENTATIVE

Richard L. Clemmer  
 Emma W. Schwartz  
 Welcome Wilson, Jr.  
 Daniel O. Wong

Harrison Keller, Ph.D.  
 COMMISSIONER OF HIGHER  
 EDUCATION

## Memorandum

**To:** Directors of Financial Aid  
 Public and Private/Independent Institutions of Higher Education

**From:** DeChà Reid  
 Director III, SFAP Operations

**Date:** June 22, 2023

**Subject:** UPDATE: Texas Application for State Financial Aid (TASFA) 2023-24 - Test Files and Revised File Layout

To prepare institutions for the receipt of 2023-24 Online TASFA data files from student submissions, three preliminary test files are linked below for institutional review.

During this preliminary release of test files, the header record and field #116 (positions 954-959) include six placeholders using "XXXXXX" to account for the FICE. Institutions are required to manually update the FICE within the files (see .csv file example below). Additional files that include the institution's FICE will be provided prior to the launch of the 2023-24 Online TASFA. Institutions are encouraged to coordinate with their institutional technical staff or respective vendor to determine the best method for processing incoming applications that are submitted for 2023-24.

	A	B	C	D	E	F	G	H	I	J
1	TASFA20232	24XXXXXXXX	31202300031198							
2	STUDENTL	STUDENTF	STUDENTI	STUDENTI	STUDENTI	STUDENTI	STUDENTMAILINGAD	STUDENTC	STUDENTS	STUDENTZ
3	TEA	SWEET		1012000	4		FRIDGE	ARLINGTON TX		33333
4	BIRD	CHACHALACA		3032003	4		QUINTA MAZATLAN	MCALLEN TX		22222
5	KING	LION		4052007	4		CIRCLE OF LIFE	AUSTIN TX		22222
6	EOF									
7										
8										

	DI	DJ	DK	DL	DM	DN	DO	DP	DQ
P	PARENTH	PARENTH	PARENTH	INSTITUTI	COLLEGES	HOUSINGI	STUDENTZ	STUDENTI	PARENTA
	8888888	9999999	1111111	XXXXXX			2	1	3.3E+10
	1111111	2222222	3333333	XXXXXX			2	1	3.16E+10
	0	0		XXXXXX	3.33E+11		2	1	3.01E+10

A [revised TASFA File Layout](#) and enclosed test files can be found on the Student Financial Aid Programs webpage under [Program Resources](#). Institutions should carefully review the changes made in the revised layout, which are documented on page 2, when reviewing the preliminary test files.

Please join a dedicated TASFA webcast on the developments of the Online TASFA on **June 29, 2023, at 2:00 p.m. (CST)**. The link to join will be available on the [Stay Connected](#) webpage.

For questions, please contact Financial Aid Services at 844-792-2640 or [CONTACT US](#) (select "Financial Aid Question" for the Contact Reason).

**Enclosed:**

- [TASFA Cumulative Test File - CSV Version - Generic.csv](#)
- [TASFA Test File - CSV Version - Generic.csv](#)
- [TASFA Test File - Txt Version - Generic.txt](#)