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Memorandum

To: Directors of Financial Aid, Public and Private/Independent
Institutions of Higher Education

From: DeChà Reid, Senior Director, Financial Aid Services

Date: March 9, 2023

Subject: UPDATE: Texas Application for State Financial Aid (TASFA):
2023-24 File Layout Revised

The 2023-24 Online TASFA is projected to open in spring 2023. While the application will be available online to students, institutions will likely see a low influx of submissions since many applicants have already completed the paper TASFA form.

To prepare for the 2023-24 Online TASFA, a revised TASFA File Layout is enclosed and can be found on the Student Financial Aid Programs webpage under [Program Resources](#). Test files will also be provided to institutions once internal testing is complete. Institutions are encouraged to coordinate with institutional technical staff or respective vendor to determine the best method for processing incoming applications that may be submitted for 2023-24.

The following items have been updated in the manual since the original publication on 5/10/2022:

- Minor changes to the application overview and process
- **Data File Processing** section was added to clarify frequency and types of file formats that will be sent to institutions
- Student email address #11 description was updated from 50 to 100 positions
- Adjusted Gross Income (AGI) questions #26 (student) and #76 (parent) were updated to -999999 to 9999999 (7 positions)
- Selective Service description #16 was updated to align with the Selective Service Statement of Registration Status form (swapped response 3 and 4)
- Selective Service exemption reason was added to the end of the file in positions 999-1198
- Header changed to account for the updated ending position total of 1198 for each student record

Additional Online TASFA training will be provided as the launch approaches.

For questions, please contact Financial Aid Services at 844-792-2640 or [CONTACT US](#) (select “Financial Aid Question” for the Contact Reason).

Enclosed: [TASFA File Layout \(Revised\) - FY 2024](#)