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## Memorandum

**To:** Directors of Financial Aid, Public and Private/Independent  
Institutions of Higher Education

**From:** DeChà Reid, Director III, Student Financial Aid Programs -  
Operations

**Date:** November 21, 2024

**Subject:** REVISED: FY 2025 (2024-25) State Work-Study Programs - Final  
Allocations

Enclosed are the revised State Work-Study Programs final allocations for fiscal year (FY) 2025 (2024-25). The revised allocations include:

- A redistribution of unused FY 2024 program funds available for reallocation.
- The institution's carry-forward of funds from FY 2024.

Institutions have until August 1, 2025, to request funds.

As a reminder, the final allocation calculations are based on the intent to participate in one or both state work-study programs (see [Texas Administrative Code, Section 22.133\(a\)\(6\)](#)). Institutions indicating participation in only one work-study program may only use allocated funding for that program. Institutions choosing to participate in both the Texas College Work-Study and Work-Study Student Mentorship Program must disburse a minimum of 25% of their allocation to students participating in the Mentorship Program.

For questions, please call (844) 792-2640 or submit a [Help Desk ticket](#) through the Grant and Aid Processing Platform.

**Enclosed:** [FY 2025 REVISED State Work-Study Programs Final Allocations](#)