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TO: Directors of Financial Aid
Texas Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Senior Director, Financial Aid Services

DATE: October 25, 2021

RE: ALERT: State Financial Aid Program Updates

As we approach the close of the 2021 calendar year, the Office of Student Financial Aid Programs (SFAP) would like to provide institutions with some updates that can be used for future planning.

User Access Annual Review

The User Access Annual Review that typically takes place between October and December is being postponed until spring of 2022. Institutions are encouraged to monitor internal user accounts when staffing changes occur to keep access as accurate as possible over the coming months.

To request a copy of your users for each of the applicable portals, which includes CBPass, HelmNet and MOVEit DMZ, please submit a [CONTACT US](#) (select "Financial Aid Question" as the Contact Reason).

Net Price Calculator

The Texas Higher Education Coordinating Board (THECB) is required to provide a State Net Price Calculator (NPC) tool for estimating the cost of attendance (COA) at public institutions of higher education in Texas (see Texas Education Code (TEC), [Section 61.0777](#)). The THECB, in collaboration with the Financial Aid Advisory Committee's (FAAC) Data Collection Sub-Committee, has determined that institutions **will not be required to upload the 2019-20 data** template this year, but instead will submit the 2020-21 template once it's released by ED in early spring 2022. The [State's Net Price Calculator tool](#) will continue to display the institutional data from the 2018-19 template. Institutions will be notified when the template is available for submission to the THECB.

Authority to Transfer Funds - Update

Effective for the 2021-22 award year, the allowable amounts for the Authority to Transfer Funds process have changed as a result of the 87th Legislative Session. Institutions participating in a combination of Texas College Work-Study (TCWS) or Work-Study Student Mentorship Program (WSMP) and one of the three state grant programs (TEXAS Grant, TEOG, and TEG), may transfer up to **25%** of the institution's total annual program allocation or **\$60,000** (whichever is less) between programs within the relevant fiscal year.

Please note that while the Texas Administrative Code (TAC) rule under [19 TAC, Section 22.11](#) is in the process of being amended, this update is already in effect, as of Sept. 1, 2021. The updated rule for the Authority to Transfer Funds will be available in 2022.

The following program guidelines were updated to reflect this change so please discard any prior copies to avoid confusion.

- [FY 2022 TEXAS Grant Guidelines \[PDF\]](#)
- [FY 2022 TEOG Guidelines \[PDF\]](#)
- [FY 2022 TEG Guidelines \[PDF\]](#)
- [FY 2022 TCWS Guidelines \[PDF\]](#)
- [FY 2022 WSMP Guidelines \[PDF\]](#)
- [FY 2022 State Financial Aid Program Guidelines \[PDF\]](#)

Award History Process

The Award History tool available through the Grant Payment Portal (GPP) is experiencing technical difficulties. Institutions should use the award history file process to request data for students until further notice. [Instructions](#) on how to create and submit the award history file are available on the Student Financial Aid Programs (SFAP) webpage → [Program Resources](#).

Institutional Calendar

The [Fall 2021 Calendar](#) (Sept. – Dec. 2021) was updated to reflect the following new deadline dates, so please discard any prior copies to avoid confusion.

- Bilingual Education Report – Nov. 5, 2021
- State Campus-Based End-of-Year Report – Nov. 19, 2021
- User Access Annual Review – Spring 2022 Edition

For questions, please contact Financial Aid Services at 844-792-2640 or online through [CONTACT US](#) (select "Financial Aid Question" as the Contact Reason).