



# TEXAS HIGHER EDUCATION COORDINATING BOARD

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TO: Directors of Financial Aid  
Good Neighbor Reporting Officials  
Public Institutions of Higher Education

FROM: DeChà Reid  
Senior Director, Financial Aid Services

DATE: Feb. 2, 2022

RE: FY 2023 (2022-2023) Good Neighbor Program

The FY 2023 (2022-23) Good Neighbor Program (GNP) recommendation form is now available through the [CBPass portal](#). First-time users will be required to create an account for CBPass and then request access to the online Good Neighbor Program application; a CBPass instruction guide is enclosed.

The deadline to submit GNP recommendation forms is **Mar. 15, 2022**. A confirmation email will be sent to the program official once a nomination form has been transmitted successfully.

To help institutions with the submissions process, enclosed are the instructions that include the data requirements needed for each eligible applicant being recommended through CBPass. In addition, the enclosed program guidelines are available to assist institutions with navigating the eligibility and awarding process.

For questions, please contact Financial Aid Services at (844) 792-2640 or [CONTACT US](#) (select the "Financial Aid Question" under **Contact Reason**).

**Resources:** [GNP Online Recommendation Instructions](#)  
[GNP Program Guidelines](#)  
[CBPass User Instruction Guide](#)