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TO: Directors of Financial Aid
Texas Public Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: Oct. 29, 2020

RE: GEER: Emergency Educational Grant (EEG) Reallocation Request and Return of Funds

The "Grant Agreement using GEER Federal Funds" requires public institutions to disburse Emergency Educational Grants (EEG) to eligible students by Nov. 2, 2020. Below are two important deadlines to help ensure that all EEG funds are spent.

- Institutions have until Nov. 6, 2020, to request any reallocated EEG funds.
- Any unexpended Emergency Educational Grant funds must be returned to the THECB by Nov. 16, 2020.

To request reallocated EEG funds, institutions must complete the [FY 2021 Emergency Educational Grant Reallocation Request Form](#) by **Nov. 6, 2020**. Reallocated funds will be distributed among institutions requesting additional funds; however, no institution will receive more funds than it requests.

- A signed amendment to the institution's "Grant Agreement using GEER Federal Funds" will be required before the reallocated funds can be disbursed to the institution.
- Financial Aid Services will distribute the amendments and reallocations the week of Nov. 16.

Any EEG undisbursed funds must be returned to the THECB by **Nov. 16, 2020**.

- Prior to returning funds, institutions must submit a [Return of Funds Form](#) to the THECB.

If you have questions, email DeCha.Reid@highered.texas.gov.