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TO: Directors of Financial Aid
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: February 23, 2018

RE: Financial Aid Database (FAD) Report Update - FY 2018 - Update

The Texas Higher Education Coordinating Board is working diligently to assist and support the institutions with FAD file processing and error resolution. Additional updates to programming are currently being made for files being submitted for the FY 2018 FAD reporting cycle one. Institutions are encouraged to submit questions or any issues with file processing if errors are unclear and cannot be resolved so they can be reviewed and escalated, if needed. THECB will continue to keep the institutions informed about any additional data element updates or processing changes as they become available.

Programming Update: The 9-month EFC (#37) is currently being used as an edit on all federal programs (e.g. Direct Subsidized Loans (#86)) which is causing an error. A ticket has been submitted to correct the edit so that EFC (#47) is being used and will properly calculate need.

Clarification For Tuition Exemption/Waiver: Public institutions need to use the tuition exemption/waiver fields (#10-#21) in progressive order. All data elements (#10-#21) must be used before data item (#48) should be used as overflow by Public Institutions.

For Example: Award 1 (#10), Code 1 (#11) and Impact 1 (#12) before using Award 2 (#13), Code 2 (#14) and Impact 2 (#15) and so on.

Tuition exemption/waiver in data element (#48) is designated for Private Institutions **OR** is a warning if a public institution has used up **all** other tuition exemption/waiver fields in data elements (#10-21) and still needs to report more exemptions/waivers for a student.

For questions, please contact Financial Aid Services at 844-792-2640 or send an email to FADB@theccb.state.tx.us.

Enclosed: [Prior FAD Updates and Clarifications from 2/16/2018](#)

cc: Ken Martin, Assistant Commissioner
Charles Puls, Deputy Assistant Commissioner