



TEXAS HIGHER EDUCATION COORDINATING BOARD

Chief of Staff

P.O. Box 12788 Austin, Texas 78711

REY RODRIGUEZ
*Deputy Commissioner
Chief of Staff
(512) 427-6134
Fax (512) 427-6127*

LIZ BOLIN
*Deputy Chief of Staff
(512) 427-6227
Fax (512) 427-6127*

KEN MARTIN
*Assistant Commissioner for
Financial Services/Chief Financial
Officer
(512) 427-6173
Fax (512) 427-6169*

ZHENZHEN SUN
*Assistant Commissioner for
Information Solutions &
Services/Chief Information Officer
(512) 427-6259
Fax (512) 427-6447*

CHARLES CONTERO-PULS, Ed.D.
*Assistant Commissioner for Student
Financial Aid Programs
(512) 427-6365
Fax (512) 427-6423*

MARJORIE BARRETT
*Assistant Commissioner for
Communications
(512) 427-6115
Fax (512) 427-6127*

TO: Directors of Financial Aid
Texas Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: Oct. 6, 2021

RE: Financial Aid Database (FAD) Reporting Cycle 3 - FY 2021 (2020-21)

Beginning today, Oct. 6, 2021, the Texas Higher Education Coordinating Board (THECB) is now accepting files for the **FY 2021 (2020-21) FAD Reporting Cycle 3**. Enclosed is the FAD FY 2021 manual, which is also posted on the Student Financial Aid Programs (SFAP) information webpage under [Program Resources](#).

Institutions must reconcile each applicable state aid program during Cycle 3. If an institution needs to adjust any program totals with the THECB, use the enclosed FAD FY 2021 Reconciliation Form to communicate the changes. **Please note these important details for Cycle 3:**

Grants and Special Programs: Institutions will reconcile Cycle 3 program totals against the THECB accounting records of what the institution requested for each applicable program. GEER funds for TEXAS Grant, TEOG, and TEG must be reported through the data elements associated with the grant program.

Loan Programs: Institutions will reconcile Cycle 3 program totals against the THECB loan system based on the transactions processed for the FY 2021 (2020-21) program year. Student loan details have been uploaded into each institution's FAD Output folder in MOVEit. The file is "**FY21 FAD Cycle 3_FICE Code_Institutions**."

Join a walk-through of the reconciliation process on Oct. 19, 2021 at 1:30 p.m. (Central Standard Time) during the monthly October webcast. To join the webcast, visit [Stay Connected](#) on the SFAP webpage for additional information. If you have questions, email FADB@highered.texas.gov.

Enclosed: [FAD FY 2021 Report Manual](#)

[FAD FY 2021 Reconciliation Form](#)