

Fred Farias III, O.D.
CHAIR

Donna N. Williams
VICE CHAIR

S. Javaid Anwar
SECRETARY OF THE BOARD

Georgia A. Blackwell
STUDENT REPRESENTATIVE

Richard L. Clemmer
Robert P. Gauntt
Emma W. Schwartz
R. Sam Torn
Welcome Wilson, Jr.
Daniel O. Wong

Harrison Keller, Ph.D.
COMMISSIONER OF HIGHER
EDUCATION

Memorandum

To: Directors of Financial Aid - University of North Texas,
University of North Texas at Dallas, Texas Woman's University,
University of Texas at Dallas, University of Texas at Arlington,
Texas A&M-Commerce, and the Texas Tech University- Tech
Teach Program in the Dallas Fort Worth area

From: DeChà Reid
Director III, Student Financial Aid Programs (SFAP) Operations

Date: October 17, 2023

Re: Bilingual Education Program 2022-23 (FY 2023) EOY Report

Institutions participating in the Bilingual Education Program during the 2022-2023 biennium are required to submit an end-of-year (EOY) report detailing their program's performance measures for FY 2023 (2022-2023).

All participating institutions must electronically sign and upload the fillable report through the enclosed submission form hyperlink by **Nov. 13, 2023**.

Complete the following steps to submit this report:

Step 1. Save a completed copy of the e-signed PDF report (File + Save As).

Step 2. Click [here](#) to proceed to the *Submission* page.

- If the web page is not immediately displayed, copy and paste the following web address into a secure browser:

<https://app.smartsheet.com/b/form/45d4d9b26c2e41758bdeca7e1267bb28>

Step 3. Upload the completed report along with a list of Texas Public School Districts that employed FY 2023 graduates (if applicable).

Step 4. Complete **all** fields on the form and click "submit" to send to the THECB.

The report and submission form hyperlink can also be accessed on the Student Financial Aid Programs webpage under Program Resources, on the [Work-Study & Scholarships page](#).

For questions, contact Financial Aid Services at (844) 792-2640 or submit a [Help Desk Ticket](#) through the Grant and Aid Processing Platform (GAPP).

Enclosed:

- [Bilingual Education Program EOY - FY 2023 Report](#)
- [Bilingual Education Program EOY - FY 2023 Submission Form](#)