

TO: Directors of Financial Aid,
Texas Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid, Senior Director,
Financial Aid Services

DATE: April 12, 2022

RE: FY 2022 Authority to Transfer Funds Process

Institutions participating in the Toward EXcellence, Access, and Success (TEXAS) Grant, Texas Educational Opportunity Grant (TEOG), Tuition Equalization Grant (TEG), Texas College Work-Study (TCWS), and the Work-Study Student Mentorship Program (WSMP), may be eligible to participate in the Authority to Transfer Funds process (see [Texas Administrative Code, Section 22.11\(b\)](#)).

Institutions requesting to transfer funds must submit a request by **July 1, 2022** using the [Authority to Transfer form](#). The Financial Aid Services staff will review the submitted form and send an email notification to the institution to provide next steps for the process.

For questions, please contact Financial Aid Services at (844) 792-2640 or [CONTACT US](#) (select "Financial Aid Question" as the Contact Reason).