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Memorandum

To: Directors of Financial Aid, Public Institutions of Higher Education
From: DeChà Reid
Director III, Student Financial Aid Programs (SFAP) Operations
Date: March 12, 2024
Subject: 2024-25 (FY 2025) Educational Aide Exemption (EAE) Intent to Participate

The Texas Higher Education Coordinating Board is required to invite eligible institutions to participate in the EAE program to be included in the allocation calculation process (see [TAC, Title 19, Chapter 21, Subchapter II, Section 21.1086](#)). All institutions **are required** to complete the enclosed Intent to Participate form by **April 8, 2024**.

Institutions that do not confirm their intent to participate by the deadline will not be included in the initial allocation calculation process.

For questions, please call (844) 792-2640 or submit an online inquiry through [CONTACT US](#) (select "Financial Aid Question" for the Contact Reason).

Enclosed: [EAE Intent to Participate Form](#)