

TEXAS HIGHER EDUCATION COORDINATING BOARD
TEXAS RESKILLING SUPPORT FUND GRANT PROGRAM
Grant Application

APPLICANT:

CERTIFICATION PAGE AND LEADERSHIP COMMITMENT

1. Certification of Information Contained in this Application (RFA Section 8.1)

The submitted Application is binding and valid at the discretion of the Texas Higher Education Coordinating Board. Any terms and conditions attached to an Application will not be considered unless specifically referred to in this Request for Applications and Applicant's attachment of such terms and conditions to an Application may disqualify the Application.

By submitting this document, the signatories certify to the following:

- (1) We are legally authorized to submit this application on behalf of the applicant institution.
- (2) The statements herein are true, complete, and accurate to the best of our knowledge.
- (3) If funds are awarded, this institution fully accepts the terms and conditions described in the Texas Reskilling Support Fund Grant Program Request for Applications and accepts the obligation to comply with terms and conditions set by the Texas Higher Education Coordinating Board.
- (4) We further certify that any grant activity will be conducted in accordance with all applicable Federal and State laws and regulations, applications guidelines and instructions, the Provisions and Assurances, Debarment and Suspension, Lobbying Certifications, Drug-Free Workplace requirements, and Special Provisions and Assurances as applicable.
- (5) It is understood that this application constitutes an offer and, if accepted by the Coordinating Board or renegotiated to acceptance, will form a binding agreement.

Name/Title of Person Authorized to Submit Application:

Name:
Name/Title of Primary Institutional Contact:
Name:
Phone:
Email:

Name/Title of Chancellor/President/Chief Academic Officer/Chief Financial Officer from Applicant Institution:

Name/Title:
Signature/Date of Chancellor/President/Chief Academic Officer/Chief Financial Officer from Applicant Institution:
Signature:
Date:

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Funding Period: November 18, 2021- September 30, 2022

Application Deadline: November 3, 2021, 5:00 PM CST/CDT

Programs submitting applications after this date will not be considered for funding. The information provided in this application will serve as the basis for selection of Texas Reskilling Support Fund Grant Program recipients. Sections 1 through 6 of this Application must be completed.

Submit completed form and required attachments to:
 Reskilling@highered.texas.gov

Contact for questions: Reskilling@highered.texas.gov or 512-427-6200

2. Grant Request: Select and Check One Award Size (RFA Sections 2.1, 8.5)

If you are submitting on behalf of a partnership or consortium, indicate the size of the grant requested for the *applicant institution only* in this table.

Award Size	Minimum Number of Students Supported During the Grant Period	Applicant Request Check One ✓
\$1,500,000	1,000	
\$750,000	500	
\$300,000	200	
\$112,500	75	

(a) Is this a request for a partnership or consortium grant? Yes No

(b) If Yes, indicate the award size requested by each partner or member of the consortium other than the Applicant institution.

Award Size	Minimum Number of Students Supported During the Grant Period	Partner/Consortia Member Applicant Name
\$1,500,000	1,000	
\$750,000	500	
\$300,000	200	
\$112,500	75	

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(c) If awarded, the lead institution may be allocated a Supplemental Award up to \$50,000 in addition to the requested Award Size for that institution.

Consortia Supplemental Award Budget

In accordance with Sections 6.2 and 8.5 of the RFA and an award size of up to \$50,000, indicate the proposed Supplemental Award Budget for the lead institution in a proposed partnership or consortium for the grant period (November 18, 2021 -September 30, 2022). Add lines to the table as necessary.

Cost Item	Purpose/Explanation	Proposed Budget
TOTAL BUDGET		

(d) Marketing and Outreach Budget

As described in Section 6.2.1 of the RFA, a single applicant institution may elect to use up to 10% of the grant award for marketing and outreach to students. Indicate the proposed Marketing and Outreach Budget for the grant period (November 18, 2021- September 30, 2022). Add lines to the table as necessary.

Cost Item	Purpose/Explanation	Proposed Budget
TOTAL BUDGET		

(e) **Total Funding requested by this application** _____

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3. Contact Information (RFA Section 8.2.1)

Name of Applicant as listed below will appear as the Contracting Party in the Notice of Grant Award:

- (a) Name of the Applicant Institution:
- (b) Contact information of the Primary Contact person, who will serve as point of contact for all THECB communication:

Primary Contact Person	
Phone	
Email	
Mailing Address	
Other Contact Person:	
Position/Title:	
Phone	
Email	

- (c) Name of Contacts for Program Partner(s), Consortium Members, if applicable. Add additional rows as necessary.

Institution:	
Primary Contact Person:	
Institution:	
Primary Contact Person:	
Institution:	
Primary Contact Person:	

4. Project Description (RFA Section 8.2)

4.1 Project Summary (RFA Section 8.2.2)

Provide information on the high value workforce credential program(s) and/or undergraduate degree programs that will be covered by tuition and/or fees support from the Texas Reskilling Support Fund Grant Program. Add additional rows as necessary.

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a) Credit Bearing Credential Programs

Name of Credential Program	Credential Type (Certificate, AA, BA, etc.)	CIP Code (4 digit)	Duration (Terms/Semesters)	SCH	Contact Hours

b) Credit Converting and/or Stackable Credential Programs

Name of Credential Program	Credential Type (OSA, etc.)*	CIP Code (4 digit)	Duration (Terms/Semesters/ Weeks/Hours)	SCH OR CEU	Contact Hours	Credential Links to which credit-bearing program(s)?	CIP Code (4 digit)

*Please select from the credential types defined in Chapter 3 of the Guidelines for Instructional Programs in Workforce Education ([GIPWE](#)).

c) Provide a description of how high value workforce credential programs and undergraduate programs were chosen. If workforce credential programs are selected, how were these determined to be of high value to students (data sources, consultations, labor market research, collaboration with employers and workforce boards, etc.) (250 words maximum)

d) Provide a description of the Distribution Plan for student tuition and fees in these high value credential programs, including information about the ability to deploy funds to students rapidly. (250 words maximum.)

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- e) Provide information on how the Applicant institution(s) will identify and monitor eligible students enrolled in the selected high value workforce credential and undergraduate degree programs selected. Describe the institutional track record of identifying and tracking these students. (250 words maximum)

4.2 Description of Applicant Institution and Partners/Consortium Members (RFA Section 8.2.3)

Provide information on the Applicant Institution and partners/consortium members (if applicable) expected to participate in the Texas Reskilling Support Fund Grant Program. In the case of a single Applicant Institution, describe the rationale behind requesting student support for these specific credential programs and the institution's level of commitment to the project. In the case of partnerships/consortia, (i) state the rationale behind the partnership or consortium, including why specific credential programs were selected for support, (ii) describe each institutions' level of commitment to the project, and (iii) indicate how the sharing of responsibilities between the partnership or consortium of institutions will be accomplished. (250 words maximum)

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4.3 Assessment of Need (RFA Sections 7.3 and 8.2.4)

Provide any additional information on the nature of student need for tuition/fees support due to COVID-19 in the credential programs selected. Describe any outreach plans to prospective students from demographic groups that have been disproportionately impacted by COVID-19. (250 words maximum)

5. Projected Timeline and Outcomes(RFA Section 8.3)

Based on the Grant Award size selected, provide an estimate of the number of students served by the Texas Reskilling Support Fund Grant Program during the time periods indicated on the table below.

	Fall 21 (Nov-Dec 2021)	Spring 2022 (Jan-May 2022)	Summer 2022 (June-July 2022)	Fall 2022 (August-Sept 2022)
Estimated Number of Students				

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6. Additional Criteria (RFA Section 7.3)

Applicant Institutions and/or partners/consortium members certify that 30% or more of enrolled students at the institution and partner institution(s) are at risk (i.e., students who received a Pell Grant, graduated with a GED, were 20 years or older when they first entered college, started as a part-time student taking fewer than 12 hours, or had an SAT/ACT score less than the national average).

Yes No