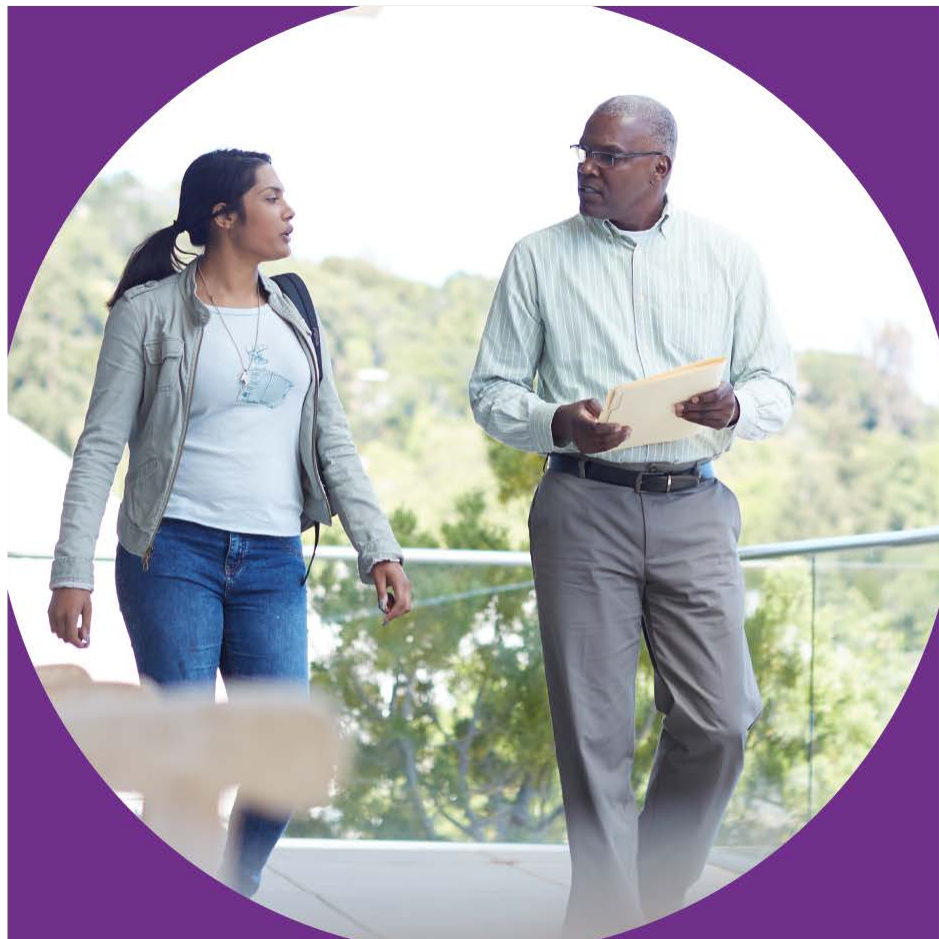


TSIA Reporting

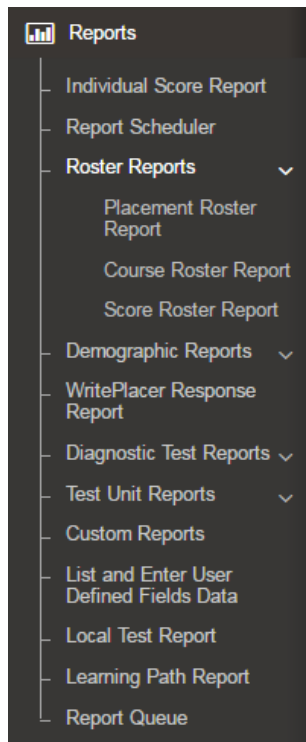
February 7, 2017



ACCUPLACER



Types of Reports



- The ACCUPLACER platform, which hosts the TSIA, offers a variety of reports to meet needs of the student, the institution, and the testing center
- Student facing report
 - Individual Score Report available immediately after testing
 - Can be reprinted individually or in bulk
- Reports for institutions
 - Roster Reports
 - Demographic Reports
 - Diagnostic Test Reports
 - Local Test Reports
 - Custom Reports
- Reports for Test Center
 - Test Activity Report
 - Unit History Reports
 - Test Center Management Dashboard

User Permissions for Reports

- Institution level users can view and report data for all Testing Sites in the institution account
- Site level users can view and report data only for their own Testing Site

| | Institution | Site |
|----------------------------------|--|---|
| Reporter | Create and print reports containing ALL data across all Testing Sites within the Institution | Create and print reports with ALL data from their Testing Site only |
| Score Reporter | Access and print ONLY ISRs from all Testing Sites within the Institution | Access and print ONLY ISRs from their Testing Site only |
| WritePlacer Reporter | View and print WritePlacer essays from all Testing Sites within the Institution | View and print WritePlacer essays from their Testing Site only |
| Site Manager Proctor Reporter | | In addition to other functions, can create and print reports with ALL data from their Testing Site only |
| Proctor | | Print ISRs at the end of each student's testing. Create Score Roster reports. |

Report Display and Export Options

- Some reports display on the screen first but can be exported
- Other reports provide data which is available only for download
- Options provide flexibility to download data in desired format
 - Text Delimited: Pipe, Comma, Semi-Colon, Fix Length Fields
 - File Formats: Windows, Unix/Linux, Macintosh
 - Download Format: CSV, Delimited Text, XML, XLS

Download File Format Settings

Include header in output file? ☒ Yes ☐ No

Date Format:

Text Delimited: ☒ Pipe ☐ Comma ☐ Semi-Colon ☐ Fix Length Fields

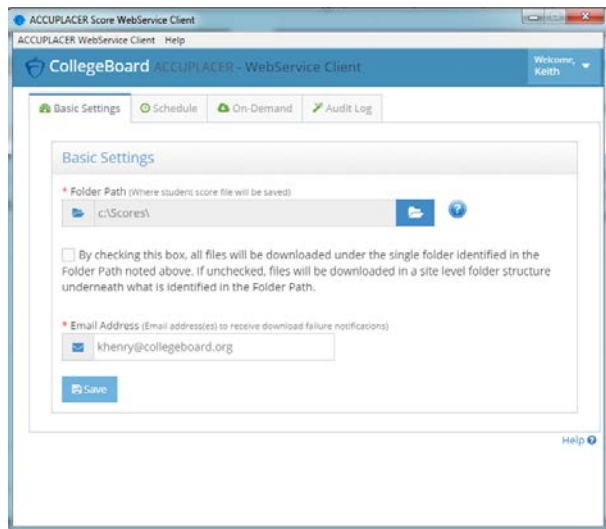
File Formats: ☒ Windows ☐ Unix/Linux ☐ Macintosh

Download Format: ☒ CSV ☐ Delimited Text ☐ XML ☐ XLS

| | A | B | C | D | E | F | G | H | I | |
|---|------------|------------|----------------|-----------|------------|------------|------------|------------------|------------------|------|
| 1 | Student ID | First Name | Middle Initial | Last Name | Test Start | Birth Date | Arithmetic | Elementary Alget | College Level Ma | Read |
| 2 | 6308477250 | John | | Smith | 12/19/2016 | 7/1/1992 | | 21 | | |
| 3 | 6308477250 | John | | Smith | 1/5/2017 | 7/1/1992 | 27 | | | |
| 4 | 6308477250 | John | | Smith | 1/5/2017 | 7/1/1992 | 20 | | | |
| 5 | 6308477250 | John | | Smith | 1/10/2017 | 7/1/1992 | 20 | 21 | | |
| 6 | 6308477250 | John | | Smith | 1/5/2017 | 7/1/1992 | 98 | 21 | | |
| 7 | 6308477250 | John | | Smith | 1/10/2017 | 7/1/1992 | 20 | 68 | | |

Data Retention and Archive Options

- The ACCUPLACER platform retains data for 4 years then deletes old data on a quarterly basis
- Institutions should set up processes to retrieve and archive data for long term retention
- Options include:
 - Standard reports which must be manually run
 - Custom reports which must be manually run
 - Score Web Service to set up automatic transfer of data
- Review the presentation on Exporting Data available from the ACCUPLACER Professional Development page.
- More information on the Score Web Service is available in the Resources section in the platform.



Individual Score Reports

1/10/2017 Enum: 23789940 Branching Profile Name: EA + AR

CollegeBoard **ACCUPLACER** **Individual Score Report (ISR)**

Student Name: Keith Henry Student ID: 6308477250

| | | |
|-------------------------------|-------------------------------------|--------------------------------------|
| Date of Birth 01-07-1992 | Major/Program Name ---Omitted--- | Site Name Henry Community College |
| Date Of Testing 10-01-2017 | Administered By Henry, Keith | Voucher Number -NA- |

Time Record

| | | |
|---|---|--------------------------------|
| Test Session Started 01-10-2017 03:03 PM EST | Test Session Ended 01-10-2017 03:04 PM EST | Total Time 00Hr:00Min:55Sec |
|---|---|--------------------------------|

Placement Test Results

| | |
|--------------------------|------------------|
| Elementary Algebra 21 | Arithmetic 20 |
|--------------------------|------------------|

Standard Background Questions

| Question Name | Answers |
|------------------|---------|
| Gender | Male |
| Self Description | White |

Course Placements - Determined on 01-10-2017

| |
|----------|
| Math 098 |
| Math 098 |

Enum: 23789940 | Branching Profile Name: EA + AR

- Individual Score Report can be printed immediately when the student completes testing or can be reprinted later individually or in bulk
- Data displayed on ISR can be controlled via Test Settings in a Branching Profile
- When reprinting ISRs after testing, you can select different data points than those provided on the student's version
- ISRs can be reprinted in bulk or specific students be chosen to reprint

Individual Score Report Search Results [Export Options](#) [Rebuild Placement](#) [Print](#) [Rebuild Learning Path](#)

Sort By

| | Test Date | Student ID | Last Name | First Name | Action |
|--------------------------|------------|------------|-----------|------------|-------------------------------------|
| <input type="checkbox"/> | 10-01-2017 | 6308477250 | Henry | Keith | Q E |
| <input type="checkbox"/> | 10-01-2017 | 6308477250 | Henry | Keith | Q E |
| <input type="checkbox"/> | 11-01-2017 | 6308477250 | Henry | Keith | Q E |
| <input type="checkbox"/> | 11-01-2017 | 6308477250 | Henry | Keith | Q E |
| <input type="checkbox"/> | 11-01-2017 | 6308477250 | Henry | Keith | Q E |
| <input type="checkbox"/> | 18-01-2017 | 6308477250 | Henry | Keith | Q E |

1 to 6 of 6 Records [First](#) [Prev](#) [1](#) [Next](#) [Last](#)

ISR Printout Options — General

Time Record Print on ISR: ☒ Yes ☐ No Individual Test Time on ISR: ☐ Yes ☒ No

Standard Background Question Responses: ☒ Yes ☐ No Local Background Question Responses: ☒ Yes ☐ No

ISR Printout Options — Test Scores

Placement Test Results on ISR: ☒ Yes ☐ No Diagnostic Test Results on ISR: ☒ Yes ☐ No

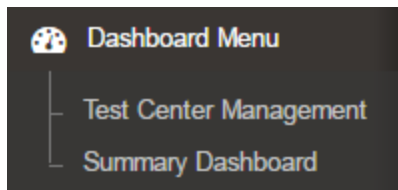
WritePlacer Dimension Statements: ☒ Yes ☐ No Display Composite Scores on ISR: ☐ Yes ☒ No

Reports for the Institution

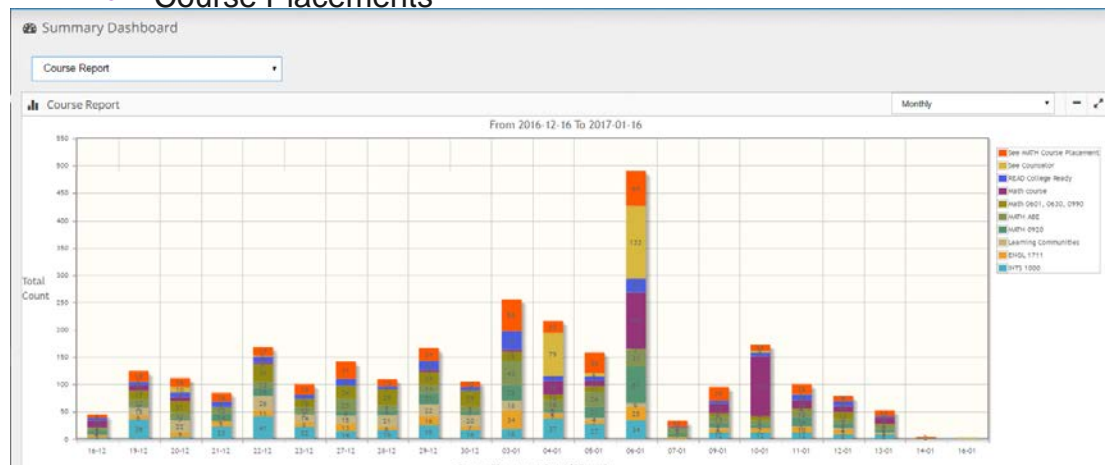
Reports create files which can be opened/saved using a variety of options

- Roster Reports list students by
 - Placement Roster: course earned in a discipline
 - Course Roster: students in chosen courses
 - Score Roster: students and their test scores
- Demographic Reports
 - Background Overview and Background Detail Reports: responses to demographic choices and Background Questions
 - Student Address Report: address information
- Diagnostic Test Reports
 - Diagnostic Score Roster
 - Diagnostic Summary Report
- Local Test Reports
 - Data to perform item analysis
- Custom Reports
 - Access all data points
 - Search, filter, sort data
 - Export results in a variety of formats
 - Use with Score Web Service

Reports for the Test Center



- Intended to help track purchase and use of test units
- Available under Test Unit Reports
 - Test Activity Report: tests taken
 - Unit History Reports: purchase, transfer, and usage of test units
- Test Center Management Dashboard
 - Current day activity in each Testing Site and across the Institution
 - See students Completed, In Progress, and Closed
- Summary Dashboard
 - Test Activity
 - Course Placements



Overall Process of Creating a Report

- Options available depend on the report type selected
- Report queries can be saved for future use
- Overall process
 1. Find Students by Search Filter
 2. Select Fields for Report
 3. Set options for Format/Settings/Export

The screenshot shows the 'Download File Format Settings' window. It includes options for including a header, date format (DD-MM-YYYY), text delimiters (Pipe, Comma, Semi-Colon, Fix Length Fields), file formats (Windows, Unix/Linux, Macintosh), and download formats (CSV, Delimited Text, XML, XLS). Below these are checkboxes for 'ISR Header' (Student ID, First Name, Last Name, Exnum, Branching Profile). The 'ISR Printout Options' section is divided into 'Test Scores' and 'Placement Messages'. Under 'Test Scores', there are options for 'Placement Test Results on ISR', 'Diagnostic Test Results on ISR', 'WritePlacer Dimension Statements', 'Display Composite Scores on ISR', and 'Display Previous Test Scores Section on the ISR'. Under 'Placement Messages', there are options for 'Placement Messages Print on ISR' and 'Display Weighted Score in Placement Information'. The 'Diagnostic Messages' section includes 'Display Custom Diagnostic Results Message on the ISR' and 'Display Diagnostic Proficiency Statements on the ISR'. The 'CSEM' section is at the bottom.

Download File Format Settings

Include header in output file? ☒ Yes ☐ No

Date Format: DD-MM-YYYY

Text Delimited: ☒ Pipe ☐ Comma ☐ Semi-Colon ☐ Fix Length Fields

File Formats: ☒ Windows ☐ Unix/Linux ☐ Macintosh

Download Format: ☒ CSV ☐ Delimited Text ☐ XML ☐ XLS

^{*} ISR Header (select no more than 2 items): ☐ Student ID ☐ First Name ☐ Last Name ☒ Exnum ☒ Branching Profile

ISR Printout Options — Test Scores

Placement Test Results on ISR: ☒ Yes ☐ No

Diagnostic Test Results on ISR: ☒ Yes ☐ No

WritePlacer Dimension Statements: ☒ Yes ☐ No

Display Composite Scores on ISR: ☐ Yes ☒ No

Display Previous Test Scores Section on the ISR: ☐ Yes ☒ No

ISR Printout Options — Placement Messages

Placement Messages Print on ISR: ☒ Yes ☐ No

Display Weighted Score in Placement Information: ☐ Yes ☒ No

Diagnostic Messages

Display Custom Diagnostic Results Message on the ISR: ☐ Yes ☒ No

Display Diagnostic Proficiency Statements on the ISR: ☒ Yes ☐ No

CSEM

Report Queue

Report Scheduler

Report Queue

- List of reports generated
- Only reports that produced files are listed
- Report criteria available
- Files can be downloaded

Report Scheduler

- Report executions can be scheduled in advance
- Select from previously saved report queries





Report Scheduler

Sort By

Scheduler Name



















1212

10

| Scheduler Name | Report Name | Query Name | Execution Date | Action |
|--------------------------------|--------------|-----------------------------------|----------------|---|
| Fall Placement 2016 | Score Roster | October 21 Reporting Session | 15-Dec-2016 |   |
| Monthly Placement Score Report | Score Roster | CCAC Spring 2016 Placement Scores | 28-Apr-2016 |   |

1 to 2 of 2 Records

FirstPrev1NextLast

| | | | | |
|--------------|-------------------------|---------------|-----------|---|
| Custom | Oct 27, 2016 3:30:42 PM | Custom Report | Completed |    |
| Custom | Oct 27, 2016 3:30:14 PM | Custom Report | Completed |    |
| Score_Roster | Oct 27, 2016 1:30:01 PM | Score Roster | Completed |    |
| Custom | Sep 14, 2016 3:04:11 PM | Custom Report | Completed |    |
| Custom | Sep 14, 2016 3:03:37 PM | Custom Report | Completed |    |
| Custom | Sep 12, 2016 7:12:11 PM | Custom Report | Completed |    |

1 to 10 of 19 Records

FirstPrev12NextLast

Custom Reports

- Custom Reports allow export of all data using the process you've used to create other reports
- Tools provide options for:
 - Step 1: Choosing data
 - Step 2: Filtering data
 - Step 3: Sorting/grouping data
 - Step 4: Exporting results
- Custom Reports can be used with Web Score Service to transfer just selected vs. all data for each student for use in Student Info Systems

Step 4: Select the desired formats.

Include header in output file? ☐ Yes ☒ No

Date Format: DD-MM-YYYY

Text Delimited: ☒ Pipe ☐ Comma ☐ Semi-Colon ☐ Fix Length Fields

File Formats: ☒ Windows ☐ Unix/Linux ☐ Macintosh

Download Format: ☒ CSV ☐ Delimited Text ☐ XML ☐ XLS

Make available for Web Service? ☐ Yes ☒ No

Group by

☒ None

☐ Placement Courses

☐ Filter By Local Background Questions

None

☐ Filter By Standard Background Questions

None

Filter By Local Background Questions

None

Answers

None

Create New Query | Import from query list

Update Saved Query

Save

Tips on Reporting

- Queries you use frequently can be saved, then selected from the Saved Query dropdown menu
- The Filter by Test Dates dropdown lets you select common date ranges or specify a date range
 - The common dates (Today, Yesterday/Today, Last 7, Last 30) automatically change when the report is re-run
 - Specific From/To dates must be changed as necessary each time the query is run
- To enter specific dates, use the Calendar icons or enter a date in the blank
- Entering dates requires use of MM/DD/YYYY format
- ACCUPLACER keeps 4 years worth of data but each query can only span 365 days. Run multiple queries to review more than 12 months of data.
- When reprinting ISRs, you can select different points to include or a different ISR template if desired.

Cross- Institution Reporting



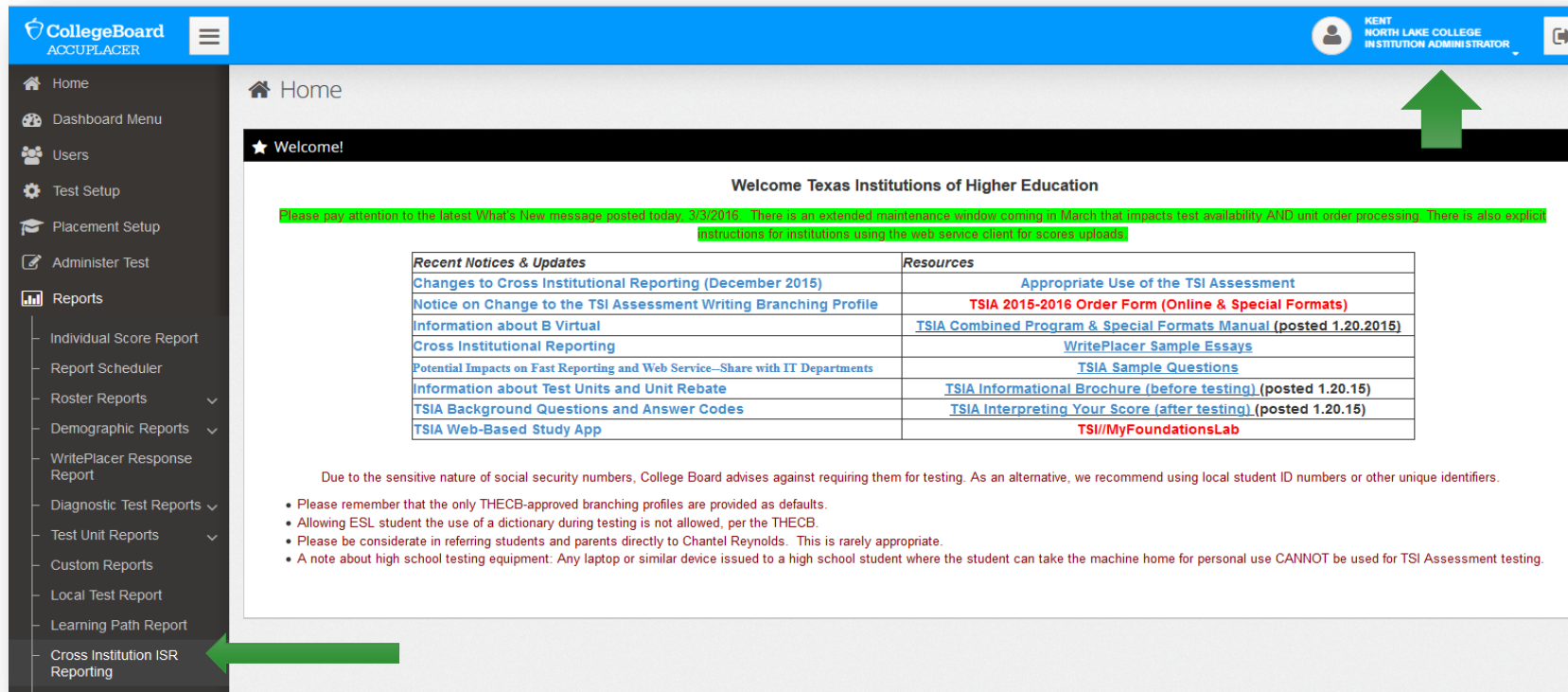
Cross-Institution Reporting

-
- First became available to Institutions of Higher Education in 2014 and was created specifically for Texas.
 - Was revised to include K12 accounts in December 2015.
 - For data security reasons, this functionality is only available to ***Institutional Administrators*** and ***Institutional Reporters***. Site managers and proctors will *never* have this access.
 - Given that this functionality exists, students should not be referred back to the original institution to have scores sent or printed.

Cross Institution Reporting

- Institutions of Higher Education and Independent School Districts are now able to retrieve student score reports from each other.
- Students must provide the following information to the retrieving institution: where originally tested, last name, first name, and DOB. ***These are required fields.***
- Institutions must indicate they have the student's written permission to retrieve the report.
- In the event of multiple students with this same information, the student must then provide the Student ID # used at the time of testing.
- This functionality retrieves the report only---it does not move the data from one account to another.

Cross Institutional Reporting



CollegeBoard ACCUPLACER

KENT NORTH LAKE COLLEGE INSTITUTION ADMINISTRATOR

Home

★ Welcome!

Welcome Texas Institutions of Higher Education

Please pay attention to the latest What's New message posted today, 3/3/2016. There is an extended maintenance window coming in March that impacts test availability AND order processing. There is also revised instructions for institutions using the web service client for scores upload.

| Recent Notices & Updates | Resources |
|--|---|
| Changes to Cross Institutional Reporting (December 2015) | Appropriate Use of the TSI Assessment |
| Notice on Change to the TSI Assessment Writing Branching Profile | TSIA 2015-2016 Order Form (Online & Special Formats) |
| Information about B Virtual | TSIA Combined Program & Special Formats Manual (posted 1.20.2015) |
| Cross Institutional Reporting | WritePlacer Sample Essays |
| Potential Impacts on Fast Reporting and Web Service--Share with IT Departments | TSIA Sample Questions |
| Information about Test Units and Unit Rebate | TSIA Informational Brochure (before testing) (posted 1.20.15) |
| TSIA Background Questions and Answer Codes | TSIA Interpreting Your Score (after testing) (posted 1.20.15) |
| TSIA Web-Based Study App | TSI//MyFoundationsLab |

Due to the sensitive nature of social security numbers, College Board advises against requiring them for testing. As an alternative, we recommend using local student ID numbers or other unique identifiers.

- Please remember that the only THECB-approved branching profiles are provided as defaults.
- Allowing ESL student the use of a dictionary during testing is not allowed, per the THECB.
- Please be considerate in referring students and parents directly to Chantel Reynolds. This is rarely appropriate.
- A note about high school testing equipment: Any laptop or similar device issued to a high school student where the student can take the machine home for personal use CANNOT be used for TSI Assessment testing.

Cross Institution ISR Reporting

Demonstration of Cross Institution Reporting

The screenshot displays the CollegeBoard ACCUPLACER Cross Institution ISR Reporting interface. The top navigation bar is blue and contains the CollegeBoard ACCUPLACER logo, a user profile icon, and the text "KENT NORTH LAKE COLLEGE INSTITUTION ADMINISTRATOR". The sidebar menu on the left is dark grey and lists various options: Home, Dashboard Menu, Users, Test Setup, Placement Setup, and Reports. The main content area is white and shows the "Cross Institution ISR Reporting" page. A dropdown menu is open, displaying a list of institutions to select from. The selected institution is "Chantel Reynolds Demo Platform".

CollegeBoard ACCUPLACER

Cross Institution ISR Reporting

*** Institution Name**

*Chantel Reynolds Demo Platform

-Select One-

- *Chantel Reynolds Demo Platform
- Abbott Independent School District
- Abernathy High School
- Abilene Independent School District
- Academy of Careers & Technologies Charter High School
- Achieve Early College High School
- Adrian High School
- Al Price State Juvenile Correctional Facility
- Alamo Colleges / Advanced Technology Center
- Alamo Community College District Rural Centers
- Alamo Heights Independent School District
- Alba-Golden ISD
- Albany Jr/Sr High School
- Aldine Independent School District
- Alexander-Smith Academy
- Alice Independent School District
- Allief Independent School District
- Allen High School
- Allied Health Careers

Cross Institution Reporting

CollegeBoard
ACCUPLACER

Home

Dashboard Menu

Users

Test Setup

Placement Setup

Administer Test

Reports

- Individual Score Report
- Report Scheduler
- Roster Reports
- Demographic Reports
- WritePlacer Response Report
- Diagnostic Test Reports
- Test Unit Reports
- Custom Reports
- Local Test Report
- Learning Path Report

KENT
NORTH LAKE COLLEGE
INSTITUTION ADMINISTRATOR

Cross Institution ISR Reporting

* Institution Name
*Chantel Reynolds Demo Platform

* Student Last Name
One

* Student First Name
Student

* Date of Birth
01/01/1930

Student Id

Search

Search

Student Profile Search Results

10

| Student ID | First Name | Last Name | Middle Name | Date of Birth | Action |
|------------|------------|-----------|-------------|---------------|--------|
| 911919 | Student | One | | 01/01/1930 | |

1 to 1 of 1 Records

First Prev 1 Next Last

Cross Institution Reporting

CollegeBoard
ACCUPLACER

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Administer Test

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- Test Unit Reports
- Custom Reports
- Local Test Report
- Learning Path Report
- Cross Institution ISR Reporting
- Report Queue

KENT
NORTH LAKE COLLEGE
INSTITUTION ADMINISTRATOR

Cross Institution ISR Reporting

Back

By checking the box, you are confirming you have written permission from the student to release their individual score report and/or are in compliance with your institution's student privacy policies.

Individual Score Report Across Institution Search Results




10

| | Student Id | First Name | Last Name | Exnum | View |
|-------------------------------------|------------|------------|-----------|----------|-------------------------------|
| <input type="checkbox"/> | 911919 | Student | One | 27017 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 8313673 | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | 911919 | Student | One | 8321434 | <input type="checkbox"/> View |
| <input type="checkbox"/> | 911919 | Student | One | 8597620 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 9011677 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 9574103 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 10539909 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 10540043 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 12624380 | <input type="checkbox"/> |
| <input type="checkbox"/> | 911919 | Student | One | 12624640 | <input type="checkbox"/> |


1 to 10 of 28 Records

First Prev 1 2 3 Next Last

Cross Institution Reporting



KENT
NORTH LAKE COLLEGE
INSTITUTION ADMINISTRATOR




Home

Cross Institution ISR Reporting

Back

Exnum :27017 Branching Profile Name :Reading Comprehension - Mozilla Firefox

https://td.accuplacer.org/#/viewISRData



Student Name: Student One
Student ID: 911919

Individual Score Report

| | | |
|--------------------------------------|---|-------------------------------|
| Date of Birth 01/01/1930 | Major Name Undecided | Site Name Demo Site |
| Date of Testing 04/02/2009 | Administered By Reynolds, Chantel | Voucher Number -NA- |

Message from the Institution

Customized placement message would display here.

Time Record

| Test Session Started | Test Session Ended | Total Time |
|-------------------------|-------------------------|------------------|
| 04-02-2009 11:48 AM CDT | 12-21-2014 08:48 AM CST | 00Hr:01Min:40Sec |

Demo Site

A photograph of a classroom with a purple overlay. Three people are standing and talking. A man on the right is gesturing with his hands. A woman in the middle is holding a folder. A man on the left is holding a book. There are bookshelves on the left and windows on the right. Rows of desks and chairs are in the foreground and background.

TEA Reporting

Data reporting to THECB/TEA

- On a regular basis, THECB extracts raw data files from two group databases:
 - ISD database
 - IHE database
- The ISD data file is transferred to TEA for their accountability purposes.
- High school students who test under an IHE account do NOT have their data reported to TEA. This automatically limits the amount of data received, potentially causing discrepancies between what TEA records and what the ISD records.