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Texas Higher Education Coordinating Board

FY 2017
Tuition Equalization Grant (TEG)

Student-by-Student
End-of-Year (EOY)
Reporting Manual

Table of Contents

TEG End-of-Year (EOY)

Purpose

The purpose of the **TEG End-of-Year (EOY) Report** is to collect student-by-student data concerning awards disbursed during the fiscal year. This report provides the state with a means of analyzing grant resources.

Calendar Dates

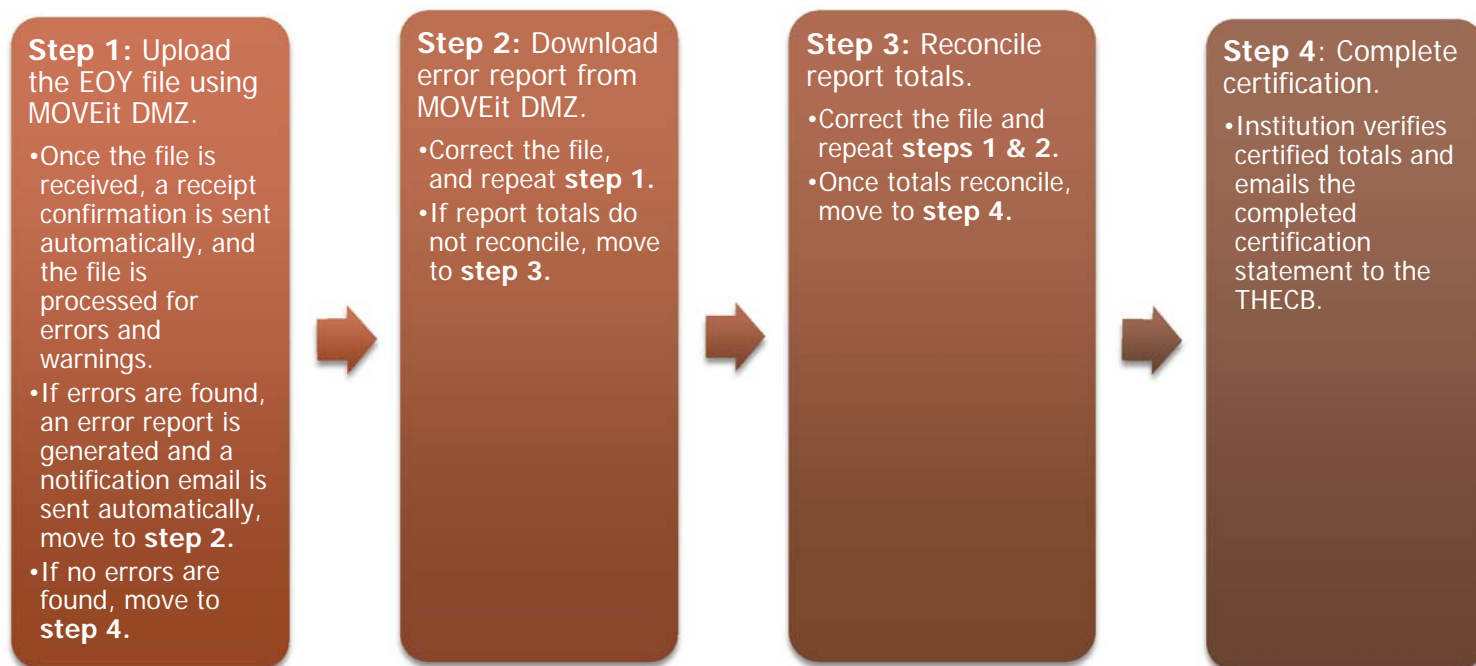The dates for processing the report are as follows:

April 26, 2017	First possible date to submit the TEG EOY Report.
July 6, 2017	Certification deadline for both 4-year and 2-year private institutions.

File Format

The file must be submitted in a **Fixed-Length** text format.

File Certification Process

The TEG EOY Report is finalized once the data submitted has been certified. The chart below illustrates the file certification process. Before a file can be certified, errors must be resolved, and program totals must reconcile.

Step 1: Upload the EOY file using MOVEit DMZ.

- Once the file is received, a receipt confirmation is sent automatically, and the file is processed for errors and warnings.
- If errors are found, an error report is generated and a notification email is sent automatically, move to **step 2.**
- If no errors are found, move to **step 4.**

Step 2: Download error report from MOVEit DMZ.

- Correct the file, and repeat **step 1.**
- If report totals do not reconcile, move to **step 3.**

Step 3: Reconcile report totals.

- Correct the file and repeat **steps 1 & 2.**
- Once totals reconcile, move to **step 4.**

Step 4: Complete certification.

- Institution verifies certified totals and emails the completed certification statement to the THECB.

File Submission

TEG EOY Report files must be submitted using the MOVEit DMZ portal. Files need to be uploaded into the **Home** folder. If an institution has any questions or issues logging into MOVEit DMZ, contact Financial Aid Services for assistance at (844) 792-2640 or by email at UserAccess@thecb.state.tx.us.
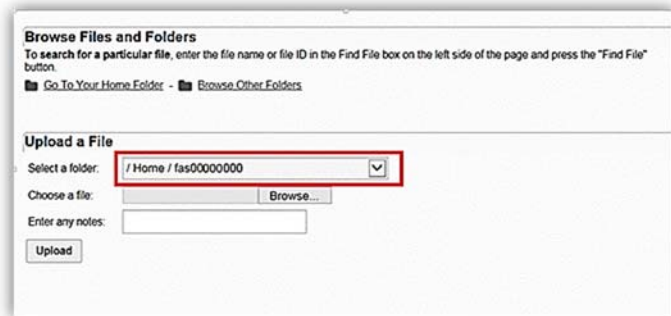
File Receipt Confirmation

A **File Receipt Confirmation** email is generated automatically after a TEG EOY Report file is submitted. This confirmation indicates that the institution's transmission was received.

Error Report Notification

The submitted TEG EOY Report file will go through an edit check process. If errors are found, an **Error Report Notification** email will be generated. This notification will indicate when an **Error Report** can be retrieved from the **TEG Output** folder in MOVEit DMZ.

Error Report

The **Error Report** will list **Errors** and **Warnings**. Files with errors must be corrected and resubmitted. Each time a file is submitted, the previously processed report will be overwritten until the file is error-free. A file with only **Warnings** will be accepted (Reference Appendix A: Sample Error Report for additional clarification).

Override Request Process

Institutions may need to submit an override request on a case-by-case basis for certain errors (e.g. professional judgements). Override requests must be submitted via email and must reflect errors found on the institution's most recent **Error Report**.

For auditing purposes, all override requests must be submitted in the following format:

Include the Institution's **FICE Code** in the **Subject** line of the email.

Recipient identifying information must be **deleted** before sending a request. Only the Data Record number is required.

Reconciliation

TEG EOY Report totals must match the total funds disbursed throughout the year. If a discrepancy is found, a reconciliation report will be generated (Reference Appendix B: Sample Reconciliation Report for additional clarification). In order to reconcile the totals, institutions have the following options:

- Correct the report and resubmit.
- Award unused funds in accordance with Chapter 22, Subchapter B, Rule §22.28.
- Submit a request to return unused funds via a Return of Funds Form.

Certification Statement

Institutions are not considered certified until a completed **Certification Statement** is received by the THECB.

TEG STUDENT-BY-STUDENT DATA
CERTIFICATION

CONGRATULATIONS! Your End-of-year Report did not have any errors.

----------	Number of Students Awarded	Funds Awarded
Initial	614	$2269795
Renewal	612	$2191336
Grand Total	1226	$4461131
-Budgeted-	----	$4461131

CERTIFICATION STATEMENT

By replying to this e-mail, I hereby certify that the figures in the table accurately reflect the TEG Program totals for academic year 2016-2017.

Fice Code: ######
Institution: College University

Certifying Official
  Name: **Financial Aid Director**
  Title: **Director of Financial Aid**
  Phone Number: ###-###-####
  Email: FinancialAidDirector@CollegeUniversity.edu

Please submit this completed form **ASAP** by e-mail to TEG@thecb.state.tx.us. Institutions are not considered certified until all refunds are received and the signed certification statement is collected.

Common Errors and Resolutions

Invalid Award Type

Subsequent award recipients reported as first award type, will generate the error: **Invalid first award, awarded before.** If the recipient is eligible to receive a subsequent award this award period, institutions can report an **R** in **Data Element 24**.

Note: Recipients are able to receive TEG awards while they pursue various degree-types (e.g. Bachelor's, Master's). Once a recipient is given a first award, every award thereafter is a subsequent award, even if the recipient is now pursuing a different degree-type.

Prior Year SAP Not Met

Subsequent award recipients that were previously reported as not meeting Satisfactory Academic Progress (SAP) in the THECB program database will generate the error**: Prior Year SAP Not Met**.

Institutions have the following options to resolve this error:

1. Submit a Summer Update file if the recipient is now meeting SAP after completing summer school. (See Summer Update Instructions)

1. Report a valid hardship or justification.
    a. If the recipient was granted a SAP hardship for the current year, report **Y** in **Data Element 25**.
    b. If the recipient re-gained eligibility in a non-award year, report **3** in **Data Element 26**.

2. If the recipient did not meet prior year SAP requirements, and did not qualify for a hardship decision, the recipient is not eligible this award period. Correct the file and resubmit.

File Layout

The file must be in a fixed-length text format.
Every **Data Element** must be included in every record of the file.

Header Record

The **Header Record** contains information to identify the type of data in the file.

Data Element	Type Length	Description	Edits
Record Code	Alphanumeric XX	2 character spaces Enter "@H"	Error if not @H
Report Type	Alphanumeric XXXX	4 character spaces Enter "TEG " **Note that a single space is entered at the end.**	Error if not TEG with a single space at the end
FICE Code	Numeric XXXXXX	6 character spaces Must be institution-assigned FICE code Use leading zeroes (if necessary)	Error if not numeric Error if blank spaces
MODIFIED Reporting Year	Numeric YYYY	4 character spaces Enter "2017"	Error if not 2017
MODIFIED Report Description	Alphanumeric XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX	30 character spaces Enter "FY17 TEG End-of-Year Report " **There are three spaces after "Report"**	Error if not **FY17 TEG End-of-Year Report** with three spaces at the end

Header Record Example: @HTEG######2017FY17 TEG End-of-Year Report

Detailed Records

Detailed Records contain information for all students who received TEG funds in the 2016-2017 academic year.

Data Element	Type Length	Description	Edits
1. Record Code	Alphanumeric XX	2 character spaces Enter "@D"	Error if not @D
2. Recipient's Identification (ID) Number	Alphanumeric XXXXXXXXX	9 character spaces Enter the student's SSN Enter Student ID, if the recipient has no SSN Do not use dashes or slashes	Error if SSN and not numeric Error if left blank
3. Is the Recipient's ID Number a Social Security Number?	Alphanumeric X	1 character space Y = Yes N = No	Error if out of range Error if Y and Recipient's ID is alphanumeric
4. Recipient's Date of Birth	Numeric MMDDYYYY	8 character spaces Do not use dashes or slashes	Error if mm is out of range of 01-12 Error if dd is out of range of 01-31
5. Recipient's Last Name	Alphanumeric XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX	30 character spaces	Error if numeric Error if left blank
6. Recipient's First Name	Alphanumeric XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX	30 character spaces	Error if numeric Error if left blank
7. Recipient's Middle Initial	Alphanumeric X	1 character space Enter a blank space if recipient does not have a middle name	Error if numeric

Data Element	Type Length	Description	Edits
8. Filler_8	Blank XXXXXXXXXX XXXXXXXXXX XXXXXXXXXX	30 blank spaces	Error if not 30 blank spaces
9. Filler_9	Blank XXXXXXXXXX	10 blank spaces	Error if not 10 blank spaces
10. Filler_10	Blank XXXXXXXXXX XXXXXXXXXX	20 blank spaces	Error if not 20 blank spaces
11. Filler_11	Blank XX	2 blank spaces	Error if not two blank spaces
12. Filler_12	Blank XXXXXXXXX	9 blank spaces	Error if not nine blank spaces
13. Filler_13	Numeric X	1 character space **Enter "0"**	Error if not 0
14. Recipient's Residency	Numeric X	1 character space 1 = Texas resident 2 = National Merit Scholarship Finalist with scholarship	Error if out of range
15. What type of degree was the recipient pursuing at the beginning of the award period?	Alphanumeric X	1 character space A = Associate B = Baccalaureate C = Master's D = Doctoral E = Professional	Error if out of range
16. Filler_16	Blank XXXXX	5 blank spaces	Error if not five blank spaces

Data Element	Type Length	Description	Edits
17. Recipient's Actual Expected Family Contribution (EFC) for the Award Period	Numeric XXXXXX	6 character spaces Example: 002389 This entry describes an EFC amount of $2,389 Use leading zeroes, if necessary	Error if not numeric Error if left blank or spaces
18. Recipient's Award Amount for the Award Period	Numeric XXXXXX	6 character spaces Must include two decimal places Enter a whole dollar amount only Example: 097500 This entry describes an award amount of $975.00 Use leading zeroes, if necessary	Error if not numeric Error if left blank or spaces Error if > 504600 Error if = 000000 Error if > 336400 and Data Element 15 in (C, D, E) Error if > 336400 and Data Element 15 in (A, B) and Data Element 17 > 1000
19. Recipient's Actual Tuition Differential for the Award Period	Numeric XXXXXX	6 character spaces Enter a whole dollar amount only Example: 007498 This entry describes a tuition differential of $7,498.00 Use leading zeroes, if necessary	Error if not numeric Error if left blank or spaces Error if less < Data Element 18
20. Did the recipient receive any form of an athletic scholarship during the award period in which recipient also received a TEG award?	Alphanumeric X	1 character space Y = Yes N = No	Error if out of range Error if = Y
21. At the beginning of the award period, was the recipient registered for Selective Service?	Numeric X	1 character space 1 = Yes 2 = No 3 = Exempt	Error if out of range Error if = 2

Data Element	Type Length	Description	Edits
22. Filler_22	Blank X	1 blank space	Error if not one blank space
23. Filler_23	Blank XXXXXXXX	8 blank spaces	Error if not eight blank spaces
24. What type of award did the recipient receive in the award period?	Alphanumeric X	1 character space I = First award R = Subsequent award	Error if out of range Error if = I and recipient received a prior award Error if = R and recipient did not receive a prior award
25. Was the recipient granted a hardship this award period?	Alphanumeric X	1 character space N = No Y = Yes	Error if out of range
26. For reporting purposes, was a justification required?	Numeric X	1 character space 0 = No 3 = Yes; Recipient regained eligibility in a non-award period 4 = Yes; Recipient is enrolled in a degree or certificate program of more than four years; Extension of five-year award maximum due to six years of eligibility	Error if out of range
27. Recipient's Completion Rate for the Award Period	Numeric XXX	3 character spaces Must include two decimal places Example: 085 This entry describes a completion rate of 85% Use leading zeroes, if necessary	Error if not numeric Error if left blank Error if > 100

Data Element	Type Length	Description	Edits
28. Number of Hours Attempted in the Fall Term	Numeric XXX	3 character spaces Must include one decimal place Example: 095 This entry describes 9.5 hours attempted this semester Use leading zeroes, if necessary Enter "000" if no award was made	Error if not numeric Error if left blank Error if < 9 and Data Element 15 = (A, B) and Data Element 25 = N Error if < 7 and Data Element 15 = (C, D, E) and Data Element 25 = N
29. Number of Hours Attempted in the Spring Term	Numeric XXX	3 character spaces Must include one decimal place Example: 120 This entry describes 12.0 hours attempted this semester Use leading zeroes, if necessary Enter "000" if no award was made	Error if not numeric Error if left blank Error if < 9 and Data Element 15 = (A, B) and Data Element 25 = N Error if < 7 and Data Element 15 = (C, D, E) and Data Element 25 = N
30. Number of Hours Attempted in the Winter Term	Numeric XXX	3 character spaces Must include one decimal place Example: 080 This entry describes 8.0 hours attempted this semester Use leading zeroes, if necessary Enter "000" if no award was made	Error if not numeric Error if left blank
31. Filler_31	Blank XXX	3 blank spaces	Error if not 3 blank spaces
32. Recipient's Cumulative Grade Point Average (GPA)	Numeric XXX	3 character spaces Must include two decimal places on a four-point scale Example: 319 This entry describes a GPA of 3.19	Error if not numeric Error if left blank Error if > 400

Data Element	Type Length	Description	Edits
33. Number of Hours Completed by Recipient in the Award Period	Numeric XXX	3 character spaces Must include one decimal place Example: 260 This entry describes 26.0 hours completed this year Use leading zeroes, if necessary	Error if not numeric Error if left blank
34. Filler_34	Blank X	1 blank space	Error if not 1 blank space
35. Date Recipient Received Degree being Pursued	Numeric MMDDYYYY	8 character spaces Do not use dashes or slashes Enter the date that the recipient received the degree that he/she was pursuing at the beginning of this award period Enter "00000000" if the recipient did not graduate	Error if mm is out of range of 01-12 Error if dd is out of range of 01-31

36. For reporting purposes, is the recipient meeting SAP requirements at the end of the award period for a subsequent award?	Alphanumeric X	1 character space
		
		Y = Yes
		N = No
			Error if out of range
			Error if = Y and
			    Data Element 24 = R and
			    Data Element 27 < 075 and
			    Data Element 32 < 250 and
			    EITHER
			        Data Element 15 in (A, B) and
			        Data Element 33 < 24
			    OR
			        Data Element 15 in (C, D, E) and
			        Data Element 33 < 18

37. Semester of the Recipient's First Award	Numeric X	1 character space 0 = Not applicable (subsequent award recipient) 1 = fall 2016 term 2 = spring 2017 term	Error if out of range Error if = 0 and Data Element 24 = I Error if > 0 and Data Element 24 = R

Trailer Record

Data Element	Type Length	Description	Edits
Record Code	Alphanumeric XX	2 character spaces Enter "@T"	Error if not @T
Trailer ID	Alphanumeric XXX	3 character spaces Enter "EOF"	Error if not EOF
Total Detail Record Count	Numeric XXXXX	5 character spaces Example: 00628 This entry describes 628 award recipients Must use leading zeroes, if necessary	Error if count does not match detail record count
Total Amount of Funds Awarded	Numeric XXXXXXXXXX	Ten character spaces Must include two decimal places Do NOT use a decimal point Enter a whole dollar amount only Example: 0065183700 This entry describes a total disbursement of $651,837.00 Use leading zeroes, if necessary	Error if amount does not equal sum of detail record award amounts

Trailer Record Example: @TEOF006280065183700 (628 recipients received $651,837.00)

Data Stucture

DATA ELEMENT	TYPE	LENGTH	POSITION
1. RECORD_CODE	ALPHANUMERIC	2	01 - 02
2. STDNT_ID_NUMBER	ALPHANUMERIC	9	03 - 11
3. SSN_ID_TYPE	ALPHANUMERIC	1	12
4. DATE_OF_BIRTH	NUMERIC	8	13 - 20
5. STDNT_LAST_NAME	ALPHANUMERIC	30	21 - 50
6. STDNT_FIRST_NAME	ALPHANUMERIC	30	51 - 80
7. MIDDLE_INITIAL	ALPHANUMERIC	1	81
8. FILLER_8	BLANK	30	82 - 111
9. FILLER_9	BLANK	10	112 - 121
10. FILLER_10	BLANK	20	122 - 141
11. FILLER_11	BLANK	2	142 - 143
12. FILLER_12	BLANK	9	144 - 152
13. FILLER_13	NUMERIC	1	153
14. RESIDENCY	NUMERIC	1	154
15. TYPE_OF_DEGREE	ALPHANUMERIC	1	155
16. FILLER_16	BLANK	5	156 - 160
17. EXPECTED_FAMILY_CONTRIBUTION (EFC)	NUMERIC	6	161 - 166
18. TOTAL_AWD_AMOUNT	NUMERIC	6	167 - 172
19. TUITION_DIFFERENTIAL	NUMERIC	6	173 - 178
20. ATHLETIC_SCHOLARSHIP	ALPHANUMERIC	1	179
21. SELECT_SERVICE	NUMERIC	1	180
22. FILLER_22	BLANK	1	181
23. FILLER_23	BLANK	8	182 - 189
24. AWARD_TYPE	ALPHANUMERIC	1	190
25. HARDSHIP	ALPHANUMERIC	1	191
26. JUSTIFICATION	NUMERIC	1	192
27. COMPLETION_RATE	NUMERIC	3	193 - 195
28. FALL_HOURS	NUMERIC	3	196 - 198
29. SPRING_HOURS	NUMERIC	3	199 - 201
30. WINTER_HOURS	NUMERIC	3	202 - 204
31. FILLER_31	BLANK	3	205 - 207
32. OVERALL_GPA	NUMERIC	3	208 - 210
33. TOTAL_HRS_COMPLETED	NUMERIC	3	211 - 213
34. FILLER_34	BLANK	1	214
35. DATE_DEGREE	NUMERIC	8	215 - 222
36. MET_SAP	ALPHANUMERIC	1	223
37. SEM_IY_AWARD	NUMERIC	1	224

Glossary

TERM	DESCRIPTION
Athletic Scholarship	A scholarship is considered an athletic scholarship if the recipient is obliged to play an intercollegiate sport as a result of receiving the scholarship. If the recipient is not obligated to play an intercollegiate sport as a recipient of the scholarship, then the scholarship does not fall into the common meaning of athletic scholarship and is not a barrier to the recipient receiving a TEG award.
Award Period	The academic year, including the term (i.e. fall, spring), for which the recipient was issued an award.
Completion Rate	The recipient's completion rate for classes attempted in the current award period (i.e. total hours completed divided by total hours attempted).
Degree Type	Types of degrees that a student can pursue while receiving grant funds. • Associate • Baccalaureate • Master's • Doctoral • Professional Recipients must be identified by the type of degree they are pursuing at the beginning of the award period, so as to properly identify which degree was received on the date specified in **Data Element 35** (if the recipient did graduate this year).
Expected Family Contribution (EFC)	The 9-month EFC amount as determined using the Federal Methodology.
Grade Point Average (GPA)	The recipient's cumulative GPA on a four-point scale, as of the end of the award period.
Hardship	A decision based on a documented hardship that validates a recipient's eligibility for an award. Each institution must adopt a hardship policy and have it available for public review upon request. Recipients that receive a hardship decision must have documentation supporting the decision maintained in their file. If the recipient has an approved hardship and is enrolled less than full-time, prorate the award using the following: <table><tr><td rowspan="2">**Undergraduate Hardship Proration Schedule**</td><td>**Enrolled 6-8 Hours**</td><td>**Enrolled < 6 Hours**</td></tr><tr><td>50% of a maximum award amount</td><td>25% of a maximum award amount</td></tr><tr><td rowspan="2">**Graduate Hardship Proration Schedule**</td><td>**Enrolled 5-6 Hours**</td><td>**Enrolled < 5 Hours**</td></tr><tr><td>50% of a maximum award amount</td><td>25% of a maximum award amount</td></tr></table>
Hours Completed	The number of hours completed by the recipient this award period with a grade of "D" or higher.
Justification	A data element that validates a recipient's eligibility for reporting purposes.

TERM	DESCRIPTION
Recipient Identification (ID) Number	The student's Social Security Number (SSN). For a student without a SSN, report the 9-digit ID number assigned by the institution. **NOTE:** All SSNs or IDs submitted must match those reported on the institution's CBM Report.
Satisfactory Academic Progress (SAP)	The minimum SAP requirements a student must meet to continue receiving a TEG award. • First award recipients must meet the institution's financial aid SAP requirements as of the end of the award period in order to be eligible for a subsequent award. • Subsequent award recipients must end the award period with a minimum of: 2.50 cumulative GPA 75% completion rate 24 SCHs (undergraduates) or 18 SCHs (graduates) completed
Tuition Differential	The difference between what the recipients paid in tuition to attend your institution and the tuition the recipient would have paid at a comparable public institution. Fees should not be included in this calculation. **NOTE:** Calculations must be the difference between the comparable Southern Association of Colleges and Schools (SACS) average public tuition rate, with the TEG recipient's current tuition rate.

Sample Error Report

```
Texas Higher Education Coordinating Board
FICE:  ######   Error Report on Financial Aid Records - TEG - FY2017
Date:  6/1/2017 9:36:28 AM
From:  Texas Higher Education Coordinating Board 1-800-242-3062, options 3, 3, 5 TEG@thecb.state.tx.us
********************************************************************************
*  SUMMARY INFORMATION:
*
*  RECORDS READ: 827
*  DETAIL LINES READ: 825
*  ERROR LINES WRITTEN: 2
*  -----------------------------------------------------------------------
*
*  ERROR SUMMARY                    TOTAL NUMBER OF ERROR IN FILE
*            Reported By Another School: 1
*            Already Graduated: 1
*            Received TEXAS GRANT: 1
*
*        Please send validation to TEG@thecb.state.tx.us for the error of Reported By Another School
*
********************************************************************************

DATA RECORD:  83
STUDENT ID :  #########
ERROR TYPE              DATA ELEMENT          FILE VALUE
Already Graduated in 2015      Date of Bachelor Degree      12/19/2015

COUNT OF ERRORS IN THIS RECORD:  1
-------------------------------------------------------------------------

DATA RECORD:  771
STUDENT ID :  #########

ERROR TYPE              DATA ELEMENT          FILE VALUE
Reported By Another School _ 003654 Student ID        #########

Please send validation to TEG@thecb.state.tx.us for the error of  'Reported By Another School'

COUNT OF ERRORS IN THIS RECORD:  1
-------------------------------------------------------------------------

DATA RECORD:  575
STUDENT ID :  #########

ERROR TYPE              DATA ELEMENT          FILE VALUE
Received TEXAS GRANT at FICE 003656 Student ID        #########

COUNT OF ERRORS IN THIS RECORD:  1
-------------------------------------------------------------------------


**************** Warning the following discrepancies will need to be addressed on your FADB Report   ****************


######### ----- Ramon Lagos
######### ----- Jorge Contreras
######### ----- Maria Gonzalez
######### ----- Marvella Matias

********************************************************************************
```

Appendix B

Sample Reconciliation Report

Texas Higher Education Coordinating Board
FICE: 00#### Error Report on Financial Aid Records - TEG - FY2017
Date: 6/27/2017 10:29:11 AM
From: Texas Higher Education Coordinating Board 1-800-242-3062, options 3, 3, 5 TEG@thecb.state.tx.us
****

* SUMMARY INFORMATION:
*
* RECORDS READ: 3000
* DETAIL LINES READ: 3000
* ERROR LINES WRITTEN: 1
*
* --
*
* ERROR SUMMARY   TOTAL NUMBER OF ERROR IN FILE
* IY total in file DOES NOT equal disbursed AMT: 1
* RY total in file DOES NOT equal disbursed AMT: 1

****

Error related to Total IY Funds Disbursed
The total funds reported on your SxS EOY report are 8950000
The total funds disbursed are 9000000.   **= $50,000**
The total IY amount reported does not reconcile with the total IY amount disbursed for your institution.
IY total in file DOES NOT equal dis

Error related to Total RY Funds Disbursed
The total funds reported on your SxS EOY report are 5985000.
The total funds disbursed are 6000000.   **= $15,000**
The total IY amount reported does not reconcile with the total IY amount disbursed for your institution.
IY total in file DOES NOT equal dis

Appendix C

Additional Resources

THECB CONTACT INFORMATION	
Contact THECB's Financial Aid Services Team	Toll Free (844) 792-2640
FOR PROGRAM SPECIFIC QUESTIONS, EMAIL:	
Toward EXcellence, Access, & Success (TEXAS) Grant	TEXASGrant@thecb.state.tx.us
Texas Educational Opportunity Grant (TEOG)	TEOG@thecb.state.tx.us
Tuition Equalization Grant (TEG)	TEG@thecb.state.tx.us
General information on: exemption and waivers, state loan programs and other questions or topics	GrantInfo@thecb.state.tx.us
OTHER RESOURCES FOR INSTITUTIONS	
General program information for institutions	Student Financial Aid Programs Information Website
Texas Program Statutes	Texas Education Code
Texas Program Rules	Texas Administrative Code
Information concerning program processing, procedures, allocations, and other topics will be communicated to institutions through the GovDelivery system. In order to receive these communications, interested individuals must subscribe.	GovDelivery
AVAILABLE FORMS	
TEG, TEOG, TEG, TCWS, Top 10% Scholarship, BOT, CAL, TASSP, EAE	Return of Funds Form