

Non-Voting Student Representative on Advisory Committees

Background

Texas Education Code, Section 61.071 requires the Coordinating Board to appoint non-voting student representatives to Coordinating Board advisory committees for a term not less than two years. The student representative shall enjoy the same rights as other members of advisory committees, except the right to vote or be counted toward a quorum for official committee business. The student representative serves without compensation. However, the Coordinating Board strongly encourages institutions to help defray the cost of travel incurred while their student serves.

Minimum Qualifications

For initial consideration, nominees to all advisory committees below must meet the following minimum criteria:

- Be enrolled at a public institution of higher education;
- Be in good academic standing as determined by the institution;
- Commit to fulfill all advisory committee related responsibilities during their term of service, to include attendance at all advisory committee meetings;
- Have a strong drive and self-motivation to contribute to the progress of higher education in Texas.

If appointed, the student representative must continue to meet the following criteria for the length of their term:

- Maintain a GPA of at least 2.5 on a 4.0 scale;
- Maintain enrollment at a public institution of higher education for duration of term; and
- Maintain a statewide perspective on higher education (as opposed to representing any single college or university).

Available Advisory Committee Positions

The Coordinating Board will consider a maximum of **two nominees** from each institution for the following advisory committees. Nominees may only be considered for **one** advisory committee. Each advisory committee has one available position (unless otherwise noted) for a two-year term of June 1, 2026 to May 31, 2028.

ApplyTexas Advisory Committee

Purpose: Revise and improve as needed a common admission application for use by a person seeking admission to a Texas institution of higher education. Any recommended changes from the committee are incorporated into the common application.

Meetings: An estimated 2-4 times per year as needed, conducted via video conference.

Qualifications: A freshman, sophomore, or junior student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

Financial Aid Advisory Committee

Purpose: Provide the Coordinating Board with advice and recommendations regarding the development, implementation, and evaluation of state financial aid programs for college students. In addition, the committee shall provide insight on state financial aid program policies and procedures (e.g. eligibility, allocations, disbursement processes, etc.); review the collection, use, and reporting of data; and identify areas of research for consideration.

Meetings: Four times per year as needed conducted via video conference.

Qualifications: A freshman, sophomore, junior, or graduate student enrolled at any public institution of higher education in Texas; meet minimum qualification criteria above.

Learning Technology Advisory Committee

Purpose: The Learning Technology Advisory Committee (LTAC) engages in substantive policy research and discussion regarding the role that learning technology plays in Texas higher education. LTAC also reviews Institutional Plans for Distance Education (IPDEs). The LTAC informs the Coordinating Board about how distance education and computer-assisted instruction, including e-learning tools such as electronic textbooks and open course materials, can help the state reach the goals of *Building a Talent Strong Texas*.

Meetings: Four times per year as needed conducted through a hybrid format via video conference and at the Texas Higher Education Coordinating Board's office in Austin, TX.

Qualifications: A freshman, sophomore, junior, or graduate student enrolled at any institution of higher education in Texas; meet minimum qualification criteria above.

Texas Transfer Advisory Committee

Purpose: Advise the Commissioner of Higher Education on the Texas transfer framework, including the development and revision of the Field of Study Curricula (FOSC). The committee's work includes determining appropriate disciplines for FOSC development and convening Discipline-Specific Subcommittees of faculty experts to develop recommended lower-division curricula for transfer students.

Meetings: An estimated 2-4 times per year conducted via video conference or at the Texas Higher Education Coordinating Board's office in Austin, TX.

Qualifications: The committee has two student representatives, one from a community college and one from a university. A freshman, sophomore, junior, or graduate student enrolled at a qualifying institution that meets the minimum qualification criteria above may apply.

Deadlines and Process

Below are key deadlines for the nomination process:

Step 1: Chancellor of the system (if within a system) or president (if not within a system) to email nomination packets for each nominee to the Coordinating Board by **January 28** for consideration. Nomination packets must include the following documents:

- THECB Application
- Resume
- Unofficial Transcript

Step 2: The Coordinating Board to appoint student representatives to advisory committees to two-year terms beginning June 1 and ending May 31.

Chancellors/Presidents may develop their own nomination process for considering recommendations from their institutions to the Coordinating Board for advisory committee positions, including any additional requirements beyond those requested by the formal application.

Nomination packets (THECB application, resume, and unofficial transcript) for each nominee should be emailed to Lizette.Montiel@highered.texas.gov, Deputy Chief of Staff.