

Guidelines: Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses

**Texas Higher
Education**
COORDINATING BOARD

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PEACE OFFICERS ENROLLED IN LAW ENFORCEMENT OR CRIMINAL JUSTICE COURSES

The Texas Higher Education Coordinating Board (THECB) Program Guidelines are intended to support institutions by highlighting requirements that appear in the Texas Education Code (TEC) and Title 21 of the Texas Administrative Code (TAC). When administering this program, institutions should always refer to the applicable statutes and rules. The information provided in this document is to be used solely as a resource and does not supersede the statute and/or rules for this program.

PROGRAM AUTHORITY AND PURPOSE ([19 TAC, SECTION 21.518](#))

The Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses is authorized by [TEC, Chapter 54, Subchapter D, Section 54.3531](#). Rules establishing procedures to administer the subchapter can be found in [Title 19 of the TAC, Chapter 21, Subchapter Q](#). The program provides an exemption from the payment of tuition and laboratory fees to eligible employed peace officers in the state of Texas enrolled in specific undergraduate criminal justice or law enforcement courses.

ELIGIBLE INSTITUTIONS ([19 TAC, SECTION 21.519](#))

Texas public institutions as defined in [TEC, Section 61.003\(8\)](#), are eligible to participate in the Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses program.

ELIGIBLE COURSES ([19 TAC, SECTION 21.522](#))

This exemption applies only to courses pertaining to law enforcement-related or criminal justice degree or certificate programs **that are identified by the institution and then compiled** into one [uniform list by the THECB](#). The exemption does not apply to courses that make up the general education core curriculum required for all degrees, nor does it apply to courses that are not law enforcement or criminal justice courses, even if the applicable courses are included in the law enforcement-related or criminal justice degree or certificate program. (See [TAC, Section 21.524](#).)

ELIGIBILITY

ELIGIBILITY REQUIREMENTS ([19 TAC, SECTION 21.521](#))

The institution will determine what documentation (e.g., proof of employment) is necessary to decide whether the student is eligible for the program.

DOCUMENTATION COLLECTED MUST PROVE THE FOLLOWING:

- Student is currently employed as a peace officer by the state of Texas or by a political subdivision of this state.
- Eligible peace officer is defined as an individual elected, appointed, or employed to serve as a peace officer for a governmental entity under [Article 2.12](#), Code of Criminal Procedure, or other law—[Texas Government Code, Section 615.003\(1\)\(A\)](#).

PROGRAM REQUIREMENTS:

- Be an undergraduate student who is enrolled in an eligible criminal justice or law enforcement-related degree or certificate program.
- Apply for the exemption at least one week before the last day of the institution's regular registration period for the applicable semester or term.
- Be registered with Selective Service or be exempt (see [Selective Service Statement Requirements](#)).

ALERT: Child Support Arrearages

Per [Texas Family Code, Title 5, Section 231.006](#), a student who is obligated to pay child support and is more than 30 days delinquent is not eligible to receive a state-funded grant or loan.

Institutions determine how to best comply with this state requirement and should work with their legal counsel on questions related to this statutory mandate.

CONTINUATION OF ELIGIBILITY

A student can continue to receive this exemption in subsequent semesters or terms if the student:

- Meets the institution's satisfactory academic progress (SAP) requirement for financial aid.

NOTE: A student who fails to meet the grade point average (GPA) to satisfy the institution's SAP requirement may have the ability to regain eligibility for this exemption if he or she meets the GPA requirement during an upcoming term or semester in which the exemption was not awarded. The student may also be granted a hardship **exception** by the institution (see [TEC, Section 54.2001\(c\)](#)).

DISCONTINUATION OF ELIGIBILITY

A student may **not** continue to receive this exemption in a subsequent semester or term if the student:

- Has attempted a number of undergraduate hours considered to be excessive under [TEC, Section 54.2001\(a\)\(2\)](#).

NOTE: At the start of a semester or term, if an undergraduate student is attempting hours considered to be excessive, the student may continue to receive this exemption if he or she is granted a hardship **extension** by the institution.

HARDSHIP PROVISIONS ([19 TAC, SECTION 21.526](#))

Institutions must adopt a hardship policy that may grant a student an **exception** from meeting the GPA requirement to satisfy the institution's SAP, or an **extension** of eligibility for excess undergraduate hours, when a student has a showing of a hardship or other good cause, including:

- A showing of a severe illness or other debilitating condition that could affect the student's academic performance;
- An indication that the student is responsible for the care of a sick, injured, or needy person and that the student's provision of care could affect the student's academic performance;
- The student's active duty or other service in the United States armed forces or the student's active duty in the Texas National Guard; or
- Any other cause considered acceptable by the institution.

All hardship decisions must be documented in the student's record and be available for submission to the THECB, if requested.



SELECTIVE SERVICE STATEMENT (TAC, Title 19, Section 22.3)

Under [TEC, Title 3, Section 51.9095](#), an individual must file a statement of their selective service status with the institution confirming registration or exemption.

This statute applies to all state-funded financial aid, as well as “federal funds or gifts and grants accepted by this state.” The statement is required from students receiving federal aid or private donations that pass through the state Treasury or Governor’s office (i.e., Governor’s Emergency Education Relief (GEER)), state-appropriated funds, or institutional funding, which includes programs funded by tuition set-asides, exemptions, and waivers.

! ALERT: Proof of Selective Service Status No Longer Required

Institutions are no longer required to collect “proof” of registration or exemption from students or to verify the accuracy of the statement against external databases or other resources if conflicting information does not exist (see [Updated Guidance on Statutory Requirements that Impact Financial Aid Memo](#)).

Note: The THECB approved an amendment to TAC, Title 19, Section 22.3 during their quarterly meeting held on April 28, 2022.

Any of the following can be used to meet the statutory statement requirement:

- THECB Selective Service Statement of Registration Status ([English Statement](#) or [Spanish Statement](#))
 - Printout from [SSS.gov](#) website
 - Institutional Student Information Record (ISIR) if status is available
- THECB Selective Service Statement of Registration Status imbedded in the Texas Application for State Financial Aid (TASFA)

SELECTIVE SERVICE STATEMENT OF REGISTRATION STATUS

In accordance with [Texas Education Code, Section 51.9095](#), male students must file a Selective Service Statement of Registration Status with their institution or other entity granting financial assistance. For more information about the Selective Service System, visit [sss.gov](#).

Please mark **one** option below:

<input type="checkbox"/> I was born female and not required to register.	<input type="checkbox"/> I was born male and am EXEMPT from registration because: (please briefly explain why you are exempt in the box below.)
<input type="checkbox"/> I was born male and am under the age of 18 and not currently required to register.	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>
<input type="checkbox"/> I was born male and am REGISTERED with the Selective Service.	
<input type="checkbox"/> I was born male and am over the age of 18. I am not registered with Selective Service and I am not exempt from registration with Selective Service.	

I, _____, hereby certify that the Selective Service status statement provided above is true and accurate.

Student ID: _____ Signature: _____ Date: _____

Complete and return to the Financial Aid Office at your institution of higher education.

Selective Service Statement of Registration Status As of 09/28/2021

ADDITIONAL INFORMATION

COLLECTION METHOD

The institution has flexibility to create an online, paper, or alternate method to collect the statement as long as it uses the content developed and required by the THECB.

FREQUENCY COLLECTING THE STATEMENT

If the student’s status will NOT change, the statement collected can be used for subsequent semesters at the same institution.

If the student is NOT registered for selective service, a statement must be collected each time they apply for financial aid or a student loan until the statement indicates registered or exempt.

MALES AGE 26 OR OLDER

Individuals older than the maximum age at which an individual is required to be registered with the Selective Service System under federal law are not required to complete this status statement.

RETENTION SCHEDULE

The status statement must be retained in the student’s record based on the retention schedule outlined in the institution’s Program Participation Agreement (PPA).

AWARDING

Institutions **must exempt** the cost of all tuition and laboratory fees for **eligible** law enforcement-related or criminal justice courses attempted by the student for which space is available (space for this exemption is limited to 20 percent of the maximum enrollment for each eligible course). Eligible courses are those for which an institution receives formula funding ([TEC, Section 54.2002](#)).

NOTE: Formula funding is defined as the method used to allocate appropriated sources of funds among institutions of higher education. Formula-funded courses are those that do not depend solely on student tuition and fees to cover their costs.

DETERMINATION OF ELIGIBLE PROGRAMS

Institutions are responsible for reporting a list of criminal justice or law enforcement programs that qualify for exemption directly to the THECB.

Institutions must ensure that all eligible programs are listed accurately.

To make changes to the programs on the [peace officer exemption list](#), email AHA@highered.texas.gov.

Changes must be approved by the governing board of your institution.

The THECB will maintain the list of all degree programs covered by the Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses exemption on the [College for All Texans website](#).

Public Universities Peace Officer Exemption List	
Universities	Peace Officer Programs
Angelo State University	BA, BS Criminal Justice
Lamar University	BA, BS Criminal Justice
Midwestern State University	BS, Criminal Justice BAAS, Criminal Justice Option
Prairie View A&M University Specialization)	BS, Criminal Justice BS, Criminal Justice (Juvenile Justice)
Sam Houston State University	BA, BS Criminal Justice BA, Victim Studies
Stephen F. Austin State University	BA, Criminal Justice BAAS, Public Safety and Administration
Sul Ross State University	BS, Criminal Justice
Sul Ross State University Rio Grande College	BS, Criminal Justice
Tarleton State University	BS, BAAS Criminal Justice
Texas A&M International University	BS, Criminal Justice BAAS Criminal Justice Concentration
Texas A&M University-Central Texas	Criminal Justice BAAS, Criminal Justice
Texas A&M University-Commerce	BS, Criminal Justice BAAS, Security and Protective Services
Texas A&M University-Corpus Christi	BS, BAS Criminal Justice
Texas A&M University-Kingsville	BS, Criminology
Texas A&M University-San Antonio	BAAS, BS Criminology
Texas A&M University-Texarkana	BS, Criminal Justice
Texas Southern University	BS, Administration of Justice
Texas State University-San Marcos	BSCJ, Criminal Justice BSCJ, Criminal Justice-Corrections BSCJ, Criminal Justice-Law Enforcement
Texas Woman's University	BA, BS Criminal Justice

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APPENDIX 1: QUICK REFERENCES

CONTACT FINANCIAL AID SERVICES

By phone: (844) 792-2640

Contact us by completing an [online inquiry form](#) and select “Financial Aid Question” as the Contact Reason.

OTHER RESOURCES FOR INSTITUTIONS

To add, edit, or remove eligible law enforcement-related or criminal justice programs, email the request to the THECB.	AHA@highered.texas.gov
General program information for institutions	Student Financial Aid Programs Information Webpage
Texas Program Statutes	Texas Education Code
Texas Program Rules	Texas Administrative Code
Information concerning programs, procedures, allocations, and other topics will be communicated to institutions through the GovDelivery system. To receive these communications, interested individuals must subscribe.	GovDelivery
Federal Selective Service Requirement Guide	Who Must Register Chart