

Graduate Medical Education Planning Grant Program 2021 APPLICATION FORM 3 – WORK PLAN

WORK PLAN FORM INSTRUCTIONS:

Please complete the Project Goal Statement, Objectives, Expected Outcome(s) and Measurement Method(s), and Activities for the proposed planning grant project. Bookmarks are included for ease of navigation. Contact GME-Expansion@highered.texas.gov for any questions regarding this form.

PROJECT GOAL STATEMENT

The Project Goal Statement shall identify the ultimate outcome of the project. The planned outcome identified must be selected from one or more of the phases necessary to establish a new GME program(s): Investigation, Planning, or Development.

OBJECTIVES

Major Project Objectives measure the progress toward the project goal and should be specific and measurable. Applicants should include at least 3 major project objectives and expected outcomes that support achievement of the project goal. The expected outcomes should be clearly articulated and relate to the objective and activities.

Project Reporting (RFA Section 10)

Project progress reporting requires that the Work Plan be updated. The update must document all success and/or failure as well as challenges. Discrepancies between expected outcomes and actual outcomes should be fully explained. Any additional action taken as a result of any changes, challenges, or failures should also be documented and explained.

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OBJECTIVE #1:	
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Expected Outcome(s) and Measurement Method(s) for Objective #1:	
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Evaluation Results	<i>Complete for Progress Report Only</i>
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Activities - Objective #1	Expected Start Date	Expected End Date	Responsible Person	Progress Reporting <i>(Complete for Progress Report Only)</i>

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OBJECTIVE #2:	
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Expected Outcome(s) and Measurement Method(s) for Objective #2:	
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Evaluation Results	<i>Complete for Progress Report Only</i>
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Activities - Objective #2	Expected Start Date	Expected End Date	Responsible Person	Progress Reporting <i>(Complete for Progress Report Only)</i>

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OBJECTIVE #3:	
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Expected Outcome(s) and Measurement Method(s) for Objective #3:	
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Evaluation Results	<i>Complete for Progress Report Only</i>
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Activities - Objective #3	Expected Start Date	Expected End Date	Responsible Person	Progress Reporting <i>(Complete for Progress Report Only)</i>

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OBJECTIVE #4:	
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Expected Outcome(s) and Measurement Method(s) for Objective #4:	
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Evaluation Results	<i>Complete for Progress Report Only</i>
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Activities - Objective #4	Expected Start Date	Expected End Date	Responsible Person	Progress Reporting <i>(Complete for Progress Report Only)</i>

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OBJECTIVE #5:	
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Expected Outcome(s) and Measurement Method(s) for Objective #5:	
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Evaluation Results	<i>Complete for Progress Report Only</i>
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Activities - Objective #5	Expected Start Date	Expected End Date	Responsible Person	Progress Reporting <i>(Complete for Progress Report Only)</i>

