



Emergency Educational Grant GEER Monthly Report

Public Institutions Only

Purpose

The Emergency Educational Grant - GEER Monthly Report collects monthly data from public institutions that received Emergency Educational Grants through the Governor’s Emergency Education Relief (GEER) Fund.

Requirements

Beginning **October 1, 2020**, institutions must submit this form to report:

- Year-to-date total number of students who have received an Emergency Educational Grant funded by GEER
- Year-to-date total amount of GEER funding disbursed to students through Emergency Educational Grants

Institutions are required to submit this form on the first of each month, or the first working day thereafter if it falls on a weekend or holiday. Institutions have until **November 2, 2020**, to disburse these funds. Any unexpended funds must be returned to the THECB by **November 16, 2020**.

NOTE: At the end of the fall semester, institutions will be required to submit a closeout report listing all students awarded an Emergency Educational Grant funded by GEER. Reporting instructions will be provided by the THECB.

Institution Contact Information (Public Schools Only)			
Institution name:			FICE code:
Certifying Official (Director of Financial Aid or Equivalent)			
First name:	Last name:		Phone:
Title:		Email:	

Emergency Educational Grant — Monthly Reporting			
Year-to-date Student count		Year-to-date Funds disbursed	

Institution Authorization
By submitting this form, I certify that the amounts reported on this form are accurate as of today’s date. I further understand the importance of the accuracy of this information, as it may be reported to the Texas Legislature and is subject to review during a program audit.
Certifying Official Signature: _____ Date: _____

<p>To send the completed form, select the blue SUBMIT button:</p> <ul style="list-style-type: none"> • An email with this form attached will open in a new window. • Add your six-digit FICE code in the email subject line. Example: 012345_File Name • Be sure to select the SEND button to email the report. <p>If you have questions, email DeCha.Reid@highered.texas.gov.</p>	<div style="text-align: center;"></div> <p>If you are unable to SUBMIT this form, save the signed .pdf file and email as an attachment to: FASOperations@highered.texas.gov</p>
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