**Texas Higher Education Coordinating Board**

**Existing Degree Program**

**Title Change Request**

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| Directions: Complete this form to request a change to the title (name) of an existing degree program. The degree program must already be on an institution’s program inventory. A degree program title consists of the following two parts:   1. degree designation, such as Bachelor of Science (BS), Master of Arts (MA), or Doctor of Philosophy (PhD); and, 2. name of the discipline, such as History, Mechanical Engineering, or Zoology.   *NOTE: This form requires the signature of the Provost or Chief Academic Officer.*  Submit the *Degree Program Title Change Request* via the Online Submission Portal: <https://www1.thecb.state.tx.us/apps/proposals/>  Information: Contact the Division of Academic Quality and Workforce at 512/427-6200. |

**Administrative Information**

1. Institution:

2. Current Degree Program Title – *Show how the program appears on the Coordinating Board’s approval letter (e.g., Bachelor of Business Administration degree with a major in Accounting)*:

3. Degree Program CIP Code:

4. Contact Person: *Provide contact information for the person who can answer specific questions about the degree program.*

Name:

Title:

E-mail:

Phone:

Request for Change in Degree Program Designation (e.g., Bachelor of Science (BS), Master of Arts (MA), or Doctor of Philosophy (PhD)

Current Degree Program Designation:

Proposed Degree Program Designation:

Implementation Date (MM/DD/YYYY):

Reason for Change:

*Describe why this change would be beneficial to students and/or the degree program.*

Request Change in Name of Discipline (e.g., History, Mechanical Engineering, or Zoology)

Current Name:

Proposed Name:

Implementation Date (MM/DD/YYYY):

Reason for Change:

*Describe why this change would be beneficial to students and/or the program.*

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| **Signature of Compliance**  I hereby certify that all of the above changes have been approved in accordance with the procedures required by my institution, system office, and Board of Regents, as applicable.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Provost/Chief Academic Officer Date |