

Texas Higher Education Coordinating Board

Student Financial Aid Programs

Webcast

July 13, 2021

TOPICS OF DISCUSSION



TXWORKS Internship Program

What is TXWORKS?

TX	TEXAS
W	WORKING
O	OFF-CAMPUS
R	REINFORCING
K	KNOWLEDGE
S	SKILLS

Eligible, Texas college students will have an opportunity to:

- intern either in-person, virtually or a hybrid with an employer located in Texas.
- gain and strengthen career readiness through paid meaningful work experience.
- work a minimum 8 weeks and a minimum of 96 hours.
- earn a minimum of at least \$20/hour.
- explore career paths and become marketable to compete and contribute to their current and future economy.

Student Eligibility for 2021-2022

Financial:

- Completed the Free Application for Student Aid (FAFSA) for the 2019-2020, 2020-2021, or 2021-2022 academic school year *and* received a Student Aid Report with an Estimated Family Contribution (EFC) between \$0 and \$5,846.

Participation:

- Interns cannot complete more than one (1) TXWORKS internship at a time or complete more than two (2) internships total.

Enrollment:

- Enrolled as a half-time or full-time undergraduate student (6 hours or more) the semester prior to internship; enrollment as a student during internship permissible.
- Seeking a **Certificate, Associate Degree, or Bachelor's Degree** at an eligible Texas college or university (cannot have earned a bachelor, graduate, or professional degree).
- Graduated from high school, earned a GED, or completed high school equivalent program (dual credit students are not eligible to participate).

Residency:

- Are a resident of Texas.

TXWORKS Student Application Process

Students will complete the following steps to apply for TXWORKS internships:

1. Visit www.highered.Texas.gov/txworks to:
 - ✓ complete TXWORKS Student Eligibility Form
 - ✓ download overview guide for students
 - ✓ download guide to search and apply for internships on www.TXInternshipChallenge.com
 - ✓ sign-up to receive program updates
 - ✓ submit a question
2. Obtain and download a digital copy of your transcript (can be an unofficial copy).
3. Update your resume (or create one if you do not currently have a professional resume appropriate for applying for an internship).
4. Register for <https://www.txinternshipchallenge.com/> which is the site where TXWORKS positions will be posted.
5. Search and apply for internships on www.TXInternshipChallenge.com.

Upcoming Submission Periods

For Internships Occurring In:	Complete Student Eligibility Form between:	Apply for Internships on www.TXInternshipChallenge.com between:
Fall 2021	July 12 – July 30, 2021	July 19 – August 6, 2021
Spring 2022	September 20 – November 5, 2021	September 27 – November 5, 2021
Summer 2022	January 18 – March 11, 2022	January 31 – March 18, 2022

Visit www.highered.texas.gov/txworks for program updates

TXWORKS Contact Information



Division for College Readiness and Success

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Vanessa Malo, Program Director

txworks@highered.texas.gov

Program Resource Updates

Educational Aide Exemption Resources



Educational Aide Exemption Program Frequently Asked Questions



Educational Aide Exemption (EAE) Program Participating Institutions

2021-22 EAE Participating Institutions

Public Community Colleges

Alvin Community College
Angelina College
Cisco College
Clarendon College
Dallas County Community College District
Grayson College
Howard College
Lone Star College System
McLennan Community College
Northeast Lakeview College
Northeast Texas Community College
Northwest Vista College
Odessa College
Palo Alto College
Paris Junior College
Ranger College
San Antonio College
St. Philip's College
South Plains College
South Texas College
Tarrant County College District
Trinity Valley Community College
Victoria College

Public State Colleges

None

Public Universities

Angelo State University
Sam Houston State University
Tarleton State University
Texas A&M International University
Texas A&M University
Texas A&M University-Central Texas
Texas A&M University-Corpus Christi
Texas A&M University-Kingsville
Texas A&M University-Texarkana
Texas A&M University-San Antonio
Texas Southern University
Texas Woman's University
The University of Texas at Arlington
The University of Texas at Dallas
The University of Texas at San Antonio
The University of Texas of the Permian Basin
University of Houston
University of Houston-Clear Lake
University of Houston-Victoria
University of North Texas
University of North Texas at Dallas
The University of Texas-Rio Grande Valley

Public Technical Colleges

None

Resources now available:

- Application
- Frequently Asked Questions
- Participating Institutions List

Educational Aide Exemption Application Reminders:

2021-22 Educational Aide Exemption Application

INDICATE APPLICABLE TERM:
(A separate application is required each term.)

Fall ☐ Spring ☐ Summer ☐

The Educational Aide Exemption (EAE) Program encourages educational aides to complete full teacher certification. Recipients are exempt from the payment of tuition and certain mandatory fees at participating Texas public institutions of higher education ([Texas Administrative Code\(TAC\), Title 19, Part 1, Section 21.1080](#)).

Sections I and II of this application must be completed before submitting to your institution's Financial Aid Office.

SECTION I. COMPLETED BY APPLICANT (All items below must be completed.)

Last Name	First Name	MI	Social Security Number
Street Address			Phone Number
City	State	Zip	Email

CERTIFICATION: I hereby certify that I am enrolled in courses required for teacher certification in one or more subject areas determined by the Texas Education Agency to be experiencing a critical shortage of teachers at Texas public schools. (See SECTION III of this form for the list of critical shortage areas).

Applicant's Signature _____ Date _____

SECTION II. COMPLETED BY AUTHORIZED SCHOOL DISTRICT OFFICIAL (applicant's current employer)

Applicant's Job Title	Initial Date of Employment	Applicant Currently Employed with District Yes <input type="checkbox"/> No <input type="checkbox"/>
School District Name	County District Number	
School District Address	Phone	
City	State	Zip
Fax		

Employment history is based on the teacher service record. Complete the section that applies below.

- Applicants **must** submit a separate application for each term.
- Institutions **must** verify student employment for each term.
 - *Program Guidelines are available online for institutions.*

2021-22 Critical Shortage Areas

- Bilingual/English as a Second Language – Elementary and Secondary Levels
- Special Education – Elementary and Secondary Levels
- Career and Technical Education – Secondary Levels
- Technology Applications and Computer Science – NEW
Elementary and Secondary Levels
- Mathematics – Secondary Levels

What are “Critical Shortage Areas”?

Every year, TEA submits a list of teacher shortage areas by subject matter to the U.S. Department of Education.

Texas Administrative Code 21.1083

“Be enrolled at the institution granting an exemption...in courses required for teacher certification in one or more subject areas determined by the Texas Education Agency to be experiencing a critical shortage of teachers at the public schools in this state.”

Funding Reminders:

- *Lab and class fees are not covered

Texas Higher Education Coordinating Board

EAE Matching Requirement

REQUIRED MATCHING

Participation in the EAE Program requires that institutions use institutional funds (non-federal or state aid) to cover at least 10% of each recipient's exemption.

NOTE: Institutions can contribute beyond the 10% minimum requirement.

Example	Total Tuition & Fees	Institutional Percentage (10% minimum)	Institutional Funds	EAE Award Amount (Tuition/Fees <i>minus</i> Institutional funds)
Institution A	\$5,000	10%	\$500	\$4,500
Institution B	\$5,000	20%	\$1,000	\$4,000
Institution C	\$5,000	30%	\$1,500	\$3,500

Bilingual Education Program Resources

2021-22 Resources on SFAP:

- Bilingual Education Program Guidelines
- FY 2022 and 2023 Biennium Program Rider
- 2021-22 (FY 2022) Funds Request Form

Texas Higher Education Coordinating Board			2021-22 (FY 2022) Bilingual Education Program Funds Request Form	
Date:	FICE Code:	Institution:		
Contact Information				
Position	Name	Email	Phone	
Financial Aid Director				
Reporting Financial Aid Officer				
Business Office Contact				
Current Request				
Bilingual Education Program	Current amount being requested.	Number of unique student awards being funded via current request. *		
Year-to-Date Totals				
Total Bilingual Education Allocation	Year-to-date amount requested including current request. **	Number of year-to-date distinct student awards funded including current request. ***		
<p>* The count of recipients receiving program funds for the first time this award year via this current request.</p> <p>** The cumulative total amount of funds requested this fiscal year, including this request.</p> <p>*** The total number of distinct students who have received funds this fiscal year, including those who will receive funds from this request.</p>				
<p>To send the completed form:</p> <ul style="list-style-type: none">• Click the SUBMIT button.<ul style="list-style-type: none">◦ An email with this form attached will open in a new window.• Enter the six-digit FICE code and file name in the subject line.<ul style="list-style-type: none">◦ Example: 012345_Bilingual Education Funds Request Form FY 2022• Click the SEND button to email the form.				
<p>By submitting this form, I certify that the amounts reported on this request form are accurate as of today's date. I further understand the importance of the accuracy of this information, as it may be reported to the Texas Legislature and is subject to review during a program audit.</p> <p>_____</p> <p>Certifying Name and Title</p> <p>Signature _____ Date _____</p> <p><input type="radio"/> I confirm that this is an original (not a duplicate) submission.</p> <p><input type="radio"/> I confirm that this is a revised request; below is the date of the original submission and the reason for the revision.</p> <p>Date of Original Submission: _____</p> <p>Enter the explanation for the revised form here.</p> <p>_____</p>				
<p>Submit</p> <p>Forms that cannot be sent using the SUBMIT button should be manually completed, scanned, and emailed to FASOperations@highered.texas.gov</p>				

Tuition Equalization Grant: Tuition Differential Update

Tuition Differential:

The difference between the tuition paid at a private or independent institution and the tuition the student would have to pay to attend a comparable public institution in Texas.

To calculate tuition differential:

$$\text{Current Tuition Rate} - \text{SACS Level Rate} = \text{Difference} \times \text{Total SCH} = \text{Tuition Differential}$$
$$\$515 - \$200 = \$315 \times 27 \text{ SCH} = \$8,505$$

NOTE: TEG 2021-22 Program Guidelines updated 7/12/2021

TUITION DIFFERENTIAL (19 TAC, SECTION 22.22)

Tuition differential is defined as the difference between the tuition paid at a private or independent institution and the tuition the student would have to pay to attend a comparable public institution in Texas. Fees are not included in this calculation, only tuition rates. The Southern Association of Colleges and Schools (SACS) identifies institutions by the highest levels of degrees they offer. These levels are used by the THECB to identify "comparable" institutions for the purpose of calculating tuition differentials, regardless of accreditation.

The following table shows average resident undergraduate and graduate tuition rates per SCH for public institutions at various SACS levels for the 2021-22 academic year. These amounts should be used by the institution to derive tuition differentials by using the student's total SCH and multiplying the tuition rate provided (see Appendix 2 for individual institutional program levels).

SACS LEVEL	UNDERGRADUATE TUITION RATE PER SCH	GRADUATE TUITION RATE PER SCH
ASSOCIATE DEGREE LEVEL 1	\$67	n/a
BACCALAUREATE DEGREE LEVEL 2	\$58	n/a
MASTER'S DEGREE LEVEL 3	\$200	\$282
THREE OR FEWER DOCTORAL DEGREES LEVEL 5	\$207	\$260
FOUR OR MORE DOCTORAL DEGREES LEVEL 6	\$257	\$343
PUBLIC INSTITUTION RATES FOR LAW SCHOOL STUDENTS = \$959 PER SCH		

OVER AWARDS (19 TAC, SECTION 22.11)

If an award has been disbursed and a student receives other assistance that exceeds the student's financial need, the institution is not required to adjust the award unless the sum of the excess resources is greater than \$300.

AWARD ADJUSTMENTS (19 TAC, SECTION 22.11)

Institutions may be required to make award adjustments in the following circumstances:

- Student officially withdraws from enrollment.
 - The institution will use the general refund policy to determine the amount of financial aid to be reduced.
 - A refund is not owed to the program if a student drops or withdraws after the end of an institution's refund period.
- Student's disbursement exceeds his/her eligibility amount.
 - Recalculate eligibility amount.

NOTE: If funds are available after an award has been adjusted, they can be re-awarded to other eligible students at the institution. If the funds cannot be re-awarded, they must be returned to the THECB based on the [Timely Distribution of Funds](#).

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ADDITIONAL INFORMATION

TUITION DIFFERENTIAL EXAMPLE

- Charges for an independent 2-year institution (e.g., Jacksonville College) should be compared to public community college charges (Level 1).
- A Level 2 institution that only awards TEG to associate degree students (e.g., Southwestern Christian College) should compare its charges to those of public community colleges (Level 1).
- Levels 2, 3, 5, and 6 independent institutions (other than Southwestern Christian College) should compare their charges to the average charges of public institutions at the same levels.

Tuition Differential Calculation

- Institution Current Tuition Rate per SCH = \$515
- Institution SACS Level 5 = \$200
- Undergraduate student is enrolled in 12 SCH for fall and 15 SCH for spring.

To calculate tuition differential:
Institution Current Tuition Rate - SACS Level Rate = Difference
x Total SCH = Tuition Differential

For Example:
\$515 - \$200 = \$315
\$315 x 27 SCH = \$8,505

This student is eligible for a TEG award since the tuition differential (\$8,505) is more than the maximum award (\$3,420).

College Access Loan

CAL Interest Rate Reduction

Effective July 1, 2021:

- New applications certified by the institution will carry a fixed rate of 3.75%
- Students or institutions can request a cancellation if the loan disbursements are pending. Once canceled, the student can reapply to take advantage of the lower rate.
 - Credit is only good for 90 days; reapplying could repull credit.
 - Send [CONTACT US](#) and select "Financial Aid Questions" as Contact Reason.

NOTE: Loans certified prior to July 1 will be 4.2%.

Contract Agreement Transition

FY 2022 Contract Agreement Transition

Effective Sept 1, 2021:

- Institutions and the THECB will use a three-page simplified Program Participation Agreement (PAA).
- New agreements will be sent via email to the Director with instructions.
- The two-year agreement will cover FY 2022 and 2023.
- Send the signed agreement back by **Aug. 18, 2021**.

PROGRAM PARTICIPATION AGREEMENT
INSTITUTIONS OF HIGHER EDUCATION

Term of Agreement: September 1, 2021 – August 31, 2023

The Program Participation Agreement is required for all institutions participating in the Texas Higher Education Coordinating Board's (THECB) Student Financial Aid Programs, hereinafter "Programs".

Institution Information

Name of Institution: _____
Address: _____
City, State, Zip Code: _____
Ph: _____ Web Address: _____

Director of Financial Aid or Equivalent
Name: _____
Address: _____
City, State, Zip Code: _____
Ph: _____ Email Address: _____

Secondary Contact
Name and Title: _____
Address: _____
City, State, Zip Code: _____
Ph: _____ Email Address: _____

Accreditation

Name of Accrediting Authority - Check Status

☐ Commission on Colleges of the Southern Association
☐ Liaison Committee on Medical Education
☐ American Bar Association
☐ Other, please specify: _____

Current Status

☐ Active
☐ Warning
☐ Probation
☐ Other: _____

Request for Program Participation

☐ The institution seeks to participate in all Code Chapters 21 and 22 for which it is eligible. The institution agrees to comply with THECB rules that may require specific, additional information in the allocation process for part of the institution's participation.

☐ If other, please specify: _____

Organizational Information (ONLY APPLICABLE TO NON-PROFIT INSTITUTIONS)

The applicant institution is:

☐ Organized under the Texas Non-Profit Code
☐ Exempt from taxation under the Texas Code of Criminal Justice, and
☐ Not a theological or religious seminary.

Certifications and Representations

I, the undersigned, hereby acknowledge and affirm:

- the information provided in this Agreement is true and accurate;
- the institution will administer all THECB state and federal laws, THECB rules, policies, and conditions identified in any particular award;
- the institution shall timely provide all for THECB in connection with its administration of the Programs; and
- the institution shall maintain eligibility to participate in the Programs and will promptly notify the Department of Education and will promptly notify the THECB of any financial restrictions by the United States Department of Education.

the institution is subject to review, audit, investigation, and/or compliance monitoring by THECB, the State Auditor's Office, and/or external auditors in connection with the Programs; the institution will maintain full records and accounting for its administration of the funds for seven (7) years or as otherwise provided by law, if longer; if THECB determines that Program funds have been over-allocated, mis-used, or mis-allocated, the institution will reimburse THECB such funds and any associated damages within thirty (30) calendar days of written notice. If the institution does not comply with THECB's request for reimbursement, the institution may be subject to further action under Texas Government Code § 61.035, recoupment of a debt to the state through the Comptroller's warrant hold process, and all other rights and remedies available to THECB under law or equity; and

an institution's participation in THECB's Programs may be terminated for cause, including failure to comply with state and federal laws, THECB rules, policies or directives, or award conditions, upon written notice by THECB.

Institution Representative Signature

Printed Name: _____
Title: _____
Date: _____

THECB Representative Signature

Printed Name: _____
Title: _____
Date: _____

Reminders

Final Allocations

- Memos released on July 7, 2021
- Tuition Equalization Grant (TEG) is still pending

Financial Aid Database Cycle Two

- Opened June 23, 2021
- No reconciliation is required

GEER Interest

- Return of Funds forms needed for compliance purposes
- Public universities should use RTI on returns

Training

Next Monthly Webcast - Aug. 10, 2021

Deadlines

FY 2021 Funds Requests - Aug. 1, 2021

- Submit requests by the deadline - biennium ends Aug. 31, 2021 and funds do not carry forward.

Signed PPA due to the THECB - Aug. 18, 2021

Contacting Student Financial Aid Programs

The following phone lines are available for borrower and the public:

- Borrower Services
 - Student Borrowers (Cosigners): (800) 242-3062
- Texas Financial Aid Information Center
 - Public: (888) 311-8881



Contact Financial Aid Services in one of the following ways:

- FAS Institutional Phone Line
 - Institutions Only: (844) 792-2640
- Submit inquiries online through the [CONTACT US](#) web form at any time.

Phonelines –
Hours of Operation:
Mon-Fri
8 a.m. to 5 p.m.
(Closed 12-1 daily)

Submitting a CONTACT US

To ensure inquiries are routed correctly, complete these steps:

- Select “**Institution**” in Received From box
- Enter the institution’s full name
- Always select “**Financial Aid Question**” as the Contact Reason
- Provide the best **direct phone number**

Texas Higher Education Coordinating Board

Contact Us

*An asterisk * by the field indicates a required field!*

Received From*

Institution

Contact Reason*

Description*

Please do NOT include your full Social Security Number inside the issue description. If you have a question about the status of a new loan application, accounts in repayment, or deferments, please use the last four digits of your SSN instead.

Is this a complaint No ☒ Yes ☐

Contact Preference E-MAIL ☒ LETTER ☐ PHONE ☐

Salutation*

First Name*

Last Name*

E-mail*

Phone (10-digit) Phone Ext

Mail Address

Mail Address2

Mail Address3

City

State Zip Code (5-digit)

| [Help](#)

Questions?