

ELIGIBILITY DETERMINATION PROCESS

STEP ONE: EMPLOYER CERTIFICATION

Employer mails the following documents to the Texas Higher Education Coordinating Board:

- [Certification letter](#) on official letterhead.
- If the parent is disabled, a copy of the physician's statement certifying the firefighter or law enforcement officer's current disability status.

STEP TWO: SUPPORTING DOCUMENTS

Student mails the following documents to the Texas Higher Education Coordinating Board:

- [Supporting Documents](#) form.
- Copy of the student's birth certificate.

STEP THREE: ELIGIBILITY DETERMINATION

Documents submitted will be reviewed by the Texas Higher Education Coordinating Board.

- Additional documentation may be requested.

If the student is eligible, the Texas Higher Education Coordinating Board will email an official **Eligibility Determination Letter** to the:

- Student;
- Authorizing official at institution where student is enrolled.

PROGRAM INFORMATION

[Texas Education Code, Section 54.351](#)

[College for All Texans](#) website

THECB CONTACT INFORMATION

Financial Aid Services

Texas Higher Education Coordinating Board

PO Box 12788

Austin, Texas 78711-2788

888-311-8881

[CONTACT US](#)