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TO: Directors of Financial Aid
Texas Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: Sept. 25, 2020

RE: **REVISED:** TCWS and WSMP - Survey: Title III Eligibility Letter

Financial Aid Services sent a memo in error **Sept. 23, 2020**, requesting that institutions complete a survey and upload a copy of the Title III eligibility letter for FY 2021 (2020-21). The *correct award year* we are collecting is **FY 2020 (2019-20)**. We apologize for any confusion this may have caused. Below is the revised memo.

REVISED MEMO: Institutions that are eligible for Title III funds from the U.S. Department of Education (ED) are exempt from the Texas College Work-Study (TCWS) and Work-Study Student Mentorship Program (WSMP) matching requirement that participating entities (e.g., institution, nonprofit employer, school district) must provide a certain percentage of an employed student's wages. To qualify for the exemption, institutions must submit a current copy of the Title III Eligibility Letter to the Texas Higher Education Coordinating Board.

All institutions that participated in the **FY 2020 (2019-20)** TCWS program or WSMP must complete this [one question survey](#). Institutions with a current Title III Eligibility Letter must upload a copy of the letter and submit the survey by **October 9, 2020**.

If you have questions, email Financial Aid Services through [CONTACT US](#) (select "Financial Aid Question" as the Contact Reason).