

Financial Aid Advisory Committee (FAAC) Nomination and Membership Process

FAAC Authority and Purpose [\(TAC, 1.149\)](#)

Authority: Statutory authority for this subchapter is provided in the Texas Education Code, §61.0776, and the Texas Government Code, Chapter 2110, §2110.0012.

Purposes: (1) The Financial Aid Advisory Committee is created to provide the Board with advice and recommendations regarding the development, implementation, and evaluation of state financial aid programs for college students. In this capacity, it is also to assist staff in the development of training materials for use by the Center for Financial Aid Information and others in informing students, parents, secondary education counselors, college personnel, members of appropriate community-based organizations, and others about financial aid opportunities for Texas students, including eligibility requirements and procedures for applying for financial aid.

(2) In addition, the committee shall provide insight on state financial aid program policies and procedures (e.g. eligibility, allocations, disbursement processes, etc.); review the collection, use, and reporting of data; and identify areas of research for consideration.

Nomination Timeline

- New member nomination process launch → early April
- New member nominations deadline → late May
- Slate of nominees finalized → August
- Slate of nominees reviewed at the FAAC meeting → September
- Slate of nominees presented at the CAPPs meeting → September
 - Slate notified of their tentative approval
- Slate of nominees presented for approval at the THECB Board meeting → October
 - Slate notified of their full approval
- First meeting for new members → December

Committee Membership Breakdown [\(TAC, 1.151\)](#)

Membership on the committee will include:

- (1) At least two representatives from the following sectors of higher education: four-year public universities, two-year colleges, and private institutions; and at least one representative from a health-related institution;
 - Nomination materials are sent via GovDelivery to the Presidents and Chancellors of all Texas Independent Higher Education institutions, with a cc to Financial Aid Directors, and a TASFAA listserv notice to let everyone know the process has started.

- (2) At least one student representative from a health-related institution or the four-year college sector; and at least one student representative from the two-year college sector, who serve as non-voting members;
 - Nomination process is coordinated through the Commissioner’s Office every other year.
- (3) Two representatives of school districts; and
 - Nomination materials are distributed via email directly to the Texas Association of Secondary School Principals and the Texas Association of School Administrators.
- (4) One representative from the Texas Association of Student Financial Aid Administrators (TASFAA), named by the TASFAA Board, who serves as a non-voting member.
 - Nomination materials are distributed directly to the President of TASFAA.

Membership Overview

- Membership consist of financial aid practitioners, public school counselors, and other persons employed in the non-profit sector in roles with responsibility for advising students regarding financial aid.
- Interested persons and legislative and governmental relations staff must be regularly advised of committee meetings.
- The number of committee members cannot exceed twenty-four (24).
- Members serve a three-year term
 - Terms for persons who serve as chair of the committee will include the year as chair and the subsequent year as immediate-past chair regardless of the number of years previously on the committee; and
 - The terms of persons who serve as vice chair will include the year as vice chair, the subsequent year as chair, and a following year as immediate-past chair of the committee.
 - Student members serve two-year terms.
 - The TASFAA representative serves a one-year term.

Note: Persons who have previously served on the committee are eligible to serve again.

- Members of the committee select the:
 - Presiding Officer (Chair)** - Responsible for conducting meetings and conveying committee recommendations to the Board.
 - Vice Chair** - Succeeds the presiding officer at the end of the presiding officer's year of service.
- The transition of leadership to the new presiding officer will occur at the end of the first committee meeting of each state fiscal year. The new presiding officer's term will begin with the second committee meeting of each year, as will each year of committee members' terms. If the chair steps down with more than half his or her term remaining, the vice chair will become chair with the option to complete the previous chair's term and his or her own term or choose to only complete the previous chair's term. If the vice chair's decision is to only complete the previous chair's term, the committee shall immediately elect a new vice chair. If less than half the chair's term remains when the chair steps down, the vice chair will complete both terms.